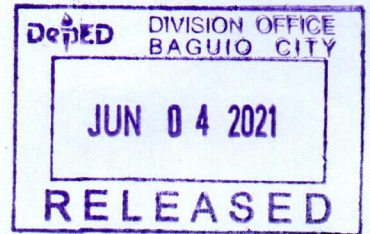




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OFFICE OF BAGUIO CITY



Office of the Schools Division Superintendent


3 June 2021

DIVISION MEMORANDUM
No. 158, s. 2021

**ORIENTATION ON THE DIVISION RESEARCH MANAGEMENT 2021
AND PLANNING FOR THE FOURTH RESEARCH CONFERENCE
CUM POLICY FORUM**

To : CID and SGOD Chief Education Supervisors
Schools Division Research Committee (SDRC) Members
Public Elementary and Secondary School Heads
Public Elementary and Secondary School Research Coordinators
All Division Research Technical Working Committee Members
All Research Agenda Focal Persons
All Teaching, Teaching Related, and Non-Teaching Personnel
Others Concerned

1. In strengthening and sustaining the culture of research in the Division based on Department of Education (DepEd) Order (DO) 39, series 2016 entitled *Adoption of Basic Education Research Agenda*; and DO 16, series 2017 entitled *Research Management Guidelines*, this Office through the Schools Division Research Committee (SDRC) will conduct an orientation on the Division Memorandum 49, s. 2021 entitled *Research Management System as of February 2021 and Research Timelines for 2021* and planning for the Fourth Research Conference cum Policy Forum on 17 June 2021, 1: 30 PM to 5:00 PM through Microsoft Teams link at <http://bit.ly/researchmanagement2021>.
2. For the indicative orientation matrix, please refer to Enclosure 1 of this Memorandum.
3. Immediate and wide dissemination of this Memorandum is desired.


MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent

"DepEd SDO Baguio City: We Serve, We Care."

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ISO 9001:2015 Certified
Quality Management System
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Issued on 12/27/2019



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SCHOOLS DIVISION OFFICE OF BAGUIO CITY

Enclosure 1 to Division Memorandum 158, s. 2021

**ORIENTATION ON THE DIVISION RESEARCH MANAGEMENT 2021 AND
PLANNING FOR THE FOURTH RESEARCH CONFERENCE CUM POLICY FORUM
17 June 2021, MS Teams**

TIME	ACTIVITY	FACILITATOR/SPEAKER
1:30 PM – 1:40 AM	Preliminaries	AVP
1:41 AM – 2:00 PM	Statement of Purpose/ Message	Christopher C. Benigno OIC – Assistant Schools Division Superintendent Chairperson, Schools Division Research Committee
2:01 AM- 2:45 AM	Research Management Tracking Process and Research Forms	Vima G. Cadungog Administrative Officer III
2:46 AM – 4:00 NN	Writing Research Manuscripts (BERF and Non-BERF)	Reynalyn T. Padoyan Senior Education Program Specialist Planning and Research
For the Schools Division Research Committee (SDRC) and Division Research Technical Working Committee Members only		
4:01 PM -4:50 PM	Presentation and Discussion on Pre- Planned Logistics for the Fourth Research Conference cum Policy Forum	SDRC and Division Research Technical Working Committee Members
4:51 PM – 5:00 PM	Closing Prayer	Alejandro V. Ferry Teacher 1



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