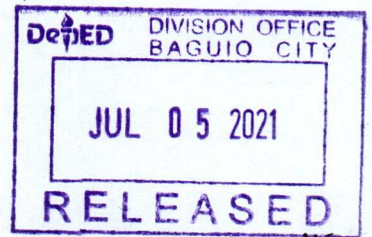




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



July 2, 2021


DIVISION MEMORANDUM

No: 188, s. 2021

TRAINING CONTRACT FOR PARTICIPANTS OF PROJECT SIRIB (SCHOOL HEADS INTERFACING AND REFRESHER COURSE TO IMPROVE BASIC EDUCATION DELIVERY)

To: Chief Education Supervisors
All Public Schools District Supervisors
All Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to Regional Memorandum No. 243, s. 2021, the National Academy of the Philippines (NEAP) shall conduct a series of Professional Learning and Development Activities through project SIRIB, to address the need for sustainable efforts to support the professional growth of DepEd personnel towards higher levels of efficiency and effectiveness in providing quality Basic Education Services to Cordillera learners.
2. This Office through the SGOD- HRD Section facilitated the listing of interested participants to the said L & D who are **prospective school heads with highest potentials** in addition to meeting the basic qualifications alongside instructions of ensuring their commitment to comply with the course requirements. A total number of 110 teachers registered in the shared google sheets, through the School Heads' FB group chat.
3. In addition to the details mentioned in numbers 3 and 4 of RM 243, through an issued addendum to RM 243 (advanced copy), all participants are required to accomplish a Training Contract attested by the respective Public Schools District Supervisors. The file should be scanned and save in PDF and shall be sent to **<https://tinyurl.com/SIRIBcommit>** on or before **July 5, 2021**.
4. Moreover, participants shall ensure one hundred percent internet connectivity. For any technical problems encountered at the onset of the course program, the participants may ask the assistance of the SDO- ICT Unit or the ICT coordinators in the schools.
5. Any incurred absences shall be construed as disinterest and will be a reason for being dropped from the course. Participants shall undergo time-bound online pre-test prior to the start of the course and mock test at the end of the course.
6. Enclosures:
 - 1- Training Contract
 - 2- List of Participants
 - 3- RM 243, s. 2021
7. Immediate dissemination and compliance of this Memorandum is directed.


MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent

jtb/Project SIRIB / 7-2-2021

"DepEd SDO Baguio City: We Serve, We Care."

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Website: www.depdepines.com | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



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Quality Management System
CRN RU-19.2560.026
Issued on 12/27/2019

