



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
Upper Session Road, Baguio City



Date: March 12, 2021

## NOTICE OF AWARD

**ROMEO T. ONG**  
Rianella Printing Press  
Ferguson Road, Campo Filipino, Baguio City

Dear Mr. Ong,

We are pleased to notify you that your price quotation and proposal for the payment of photocopy of modules/worksheets in the amount of **One Hundred Twenty-Seven Thousand Two Hundred Seventeen and 25/100 Pesos Only (Php127,217.25)** inclusive of appropriate taxes and fees, has been accepted.


Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**AMALIA K. MICKLAY**  
School Head

CONFORME:

  
ROMEO T. ONG  
(Signature Over Printed Name)

\_\_\_\_\_  
(Date)



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Cordillera Administrative Region  
QUEZON HILL ELEMENTARY SCHOOL  
Mallare Street, Middle Quezon Hill, Baguio City



## NOTICE TO PROCEED

March 15, 2021

Mr. Ong  
Rianella Printing Press

Dear Mr. Ong:

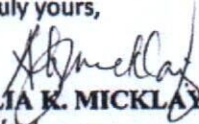
This refers to our award of contract to your company for the Photocopies of learning modules/worksheets in the amount of **One Hundred Twenty-Seven Thousand Two Hundred Seventeen and 25/100 Pesos Only (Php127,217.25)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

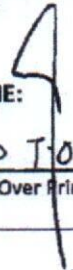
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**AMALIA K. MICKLAY**  
School Head

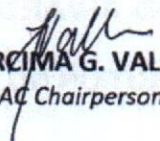
CONFORME:


  
**ROMEO TIONG**

(Signature Over Printed Name)

(Date)

RESOLVED, this March 11, 2021, Quezon Hill Elementary School, Baguio City.

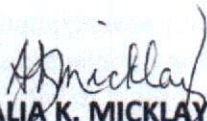
  
**TERZIMA G. VALLE**  
BAC Chairperson

  
**CELIAMAR LAVARIAS**  
BAC Member

  
**DELIA ALLIBANG**  
BAC Member

  
**ROSALINDA GABRIEL**  
BAC Member

**APPROVED:**

  
**AMALIA K. MICKLAY**  
School Principal  
Approved on March 11, 2021





## **BIDS AND AWARDS COMMITTEE**

### **RESOLUTION NO. 003, s. 2021**

#### **RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO RIANELLA PRINTING PRESS THE REPRODUCTION OF SELF-LEARNING MODULES FOR KINDER-GRADE 3**

**WHEREAS** the Department of Education-Quezon Hill Elementary School prepared the Purchase Request (PR) for the reproduction of modules for K-3 with an Approved Budget for the Contract (ABC) of **One Hundred Sixty-Nine Thousand Six Hundred Twenty-Three Pesos Only (169,623.00)** (Annex A);

**WHEREAS** on February 19, 2021 the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

<b>Supplier/Distributors</b>	<b>Quotation (Php)</b>
Rianella Printing Press	PhP 127,217.25
Qadar Souvenirs and Gen. Mdse	PhP 159,445.62
Print Expert.Com	PhP 169,623.00

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:


<b>Supplier/Distributors</b>	<b>Non-Compliance</b>
Qadar Souvenirs and Gen. Mdse	Quote is higher than the ABC
Print Expert.Com	Quote is higher than the ABC

**WHEREAS** the proposal of **RIANELLA PRINTING PRESS** is found to be the most compliant with the PR, and its price quotation amounting to **One Hundred Twenty-Seven Thousand Two Hundred Seventeen Pesos and 25/100 Only (127,217.25)** calculated responsive bid;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Negotiated Procurement – Small Value Procurement to **RIANELLA PRINTING PRESS** for the security services in the amount of **One Hundred Twenty-Seven Thousand Two Hundred Seventeen Pesos and 25/100 Only (127,217.25)** inclusive of appropriate taxes and fees.

**PURCHASE ORDER  
SCHOOLS DIVISION OF BAGUIO CITY  
Quezon Hill Elementary School**

Supplier : Rianella Printing Press		P.O. No. : 2021-03-010			
Address : Ferguson Road., Baguio City		Date : March 15, 2021			
TIN :		Mode of Procurement : _____			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>QUEZON HILL ELEM. SCHOOL</u>		Delivery Term : _____			
Date of Delivery : _____		Payment Term : _____			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	copies	Photocopy of modules for K-3 all learning areas	339,246	0.375	127,217.25
		... nothing follows...			0.00
<b>(Total Amount in Words) One Hundred Twenty Seven Thousand Two Hundred Seventeen and 25/100 Pesos Only</b>					<b>127,217.25</b>
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours, 			
_____		AMALIA K. MICKILAY			
Signature over Printed Name of Supplier		Signature over Printed Name of Authorized Official			
_____		School Head			
Date		Designation			
Fund Cluster : _____		ORS/BURS No. : _____			
Funds Available : _____		Date of the ORS/BURS: _____			
KATRINA B. OLIVA		Amount : _____			
Bookkeeper					




Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ opened on March 10, 2021 atQHES.


ITEM	UNITS	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	NAME OF SUPPLIER 1		NAME OF SUPPLIER 2		NAME OF SUPPLIER 3	
				Rianella Printing Press		Qadar Souvenirs&Gen. Mdse		Print Expert.Com	
				Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1	copies	339,246	Photocopy of modules for K-G3 3rd quarter	0.375	127,217.25	0.47	159,445.62	0.5	169,623.00
		Total			127,217.25		159,445.62		169,623.00

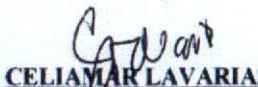
We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.


**CANVASSED BY:**

**SCHOOL BIDS AND AWARDS COMMITTEE**

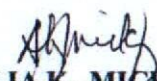
  
ANTONINO LONGBOAN  
NAME OF CANVASSER

  
TERCIMA VALLE  
BAC CHAIRPERSON

  
CELIAMAR LAVARIAS  
BAC Member

  
BELINA A. CARBONEL  
BAC SECRETARIAT

Award is hereby given to the bidders for items checked in red ink, prices quoted being the the most advantageous to the government because it is the lowest bid

  
AMALIA K. MICKLAY  
NAME OF SCHOOL HEAD