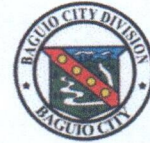




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
**DOÑA AURORA NATIONAL HIGH SCHOOL**  
Malvar St. Aurora Hill, Baguio City



**NOTICE OF AWARD**

**ROSITA M. GUINSAY**  
MAGARAY GENERAL MERCHANDISE


Dear Madam/Sir:

This refers to our award of contract to your price quotation and proposal for reproduction of modules. In the amount of PHILIPPINE PESOS **ONE HUNDRED FIFTY FOUR THOUSAND SIX HUNDRED TEN PESOS Only (Php 154, 610.00)** inclusive of appropriate taxes and fees, has been accepted.

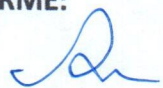
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**MARILOU T. GOMEYAC**  
School Head

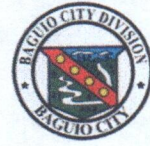
**CONFORME:**

  
Rosita M. Guinsay  
(Signature over Printed Name)

APR 13 2021  
(Date)



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
**DOÑA AURORA NATIONAL HIGH SCHOOL**  
Malvar St. Aurora Hill, Baguio City



## NOTICE TO PROCEED

**ROSITA M. GUINSAY**  
MAGARAY GENERAL MERCHANDISE

Dear Madam/Sir:


This refers to our award of contract to your price quotation and proposal for school supplies. In the amount of PHILIPPINE PESOS **ONE HUNDRED FIFTY FOUR THOUSAND SIX HUNDRED TEN PESOS Only (Php 154, 610.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

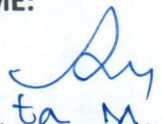
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**MARILOU T. GOMEYAC**  
School Head

**CONFORME:**

  
Rosita M. Guinsay  
(Signature over Printed Name)

APR 14 2021  
(Date)



Department of Education  
Cordillera Administrative Region  
Division of Baguio City  
**DOÑA AURORA NATIONAL HIGH SCHOOL**  
Malvar Street, 422-3729



## BIDS AND AWARDS COMMITTEE

### RESOLUTION NO. 15, S. 2021

#### RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO MAGARAY GENERAL MERCHANDISE FOR THE PROCUREMENT OF MATERIALS FOR THE REPRODUCTION OF MODULES.

**WHEREAS** Doña Aurora National High School prepared the Purchase Request (PR) for the procurement of **MATERIALS FOR REPRODUCTION** with an Approved Budget for the Contract (ABC) of **ONE HUNDRED FIFTY SIX THOUSAND ONE HUNDRED THREE AND SIXTY TWO CENTAVOS ONLY (Php 156,103.62)** (Annex A);

**WHEREAS** on April 12, 2021, the DANHS – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
MAGARAL GENERAL MERCHANDISE	PHP 154,610.00
JOHERDEM GENERAL MERCHANDISE	PHP 158,140.00
BAN BEE COMMERCIAL CO.INC.	PHP 70,970.00


**WHEREAS** the proposal of MAGARAL GENERAL MERCHANDISE is found to be the most compliant with the PR, and its price quotation amounting to **ONE HUNDRED FIFTY FOUR THOUSAND SIX HUNDRED TEN PESOS ONLY (Php 154,610.00)** calculated responsive bid;


**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Negotiated Procurement – Small Value Procurement to MAGARAL GENERAL MERCHANDISE for the procurement of **MATERIALS FOR REPRODUCTION** in the amount of **ONE HUNDRED FIFTY FOUR THOUSAND SIX HUNDRED TEN PESOS ONLY (Php 154,610.00)** inclusive of appropriate taxes and fees.


RESOLVED, this 12<sup>TH</sup> day of April 2021, Doña Aurora National High School, Baguio City.

  
**JULIO K. CANIPAS**  
BAC Chairperson

  
**BERNARDINO M. DANGLAY**  
BAC Vice-Chairperson

  
**JOHE M. CARIÑO**  
BAC Member

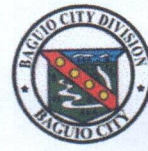
APPROVED:

  
**MARILOU T. GOMEYAC**  
School Head

Approved on \_\_\_\_\_



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
**DOÑA AURORA NATIONAL HIGH SCHOOL**  
Malvar St. Aurora Hill, Baguio City



## **BIDS AND AWARDS COMMITTEE**

**RESOLUTION NO. 14, S. 2021**

### **RESOLUTION RESORTING TO ALTERNATIVE METHOD OF PROCUREMENT**

**WHEREAS** the BAC received a request for the procurement of “**REPRODUCTION OF MODULES**” with Approved Budget for the Contract (ABC) of **ONE HUNDRED FIFTY SIX THOUSAND ONE HUNDRED THREE AND SIXTY TWO CENTAVOS ONLY (Php 156,103.62)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of Negotiated Procurement – Small Value Procurement to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE, We**, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of Negotiated Procurement – Small Value Procurement for the procurement of materials for “**REPRODUCTION OF MODULES**”

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS, and other conspicuous place at the premises of the Dona Aurora National High School.

March 26, 2021, Baguio Division Office Conference Hall, Baguio City.