SDO-BAGUIO CITY

	NAME	EMAIL	SEX	CURRENT POSI	QUALIFICATION	SCHOOL ASSIGNMENT
1	Jayson P. Sudicalan	jayson.sudicalan@deped.gov.ph	Male	SPED Teacher III		BC SPED Center
2	Jesusa P. Rosario	jesusa.rosario@deped.gov.ph	Female	Teacher III	9 yrs. public	Manuel Roxas Elementary School
3	Emely L. Caluza	emely.caluza001@deped.gov.ph	Female	TIII	8 yrs. public	DMES
4	Jordan O. Niwane	jordan.niwane@deped.gov.ph	Male	TIII	8 yrs. public	DMES
5	Reagan A. Decoran	reagan.decoran@deped.gov.ph	Male	MTI	2years MT	Bakakeng ES
6	Michael C. Aboc	michael.aboc001@deped.gov.ph	Male	MTII	15 years public	Pines City NHS
7	Julie Ann M. Alidao	julieann.alidao@deped.gov.ph	Female	TIII		
8	Myline S. Esteban	myline.esteban001@deped.gov.ph	Female	MTII	4 years MT	Kias Elementary School
9	Kathleen C. Lumidao	kathleen.lumidao@deped.gov.ph	Female	TIII	13 years public	Kias Elementary School
10	Freda B. Dayog	freda.dayog@deped.gov.ph	Female	MT-II	6yrs MT	Lucban ES
11	Criselda C. Fernandez	criselda.fernandez@deped.gov.ph	female	T-III	5years	San Vicente National high School
12	Reynante P. Olat	reynant.olat001@deped.gov.ph	Male	SPED Teacher III	5years SPEd Teacher	Baguio City SPED Center
13	Melani L. Lawan	melani.lawan@deped.gov.ph	Female	TIII	6.5 yrs TIII	Pines City National High School
14	Regina T. Pedrono	regina.pedrono@deped.gov.ph	Female	SPED Teacher III	6.5 yrs Sped Teacher III	Baguio City Special Education Center
15	Ethel Loi Mae D. Pagaduan	ethelloimae.pagaduan001@deped.gov	Female	Teacher III	13 years public	Dona Aurora Elementary School
16	Emilia B. Piwit	emilia.piwit@deped.gov.ph	Female	Teacher III	8 years as T-III	
17	Emelyn S. Bandong	emelyns.bandong@deped.gov.ph	Female	Teacher III	5 years as T-III	Dona Aurora National High School
18	Analyn D. Luna	analyn.luna001@deped.gov.ph	Female	Teacher III	7 years as T-III	Dona Aurora National High School
19	Johnny A. Kidian	johnny.kidian001@deped.gov.ph	male	Head Teacher I	5.5 yrs as HT I	Irisan National High School
20	Melody T. Gomeng-ad	melody.gomengad@deped.gov.ph	Female	Teacher III	6.5 years T-III	Don Mariano Marcos Elementary School
21	Charlie B. Basali	charlie.basali@deped.gov.ph	Male	Master Teacher II	6 years MT	Baguio City Special Education Center
22	Valdazan E. Capuyan	valdazan.capuyan001@deped.gov.ph	male	Master Teacher II	2 years MT-II	Laurel Elementary School
23	Adeline W. Basali	adeline.basali001@deped.gov.ph	Female	Master Teacher I	5 years T-III & 2 years MT	Bakakeng Elementary School
24	Blessie A. Cayasen	blessie.cayasen001@deped.gov.ph	Female	Teacher III	6 yrs TIII	Lucban Elementary School
25	Genar P. Tacay	genar.tacay001@deped.gov.ph	Male	Teacher III	8 years TIII	Lucban Elementary School
27	Merilyn M. Buyocan	merilyn.buyocan@deped.gov.ph	Female	Head Teacher 1	5 years T3, 2 years HT1	Guisad Valley National High School
28	Araceli K. Tamiray	atamiray386@gmail.com/araceli.tamira	Female	Head Teacher 1	3 years T3, 2 years HT1	Irisan National High School
29	Christopher D. Basing-at	christopher.basingat001@deped.gov.p	Male	Teacher III	5 Years TIII	Pinsao National High School
30	Charmie P. Basuel	charmie.basuel@deped.gov.ph	male	teacher III	5 year TIII	Lucban Elementary School
31	Nieves Domay Y. Toribio	nieves.toribio001@deped.gov.ph	Female	Teacher III	7yrs TIII	Don Mariano Marcos Elementary School
32	Claire C. Poyongan	claire.poyongan001@deped.gov.ph	Female	Teacher III	10yrs T III	Alfonso Tabora Elementary School
33	Alice M. Culaton	alicia.culaton001@deped.gov.ph	Female	Master Teacher I	MT 1, 8 years	Don Mariano Marcos Elementary School
34	Sebia P. Batayan	sebia.palangeo@deped.gov.ph	Female	Teacher 111	6 years TIII	Rizal Elementary School

