



**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OF BAGUIO CITY  
 PACDAY QUINIO ELEMENTARY SCHOOL  
 Km. 3 Asin Rd., Baguio City

**REQUEST FOR QUOTATION**

Company/Supplier/Store: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 e-Mail: \_\_\_\_\_  
 TIN: \_\_\_\_\_

PR No.: 2021-05-009  
 Quotation No.: 2021-06-014  
 Date: 06/28/2021  
 ABC: Php. 80,246.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than July 5, 2021.

**POSTED IN PHILGEPS**

**DELY H. GADDANG**

School Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of \_\_\_\_ Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	ream	50	PAPER, Multi-Purpose (COPY) A4, 70 gsm		
2	pcs.	4	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0		
3	pcs.	18	FLASH DRIVE, 32 GB capacity		
4	pcs.	74	Epson, (003) Black		
5	pcs.	35	Epson, (003) Yellow		
6	pcs.	35	Epson, (003) Magenta		
7	pcs.	35	Epson, (003) Cyan		
***NOTHING FOLLOWS***					
				<b>TOTAL</b>	

Purpose: For filling storage and printing of SLM for the Implementation of the Basic Education – Learning Continuity Plan.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvassed by:

Canvasser

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