**JULIO K. CANIPAS**  
BAC Chairperson

**BERNARDINO M. DANGLAY**  
BAC Vice-Chairperson

**JOJIE M. CARINO**  
BAC Member

**APPROVED:**

**MARILOU T. GOMEYAC**  
Schools Principal


Approved on \_\_\_\_\_

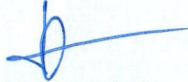
Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. opened on April 12, 2021, 2021 at DOÑA AURORA NATIONAL HIGH SCHOOL


ITEM	QTY.	UNIT	DESCRIPTION AND/OR SPECIFICATION	BAN BEE COMMERICAL CO. INC.	JOHERDEM GENERAL MERCHANDISE	MAGARAY GENERAL MERCHANDISE
1	24	BOX	BLUE PRINT SOLUTION (BPS) 150 INK (7000-8000 PAGES) 600 ML	-	PHP 22,320.00	PHP 21,840.00
2	13	ROLL	BLUE PRINT SOLUTION (BPS) 150 MASTER ROLL (175 CUTS PER ROLL)	-	PHP 59,800.00	PHP 59,150.00
3	6	PIECE	PRINTER, 3 IN 1 (GENUINE/ INTEGRATED INK TANK SYSTEM)	PHP 56,400.00	PHP 60,000.00	PHP 58,200.00
4	6	BOTTLE	INK, CANON, BLACK 790	PHP 2,700.00	PHP 1,920.00	PHP 1,920.00
5	14	BOTTLE	INK, EPSON, BLACK, 003	PHP 4,130.00	PHP 4,480.00	PHP 4,340.00
6	6	BOTTLE	INK, EPSON, CYAN, 003	PHP 1,890.00	PHP 1,920.00	PHP 1,860.00
7	5	BOTTLE	INK, EPSON, MAGENTA, 003	PHP 1,575.00	PHP 1,600.00	PHP 1,550.00
8	5	BOTTLE	INK, EPSON, YELLOW, 003	PHP 1,575.00	PHP 1,600.00	PHP 1,550.00
9	3	PIECE	STAPLER, LONG RANGE	PHP 2,700.00	PHP 4,500.00	PHP 4,200.00
<b>GRAND TOTAL</b>				<b>PHP 70,970.00</b>	<b>PHP 158,140.00</b>	<b>PHP 154,610.00</b>

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

**CANVASSER BY:**

  
**BERNARDINO M. DANGLAY**  
END USER

  
**JULIO K. CANIPAS**  
BAC CHAIRPERSON

  
**REYNALDO SALINGBAY**  
BAC MEMBER

  
**JOJIE M. CARIÑO**  
BAC MEMBER

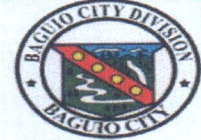
Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

**MARILOU T. GOMEYAC**  
Principal I



# PURCHASE ORDER

Department of Education  
Cordillera Administrative Region  
DIVISION OF BAGUIO CITY



## DOÑA AURORA NATIONAL HIGH SCHOOL

Upper Malvar St., Aurora Hill Proper, Baguio City

Supplier: **MAGARAY GENERAL MERCHANDISE**

P.O. No.: 2021-03-0012

Address: Ferguson Road, Baguio City

Date: April 13, 2021

TIN: 746-123-947-000

Mode of Procurement: CHEQUE

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions herein:

Place of Delivery: Doña Aurora National High School

Delivery Term: \_\_\_\_\_

Date of Delivery: \_\_\_\_\_


Payment Term: \_\_\_\_\_

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	box	BPS 150 INK	24	PHP 910.00	PHP 21,840.00
2	roll	BPS 150 MASTER ROLL	13	PHP 4,550.00	PHP 59,150.00
3	piece	PRINTER	6	PHP 9,700.00	PHP 58,200.00
4	bottle	INK, BLACK, CANON 790	6	PHP 320.00	PHP 1,920.00
5	bottle	INK, BLACK, EPSON, 003	14	PHP 310.00	PHP 4,340.00
6	bottle	INK, CYAN, EPSON 003	6	PHP 310.00	PHP 1,860.00
7	bottle	INK, MAGENTA, EPSON 003	5	PHP 310.00	PHP 1,550.00
8	bottle	INK, YELLOW, EPSON 003	5	PHP 310.00	PHP 1,550.00
9	piece	STAPLER, LONG RANGE	3	PHP 1,400.00	PHP 4,200.00
<b>TOTAL</b>					<b>PHP 154,610.00</b>
<b>ONE HUNDRED FIFTY FOUR THOUSAND SIX HUNDRED TEN PESOS Only</b>					

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme:

Very truly yours,

  
Rosita M. Guinsay

Signature over Printed Name of Supplier

4/13/2021

Date

  
MARILOU T. GOMEYAC

Signature over Printed Name of Authorized Official

Principal I

Fund Cluster: \_\_\_\_\_

Funds Available: \_\_\_\_\_

ORS / BURS No.: \_\_\_\_\_

Date of the ORS / BURS: \_\_\_\_\_

Amount

  
**OMAR D. OLBA**

Signature over Printed Name of Chief Accountant /

Head of Accounting Division / Unit