35	ARLITO G. PECAY	arlito.pecay@deped.gov.ph	Male	Master Teacher II	2 years, MT II	Sto. Tomas Elementary School
36	Victor U. Sotelo Jr	victor.sotelo@deped.gov.ph	Male	Master Teacher I	2 years, MT I	Dona Aurora Elementary School
37	Jocelyn T.Tacay	tacayjocelyn@deped.gov.ph	Female	Teacher III	6 years T3	Lucban Elementary School
38	Samuel D. Lachica	samuel.lachica@deped.gov.ph	Male	Teacher III	6 Years, T III	Magsaysay Elementary School
39	Ricelene S. Sacayanan	ricelene.sacayanan001@car.deped.gov.ph	Female	Master Teacher I	5 years TIII, 1 year MT I	Lucban Elementary School
40	Juliet T. Paspasan	juliet.paspasan001@deped.gov.ph	Female	Teacher III	6 years -TIII	San Carlos Heights Elementary School
41	Jimmy B. Garcia Jr.	jimmy.garcia004@deped.gov.ph	Male	Teacher III	5 years T-III	Gibraltar Elementary School
42	Efigemia B. Songga-ab	efigemiasonggaab@deped.gov.ph	Female	Teacher III	8 yrs T-III	Don Mariano Marcos Elementary School
43	Cherryl S. Madume	cherryl.madume@deped.gov.ph	Female	Master Teacher I	6 years - TIII	San Carlos Heights Elementary School
44	Princess M.Perez	princess.perez@deped.gov.ph	Female	Teacher III	5 years T-III	Gibraltar Elementary School
45	Agnes P. Lomas-e	agnes.lomase@deped.gov.ph	Female	HT-3	6 years - HT	Apolinario Mabini Elementary School
46	Chadrey T. Madume	chadrey.madume001@deped.gov.ph	Male	Master Teacher I	9 years - TIII	Elpidio Quirino Elementary School
47	Charmaine W. Soriano	charmaine.soriano@deped.gov.ph	Female	Teacher III	8 years, Teacher III	Bonifacio Elementary School
48	Jason W. Pascaden	jason.pascaden001@deped.gov.ph	Male	Head Teacher I	6 years HT, Assistant Sch	Magsaysay National High School
49	Jessica F. Ruiz	jessica.ruiz003@deped.gov.ph	Female	Master Teacher I	5 years Master Teacher	Magsaysay National High School
50	Randy P. Cayat	randy.cayat@deped.gov.ph	Male	Teacher III	12 years public	Kias Elementary School
51	Elena B. Egangan	elena.egangan@deped.gov.ph	Female	Teacher 111	5 years-T - 111	Dontogan Elementary School
52	Evelyn P. Gatao-wa	evelyn.gataowa001@deped.gov.ph	Female	Teacher III	8 years -TIII	Aguinaldo Elementary School
53	Cherry Ann C. Malecdan	cherryann.malecdan@deped.gov.ph	Female	Teacher III	5 years	Baguio Central School
54	Elvira G. Daguio	elvira.daguio001@deped.gov.ph	Female	MT II	15	Baguio Central School
55	Warren I. Ngayawon	warren.ngayawon@deped.gov.ph	Male	Teacher III	6 Years-TIII	
56	Arnold P. Laconsay	arnold.laconsay001@deped.gov.ph	male	Teacher III	11 years -TIII,2 yrs.TIC	Aguinaldo Elementary School
58	Lorelyn F. Biadno	loirelyn.biadno@deped.gov.ph	Female	MT-I	4	Pines City National High School
59	Catherine I. Mang-usan	catherine.mangusan002@deped.gov.ph	female	Teacher III	10 years	
60	Rosenia A.Mataag	rosenia.mataag@deped.gov.ph	Female	Teacher III	10 years	Lucban Elementary School
61	John S. Kiniway	john.kiniway001@deped.gov.ph	Male	Teacher III	10	Baguio Central School
62	Laimyah Lyn C. Fackayan	laimyahlyn.fackayan@deped.gov.ph	Female	Teacher III	6 years T-III	Don Mariano Marcos Elementary School
63	Josie Jane D. Padio - an	josiejane.padioan@deped.gov.ph	Female	Teacher III	6 years T - III	San carlos Heights Elementary School
64	Marlyn D. Lucas	marlyn.lucas@deped.gov.ph	Female	Head Teacher I	5 years	San Vicente National High School
65	April Lorraine A. Verdejo	aprillorraine.agustin@deped.gov.ph	Female	Teacher III (ALS)	8	Baguio Central School
66	Laurence G. Millet	lau_millet@yahoo.com	Female	Teacher III	7 years T-III	San Vicente National High School
67	Valentina A. Castro	valentina.castro002@deped.gov.ph	Female	Master Teacher I	5 years Master Teacher	Magsaysay National High School
68	Abraham B. Domilio	abrahamb.domilio@deped.gov.ph	Male	Master Teacher I	5 years Master Teacher	Magsaysay National High School
69	Teresa A. Cacho	teresa.cacho001@deped.gov.ph	Female	Teacher III	5 years T-III	San Vicente National High School
70	Pamela P. Estigoy	pamela.estigoy@deped.gov.ph	Female	Teacher III	15 years	Loakan Elementary School
71	Louie D.Carreon	louie.carreon@deped.gov.ph	male	taecher 111	3,years	Mil an National High School
72	Emilia M. Guinumtad	emilia.guinumtad@deped.gov.ph	Female	Master Teacher II	6 years as MT II	Pines City National High School
73	Lydia L. Chaguna	lydia.chaguna001@deped.gov.ph	Female	Teacher III	7 yrs T-III	San Carlos Heights Elementary School
74	Beatriz T. Macalo	beatriz.macalo@deped.gov.ph	Female	Master Teaher I	4 years T-III, 1 year MT1	Mil-an National High School

