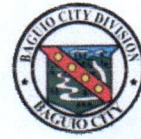




Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
Division of Baguio City
District VIII



PINSAO ELEMENTARY SCHOOL
Pinsao Pilot Project, Baguio City

NOTICE OF AWARD

April 30, 2021


THE PROPRIETOR
QADAR SOUVENIRS AND GENERAL MERCHANDISE

We are pleased to notify you that your price quotation for the procurement of Office Supplies for the reproduction of modules for 3rd and 4th quarter in the amount of **PHILIPPINE PESOS Ninety Six Thousand One Hundred Ninety Five Pesos (Php. 96,195.00) only** inclusive of appropriate taxes and fees, has been accepted.

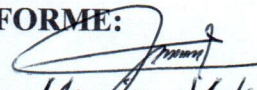
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


ANNIE LAURIE W. BISQUERA
School Principal I

CONFORME:



(Signature Over Printed Name)

4-30-21
(Date)



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82, Military Cut-off Road, Baguio City



NOTICE TO PROCEED

April 30, 2021

**THE PROPRIETOR
QADAR SOUVENIRS AND GENERAL MERCHANDISE**

Dear *Sir/Madam*:


This refers to our award of contract to your company for the procurement of Office Supplies for the reproduction of modules for the 3rd and 4th Quarter SY 2020-2021 in the amount of **PHILIPPINE PESOS Ninety Six Thousand One Hundred Ninety Five Pesos (Php. 96,195.00) only** inclusive of appropriate taxes and fees.


In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,


ANNIE LAURIE W. BISQUERA
School Principal I

CONFORME:

Marlon Malidam
(Signature Over Printed Name)

4-30-21
(Date)

Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#Military Cut-Off Road, Baguio City

BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 019, S. 2021

RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO QADAR SOUVENIRS AND GENERAL MERCHANDISE FOR THE PROCUREMENT OF OFFICE SUPPLIES FOR THE REPRODUCTION OF MODULES FOR 3RD AND 4TH QUARTER

WHEREAS, the Pinsao Elementary School – Division of Baguio City prepared the Purchase Request (PR) for the **procurement of Office Supplies for the reproduction of modules for 3rd and 4th quarter** with an approved budget for the Request for Quotation (ABC) of **NINETY SIX THOUSAND TWO HUNDRED TWENTY NINE PESOS AND 90/100 (Php. 96,229.90)** only (Annex A);

WHEREAS on April 22, 2021, the Pinsao Elementary School – Division of Baguio City Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers submitted their intent to participate by submitting their respective quotations/proposals to wit;

Supplier/Distributor	Quotation (Php.)
QADAR SOUVENIRS AND GENERAL MERCHANDISE	96,195.00
THE STABLE EDUCATIONAL SUPPLY	96,230.00
CERJ TECH OFFICE SUPPLIES AND EQUIPMENT TRADING	102,300.00
EVC CONSUMER GOODS TRADING	51,230.00
BAN BEE COMMERCIAL CO., INC.	104,610.00
PBT TECHNOLOGY SOLUTIONS, INC.	96,223.00


WHEREAS per evaluation, all the above supplier/distributor are compliant with the specifications set forth in the TOR;

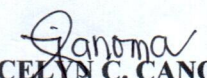
WHEREAS the proposal of **QADAR SOUVENIRS AND GENERAL MERCHANDISE** is chosen from among the six with the least and favorable quotation to the government of **Ninety Six Thousand One Hundred Ninety Five Pesos (Php. 96,195.00)** only;

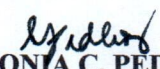
WHEREAS Section 12 of R. A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via Negotiated Procurement – Small Value Procurement to **QADAR SOUVENIRS AND GENERAL MERCHANDISE** for the **procurement of Office Supplies for the reproduction of modules for 3rd and 4th quarter in the amount of Ninety Six Thousand One Hundred Ninety Five Pesos (Php. 96,195.00)** only inclusive of appropriate taxes.

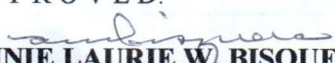
RESOLVED this 30th of April 2021, Pinsao Elementary School – Division of Baguio City, Pinsao Pilot Project, Baguio City.


MAY G. DASKEO
Chairperson, BAC

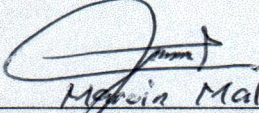

JOCELYN C. CANOMA
Member, BAC


SONIA C. PEDLING
Member, BAC

APPROVED:


ANNIE LAURIE W. BISQUERA
School Head

**PURCHASE ORDER
PINSAO ELEMENTARY SCHOOL**

Supplier: QADAR SOUVENIRS AND GENERAL MERCHANDISE		P.O. No. : 2021-04-0015			
Address : G/F 1150, Maharika Livelihood Complex, Baguio City		Date : April 30, 2021			
TIN : 306-275-868-000 (Non Vat)		Mode of Procurement : SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Pinsao Elementary School		Delivery Term : Delivery			
Date of Delivery : April 30 - May 5, 2021		Payment Term : Check			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	Paper, Multi-purpose, A4, 70 gsm	115	160.00	18,400.00
2	jar	Paper, Multi-purpose, A4, 80 gsm	100	185.00	18,500.00
3	pc	Paper, Multi-purpose, Legal, 70 gsm	50	175.00	8,750.00
4	pc	Ink, Epson 664 Cyan	10	265.00	2,650.00
5	pc	Ink, Epson, 664, Magenta	11	265.00	2,915.00
6	pc	Ink, Epson, 664, Yellow	11	265.00	2,915.00
7	pc	Ink, Epson, 664, Black	10	265.00	2,650.00
8	pc	Ink, Epson, 003, Black	38	265.00	10,070.00
9	pc	Ink, Epson, 003, Cyan	11	265.00	2,915.00
10	pc	Ink, Epson, 003, Magenta	11	265.00	2,915.00
11	box	Ink, Epson, 003, Yellow	11	265.00	2,915.00
12	box	Multifunctional Printer with WiFi (Print, Scan, Copy)	1	11600.00	11,600.00
13	pc	Multifunctional Printer (Print, Scan, Copy)	1	9000.00	9,000.00
Nothing Follows					96,195.00
NINETY SIX THOUSAND ONE HUNDRED NINETY FIVE PESOS ONLY					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:  Signature over Printed Name of Supplier					
4-30-21 Date					
Fund Cluster : _____			ORS/BURS No. : _____		
Funds Available : _____			Date of the ORS/BURS: _____		
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit			Amount : _____		