



Department Of Education  
Cordillera Administrative Region  
Division Of Baguio City  
**LOAKAN ELEMENTARY SCHOOL**  
Baguio City



## NOTICE OF AWARD

**MR. ROMEO T. ONG**

Proprietor, Rianella Printing Press

Dear *Mr. Ong*:

We are pleased to notify you that your price quotation and proposal for the **Reproduction service for Kindergarten modules 5-10 of 3<sup>rd</sup> Quarter, Modules 4-8 of Grades 1-3 of 3<sup>rd</sup> Quarter, EPP modules 5-8 of 3<sup>rd</sup> Quarter for grades 4-6, MAPEH modules 5-8 of 3<sup>rd</sup> Quarter for grades 4-6 learners of Loakan Elementary School for the School Year 2020-2021** in the amount of **One Hundred Thirteen Thousand, Seven Hundred-Fifteen and Thirty-five Centavos Only (Php 113,715.35)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

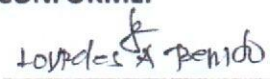
Thank you.

Very truly yours,

  
**HELEN ZULALING ACOP**

School Head  
09196802071

**CONFORME:**

  
\_\_\_\_\_  
(Signature Over Printed Name)

\_\_\_\_\_  
(Date)



Department Of Education  
Cordillera Administrative Region  
Division Of Baguio City  
**LOAKAN ELEMENTARY SCHOOL**  
Baguio City



## NOTICE TO PROCEED

**MR. ROMEO T. ONG**  
Proprietor, Rianella Printing Press

Dear *Mr. Ong*:

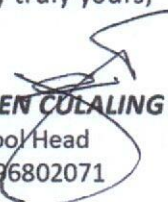
This refers to our award of contract to your company for the **Reproduction service for Kindergarten modules 5-10 of 3<sup>rd</sup> Quarter, Modules 4-8 of Grades 1-3 of 3<sup>rd</sup> Quarter, EPP modules 5-8 of 3<sup>rd</sup> Quarter for grades 4-6, MAPEH modules 5-8 of 3<sup>rd</sup> Quarter for grades 4-6 learners of Loakan Elementary School for the School Year 2020-2021** in the amount of **One Hundred Thirteen Thousand, Seven Hundred-Fifteen and Thirty-five Centavos Only (Php 113,715.35)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of said project shall commence immediately. You are expected to provide us clearly photocopied modules as specified/quoted in the RFQ, pick up the original modules from the school and deliver the photocopied modules to Loakan Elementary School.

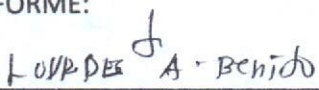
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**HELEN CULALING ACOP**  
School Head  
09196802071

CONFORME:

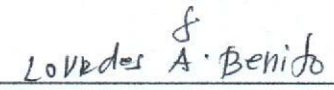
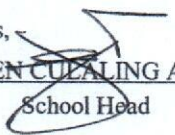


\_\_\_\_\_  
(Signature Over Printed Name)

\_\_\_\_\_  
(Date)



**PURCHASE ORDER**  
Schools Division of Baguio City  
LOAKAN ELEMENTARY SCHOOL

Supplier : <u>RIANELLA PRINTING PRESS</u>			P.O. No. : <u>2021-04-011</u>		
Address : No. 6, Serafica Bldg, Upper Ferguson Rd., Baguio City			Date : April 19, 2021		
TIN : 185-784-163-000			Mode of Procurement : <u>SVP</u>		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>LOAKAN ELEMENTARY SCHOOL</u>			Delivery Term : _____		
Date of Delivery : _____			Payment Term : _____		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	copies	Photocopy of Modules of All K-3 learning areas, and Grade 4-6 MAPEH and EPP for the 3rd quarter ...nothing follows...	324,901	PHP 0.35	PHP 113,715.35
<b>TOTAL:</b>					<b>PHP 113,715.35</b>
<b>(Total Amount in Words) One Hundred Thirteen Thousand, Seven Hundred Fifteen pesos and Thirty-Five cents</b>					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		 Signature over Printed Name of Supplier		Very truly yours,  <u>HELEN C. ACOP</u> School Head	
		_____			
		Date			
Fund Cluster : <u>01 - MOOE</u>			ORS/BURS No. : _____		
Funds Available : _____			Date of the ORS/BURS: _____		
<u>ISHEEN LEVA B. CODLEY</u> Administrative Assistant III			Amount : _____		





## **BIDS AND AWARDS COMMITTEE**

### **RESOLUTION NO.010 S. 2021**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO RIANELLA PRINTING PRESS FOR THE PROCUREMENT of "REPRODUCTION SERVICE FOR KINDERGARTEN MODULES 5-10 of 3<sup>rd</sup> QUARTER, MODULES 4-8 of GRADES 1-3 of 3<sup>rd</sup> QUARTER, EPP MODULES 5-8 of 3<sup>rd</sup> QUARTER for GRADES 4-6, MAPEH MODULES 5-8 of 3<sup>rd</sup> QUARTER for GRADES 4-6 LEARNERS of LOAKAN ELEMENTARY SCHOOL" AT #1 PUROK BUBON, LOAKAN PROPER, BAGUIO CITY.**