75	Veronica P. Daisa	veronica.daisa@deped.gov.ph	Female	Master Teacher I	4 years T-III and 1 year an	Mil-an National High School
76	Maria Theresa M. Calde	mariatheresa.calde001@deped.gov.ph	Female	Teacher III	7 years T-III	Quezon Hill Elementary School
77	Marjorie C. Garcia	marjorie.garcia004@deped.gov.ph	Female	Teacher III	7 years T-III	Quezon Hill Elementary School
78	Silvin A. Barbado	silvin.barbado@deped.gov.ph	Male	Teacher III		Irisan National High School
79	Jason P. Quinopez	jason.quinopez001@deped.gov.ph	Male	Teacher III	6 years T-III	Pacday Quinio Elem. School
80	Edna D. Sarmiento	edna.sarmiento001@deped.gov.ph	Female	Master Teacher I	5 yrs MT	Irisan National High School
81	Greg D. Parrocha	greg.parrocha002@deped.gov.ph	Male	Teacher III	6 years T-III	Apolinario Mabini Elementary School
82	Jocelyn Q. Gam-ad	jocelyn.gamad@deped.gov.ph	Female	Master Teacher I	7 years MT	Irisan National High School
83	Christine Joy T. Beloken	christinejoy.beloken@deped.gov.ph	Female	Teacher III	7 years T-III	Quezon Hill Elementary School
84	Orden V. Cayso	orden.cayso@deped.gov.ph	Male	Master Teacher I	9 years TIII, 1 year MT I	Elpidio R. Quirino Elementary School
85	Milagros C. Killip	milagros.killip@deped.gov.ph	Female	Teacher III	7 years T-III,	Irisan National High School
86	Rosemare M. Kidian	rosemarie.kidian001@deped.go	Female	Teacher III	13 years T-III	Irisan National High school
87	Joyce Y. Bondad	joyce.bondad@deped.gov.0h	Female	Master Teacher I	6 years	Irisan National High School
88	Dety H. Gaddang	dety.gaddang@deped.gov.ph	Female	Teacher III	9 years T-III	Pacday Quinio Elem. School
89	Catherine L. Cangoy	catherine.cangoy@deped.gov.ph	Female	Teacher III	6 years-T-III	Elpidio R. Quirino Elementary School
90	Brenda P. Contada	Brenda.contada@deped.gov.ph	Female	Teacher III	6 years - T-III	Irisan National High School
91	Brainly L. Mangatam	brainly.mangatam001@deped.gov.ph	Male	Teacher III	7 years T-III	Pinsao National High School
92	Agustin S. Padya-os	agustin.padyaos@deped.gov.ph	Male	Teacher III	8 years T-III	GUISAD VALLEY NHS
93	Pablo B. Mariacos	pablo.mariacos@deped.gov.ph	Male	MT II	4 years MT	BCNHS
94	Laurence E. delos Santos	laurence.delossantos@deped.gov.ph	Male	MT-1	3yrs	DONA AURORA ES
95	Marlene T. Basungit		Female	MT-1	4 years	Irisan National High School
96	Marites D. Napudo	marites.napudo@dedped.gov.ph	Female	Teacher III	5 years	Lucban Elementary School
97	Mila P. Basawil	mila.basawil@deped.gov.ph	Female	Teacher III	7 years T-III	Quezon Hill Elementary School
98	Claydee O. Acong	claydee.acong001@deped.gov.ph	Female	Master Teacher I	9 years T-3, 2 years MT-I	Doña Nicasia J. Puyat ES
99	Dwight B. Milan	dwight.milan@deped.gov.ph	Male	Master Teacher I	7 years T-3	Holy Ghost Extension ES
100	Jones A. Tudlong	jones.tudlong@deped.gov.ph	Male	Master Teacher II	3 years MT II	GUISAD VALLEY NHS
101	Franklin H. Garlejo	franklin.garlejo@deped.gov.ph	Male	Master Teacher I	4 years MT	Baguio City National High School
102	Fely L. Kidange	fely.kidange@deped.gov.ph	Female	Master teacher I	5 years T3, 1 year MTI	Joaquin Smith National High School
103	Zosima L. Pang-ot	zosima.pangot@deped.gov.ph	Female	Teacher III	6 years	BCNHS
104	Mark Anthony A. Garcia	markanthony.garcia@deped.gov.ph	Male	Teacher III	5 years Teacher III	Elpidio R. Quirino Elementary School
105	Ben A. Bentican	ben.bentican01@deped.gov.ph	Male	Teacher III	9 years	Rizal Elem.School Extension
106	Maricel L. Mendoza	maricel.mendoza@deped.gov.ph	female	Teacher III	16 years	Pines City National High School
107	Jaeniva B. Ongican	jaeniva.ongican001@deped.gov.ph	Female	Teacher III	3 years	Dona Aurora Elementary School
108	Nicomedes D. Tabelin	nicomedes.tabelin@deped.gov.ph	Male	Teacher III	12 years	Manuel L. Quezon Elementary School
109	Rita A. Par-ogan	rita.parogan@deped.gov.ph	Female	Teacher III	17 years T-III	Quezon Hill Elementary School
110	Mary Jane N. Saob	maryjane.saob@deped.gov.ph	Female	Teacher III	5 yrs T III	Dona Aurora Elementary School

