

Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OF BAGUIO CITY

May 25, 2021

Division Memorandum  
 No. **146**, s. 2021

**3<sup>rd</sup> DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING**

To: All Division Core Members  
 Public Schools District Supervisors  
 Education Program Supervisors  
 Unit/Section Heads  
 School Heads and ALS Personnel  
 Others Concerned

1. This Office announces the conduct of the 3<sup>rd</sup> Division Management Committee (ManCom) Meeting on June 1, 2021 from 8:30 AM onwards. The meeting will be run **virtually** and through physical presence (face-to-face) of the Division Core Members (9) at the Conference Hall.

2. The purpose of this meeting is to present gathered updates, issues and concerns from the different schools and to discuss solutions and ways forward for the effective implementation of schools and division plans.

3. The Participants are the following:
- a. Division Core Members (SDS, ASDS, Chiefs, Legal Officer, Budget Officer, ITO, Accountant, AO V)
  - b. SGOD EPS (1)
  - c. Public Schools District Supervisors (9)
  - d. Education Program Supervisors (9)
  - e. Senior Education Program Specialists (4)
  - f. Medical Officer (1)
  - g. Dentist (1)
  - h. Education Facilities Unit in-charge (1)
  - i. Human Resource Management Officer (1)
  - j. Supply Officer (1)
  - k. Records Officer (1)
  - l. Cashier (1)
  - m. School Heads (67)
  - n. ALS Personnel (2)
  - o. Presidents of Teaching and Non-Teaching Associations (2)

4. The agenda to be discussed are as follows:

I. Preliminaries	Secretariat (5 mins)
II. Meeting Proper	ASDS Christopher C. Benigno (Presiding Officer)
1. Matters arising from the 2 <sup>nd</sup> Division Special ManCom Meeting and agreements	(10 mins.)
2. Discussion on issues and concerns of all schools relative to:	(10 mins presentation each)
a. Learning Modalities used	B. Awingan
b. Assessment	L. Lomas-e
c. Learning Materials including delivery and retrieval of printed modules/e-copies of modules	J. Guevara



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d. Administrative Matters/Personnel Actions	S. Bugtong
e. LAC sessions/trainings/post graduate studies/scholarships/grants (teaching and non-teaching)	M. Flores
f. Facilities needs analysis, school site development and other school site concerns	N. Elaje
g. Partnership/Brigada Eskwela/Youth Development Programs/Student Scholarships	M. Tami-ing
h. DRRM, Health Protocols, School Health Clinics, Form 86, Gulayan sa Paaralan	S. Yangyang
i. Planning and Research	V. Alindayo
j. Private Schools and other issues & concerns	J. Sannad
3. Response and Ways Forward	SGOD Chief (30 mins.) CID Chief (30 mins.) OSDS Sections Heads (45 mins.)
III. SDS Time Open Forum	Marie Carolyn B. Verano
IV. Acknowledgement Closing Prayer	Reynalyn T. Padsoyan Jovelyn Petra T. Balantin

5. For the presentations, please use the format below:

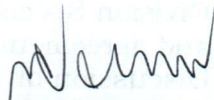
Issues and Concerns	Technical Assistance Needed

Note: The PSDSs will collect issues and concerns from all the 67 public Schools and ALS Centers on their assigned topics to include: a) Budget and Finance b) SBM assessment and other concerns c) internet of things, multimedia & Information Technology d) Legal matters.

6. The link for the aforementioned meeting is: <https://tinyurl.com/bgomancom>.

7. Participants are directed to strictly observe the minimum health standards/protocols during the entire duration of the meeting.

8. For your information, guidance and compliance.

  
**MARIE CAROLYN B. VERANO, CESO V**  
Schools Division Superintendent



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