**WHEREAS** Loakan Elementary School prepared the Purchase Request (PR) for the procurement of "Reproduction service for Kindergarten modules 5-10 of 3<sup>rd</sup> Quarter, Modules 4-8 of Grades 1-3 of 3<sup>rd</sup> Quarter, EPP modules 5-8 of 3<sup>rd</sup> Quarter for grades 4-6, MAPEH modules 5-8 of 3<sup>rd</sup> Quarter for grades 4-6 learners of Loakan Elementary School", with an Approved Budget for the Contract (ABC) of **One Hundred Thirteen Thousand, Seven Hundred Fifteen pesos and Thirty-Five cents (Php 113,715.35)** (Annex A);

**WHEREAS** on April 7, 2021 Loakan Elementary School – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

<b>Supplier/Distributors</b>	<b>Quotation (Php)</b>
RIANELLA PRINTING PRESS/ ROMEO T. ONG	Php 113,715.35
JCD SEVEN PRINTSGRAPHICS AND COM. SERVICES /JEFFERSON C. DACYON	Php 162,450.50
AIRETOPIA/ JOAN AIRE P. AGRAMOS	Php 194,940.60

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:

<b>Supplier/Distributors</b>	<b>Non-Compliance</b>
JCD SEVEN PRINTSGRAPHICS AND COM. SERVICES /JEFFERSON C. DACYON	Quote is higher than the ABC
AIRETOPIA/ JOAN AIRE P. AGRAMOS	Quote is higher than the ABC

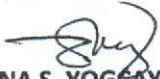
**WHEREAS** the proposal of **RIANELLA PRINTING PRESS** is found to be the most compliant with the PR, having its price quotation amounting to **One Hundred Thirteen Thousand, Seven Hundred Fifteen pesos and Thirty-Five cents (Php 113,715.35)** calculated responsive bid;


**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his\her duly authorized representative.


**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to Mrs. Helen Culaling Acop, our school head the **AWARD OF CONTRACT** via Negotiated Procurement– Small Value Procurement to **RIANELLA PRINTING PRESS** for the procurement of **“Reproduction service for Kindergarten modules 5-10 of 3<sup>rd</sup> Quarter, Modules 4-8 of Grades 1-3 of 3<sup>rd</sup> Quarter, EPP modules 5-8 of 3<sup>rd</sup> Quarter for grades 4-6, MAPEH modules 5-8 of 3<sup>rd</sup> Quarter for grades 4-6 learners of Loakan Elementary School”**, with an Approved Budget for the Contract (ABC) of **One Hundred Thirteen Thousand, Seven Hundred Fifteen pesos and Thirty-Five cents (Php 113,715.35)** inclusive of appropriate taxes and fees.

RESOLVED, this 19<sup>th</sup> day of April 2021, at Loakan Elementary School, Loakan Proper, Baguio City.

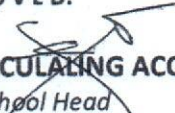
  
**IVY LEAH P. OLOWAN**  
*Chairperson, BAC*

  
**DIGNA S. YOGCAYOG**  
*Member*

  
**JOSEPHINE D. LATA**  
*Vice-Chairperson, BAC*

  
**OLIVIA P. BALSINO**  
*Member*

**APPROVED:**

  
**HELEN CULALING ACOP**  
*School Head*  
Approved on April 19, 2021





Department of Education  
Cordillera Administrative Region  
DIVISION OF BAGUIO CITY  
LOAKAN ELEMENTARY SCHOOL  
Loakan Proper, Baguio City



Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. 2021-03-010 opened on April 19, 2021 at Loakan Elementary School

Item	Unit	Quantity	DESCRIPTION / SPECIFICATION	RIANELLA PRINTING PRESS		JCD SEVEN PRINTGRAPHICS AND COMP. SERVICES		AIRETOPIA	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1	pcs	324,901	Reproduction of Self-learning modules (SLMs) and or Worksheets/ Activity Sheets, Letter size, 70 gsm for K-G3 3rd Qtr; Gr 4-6 EPP, MAPEH 3rd qtr	PHP 0.35	PHP 113,715.35	PHP 0.50	PHP 162,450.50	PHP 0.60	PHP 194,940.60
			<b>GRAND TOTAL:</b>		<b>PHP 113,715.35</b>		<b>PHP 162,450.50</b>		<b>PHP 194,940.60</b>

We hereby certify that the bids or quotations received were opened at the date and hour indicated and prices offered as stated above.

Canvassed by:  
  
**ERLITAP. MONTES**  
Canvasser

**JOSEPHINE D. LATA**  
BAC - Vice Chairman

**DIGNA S. YOGCAYOG**  
Member

**OLIVIA P. BALSINO**  
Member

**IVY LEAN P. OLIVAN**  
Chairperson, BAC

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

**HELEN S. ACOP**  
School Head