TRAINING CONTRACT
Project SIRIB

The Department of Education – Cordillera Administrative Region, with principal office at Wangal, La Trinidad, Benguet herein represented by **ESTELA L. CARINO EdD, CESO III, Regional Director;**

and

_____	_____
Name of Trainee	Position

School & Division	
_____	_____
Principal	Superintendent

in consideration of the privilege to attend the training on official time with pay of the Project SIRIB (School Heads' Interfacing Refresher Course to Improve Basic Education Delivery) do hereby agree to the following obligations of the trainee:

- a. Punctual attendance to the Project SIRIB Seventeen (17) days course from July 6, 2021 to October 6, 2021. **Any absence shall mean disinterest and will be dropped from the course, and not be provided of the certificate of completion.**
- b. Ensure their internet connectivity to maximize the activities and topics discussed. Problems in connectivity shall be coordinated with the SDO for contingency plan.
- c. Answer the time bound pre-test on July 6, 2021 and the SDO guided mock test on October 6, 2021.
- d. Sign, scan and send this training contract to as **Portable Document Format (PDF)** file only and no other formats to the link **<https://tinyurl.com/SIRIBcommit>** provided on or before July 5, 2021.
- e. Actively participate in the session topics when requested by the session speaker or facilitator.
- f. Comply with the webinar etiquette.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on July _____, 2021.

SDO:

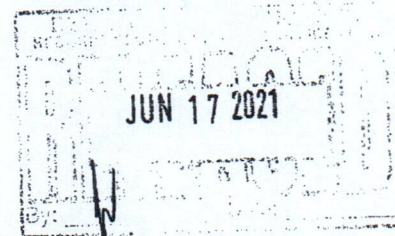
TRAINEE:

Printed Name and Signature
Public Schools District Supervisor

Printed Name and Signature



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



June 15, 2021

REGIONAL MEMORANDUM

NO. 243.2021

CONDUCT OF PROJECT SIRIB (SCHOOL HEADS' INTERFACING AND REFRESHER COURSE TO IMPROVE BASIC EDUCATION DELIVERY)

To: OIC-Assistant Regional Director
All Schools Division Superintendents
All Regional Functional Division Chiefs
All Others Concerned

1. Pursuant to Republic Act No. 4670,¹ 10533² and 9155³ corollary to Civil Service Memorandum Circular No. 3, s. 2012,⁴ DepEd Order No. 11, s. 2019,⁵ 050, s. 2020⁶ and 024, s. 2020⁷ this Office through the National Educators Academy of the Philippines in the Region (NEAPR) shall conduct a series of **Professional Learning and Development Activities through Project SIRIB** to address the need for sustainable efforts to support the professional growth of DepED personnel towards higher levels of efficiency and effectiveness in providing quality basic education services to Cordillera learners.

2. The general objective of this project is to provide appropriate career path and opportunities to potential DepED School Leaders per DO No. 85, s. 2003 titled *Guidelines on the Selection, Promotion and Designation of School Heads* and its revision covered by DO No. 42, s. 2007. Specifically, this project aims to:

- a. increase the number of qualified school leaders in the region;
- b. enhance the test taking skills and other assessment strategies of participants; and
- c. provide an avenue to discuss theoretical basis of school-based management vis-à-vis actual application.

¹ Magna Carta for Public School Teachers

² Enhanced Basic Education Act of 2013

³ Governance of Basic Education Act of 2001

⁴ Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM)

⁵ Implementation of the NEAP Transformation

⁶ DepEd Professional Development Priorities for Teachers and School Leaders for School Year 2020-2023

⁷ National Adoption and Implementation of the Philippine Professional Standards for School Heads



Address: Wangal, La Trinidad, Benguet, 2601
Telephone No.: (074) 422-1318 | Fax: (074) 422-4074
Website: www.depedcar.ph | Email: car@deped.gov.ph



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3. The activities shall run in seventeen (17) days covering staggered dates from July 6 to October 6, 2021, viz:

Series	Topic	Duration
1	Leading Strategically (Domain 1)	July 6 to July 9, 2021
2	Managing School Operations and Resources (Domain 2)	July 19 to July 21, 2021
3	Focusing on Teaching and Learning (Domain 3)	August 16-18, 2021
4	Developing Self and Others	September 13-15, 2021
5	Building Connections	September 27-29, 2021
6	Final Coaching: A Chat for COACH (Comprehensive Outlook to Activate Career Highlights)	October 6, 2021

4. The SDOs shall accomplish the attached template for the List of Recommended Participants (Enclosure 1) to be sent to rneap.depedcar@gmail.com **before June 18, 2021**, listing **prospective school heads with the highest potentials** in addition to either of the following basic qualifications, to wit:

- a. Head Teacher (HT) for one (1) year, or
- b. Teacher-in-charge (TIC) for two (2) years, or
- c. Master Teacher (MT) for two (2) years, or
- d. Teacher III/ SPED Teacher for five (5) years, or
- e. Five (5) years as incumbent public school teacher who has five (5) years of managerial and supervisory experience in a DepED-recognized private institution or Commission on Higher Education (CHED)-recognized higher education institution.

5. To finalize the delivery mechanics of the project, the RO Technical Working Committee (Enclosure 2) shall attend the **Meeting on June 24, 2021** at the NEAPR Hall.

6. Meals and other training related expenses incurred by RO personnel shall be charged to RO MOOE subject to existing budgetary, procurement, accounting and auditing rules and regulations.

7. Moreover, online participants are advised to utilize the existing internet bandwidth in their respective offices, however, for non-usable/ unreliable connections, it shall be charged to available local funds.

8. For inquiries and clarifications, please contact NEAPR through Chief Education Supervisor, NEAP-CAR OIC Jennifer Ande at 09190073814.

9. Immediate and widest dissemination of this Memorandum is desired.


ESTELA L. CARIÑO EdD, CESO III
Director IV/ Regional Director

