



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
82 Military Cut-Off, Baguio City



NOTICE OF AWARD

DANIEL S. CO
Cokins General Merchandise

Dear Mr. CO:

We are pleased to notify you that your price quotation and proposal for the procurement of school supplies in the amount of **Fifty Two Thousand Eighty Seven Pesos and 50/100 Only. (P52,087.50)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

NIXON CANUTO ELAHE
School Head

CONFORME:

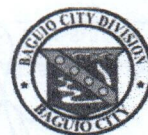
(Signature Over Printed Name)

(Date)

COKINS EVERYWEAR
MERCHANDISE
Kayang St., Tel. 19-1077
Baguio City



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
82 Military Cut-Off, Baguio City



NOTICE TO PROCEED

DANIEL CO
Cokins Everywear Gen. & Merchandise

Dear Mr. Co:

This refers to our award of contract to your company for the procurement of **school supplies** in the amount of **Fifty Two Thousand Eighty Seven Pesos and 50/100 Only. (P52,087.50)** inclusive of appropriate taxes and fees.

in relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

NIXON CANUTO ELAHE
School Head

CONFORME:

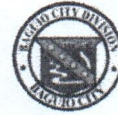
(Signature Over Printed Name)

(Date)

GEN. MERCHANDISE
100 Kayang St., Tel. 619-1078
Baguio City



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Cordillera Administrative Region
 DIVISION OF BAGUIO CITY
 # 82 Military Cut-Off, Baguio City



BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 008, S. 2021

RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO COKINS EVERYWEAR GEN. & MRCHANDISE FOR THE PROCUREMENT OF SCHOOL SUPPLIES TO SUPPORT THE IMPLEMENTATION OF THE SCHOOL YEAR 2020-2021 DISTANCE LEARNING.

WHEREAS the Department of Education prepared the Purchase Request (PR) for the PROCUREMENT OF SCHOOL SUPPLIES TO SUPPORT THE IMPLEMENTATION OF THE SCHOOL YEAR 2020-2021 DISTANCE LEARNING with an Approved Budget for the Contract (ABC) of Fifty Two Thousand One Hundred Twenty Seven Pesos and 50/100 Only (₱ 52,127.50) (Annex A);

WHEREAS on May 27, 2021, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
Cokins Everywear and General Merchandise	₱ 52,087.50
JC Commercial	₱ 54,285.00
CID	₱ 56,330.00
CERU Tech Office Supplies and Equipment Trading	₱ 27,100.00

WHEREAS per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
JC Commercial	Lowest Bidder
CID	Lowest Bidder
CERU Tech Office Supplies and Equipment Trading	Incomplete items

WHEREAS the proposal of Cokins Everywear and General Merchandise is found to be the most compliant with the PR, and its price quotation amounting to Fifty Two Thousand One Hundred Twenty Seven Pesos and 50/100 Only (₱ 52,087.50) is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;


WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via Negotiated Procurement – Small Value Procurement to Cokins Everywear and General Merchandise for the **PROCUREMENT OF SCHOOL SUPPLIES TO SUPPORT THE IMPLEMENTATION OF THE SCHOOL YEAR 2020-**

DISTANCE LEARNING in the amount of Fifty Two Thousand One Hundred Twenty Seven Pesos and
Only (₱ 52,087.50) inclusive of appropriate taxes and fees.

RESOLVED, this 2nd day of June 2021, Holy Ghost Extension Elementary School, Baguio City.

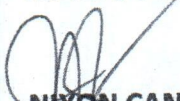

AIDA C. ALCEDO
BAC Chairperson


ROSALINDA A. GAYAO
BAC Vice-Chairperson


TEODORA A. SAGSAGAP
BAC Member


DANTE Y. COTTONG
BAC Member

APPROVED:


NIXON CANUTO ELAHE
School Head
Approved on _____

PURCHASE ORDER
HOLY GHOST EXTENSION ELEMENTARY SCHOOL
 Entity Name

Supplier: <u>Cokins Everywear & Gen. Merchandise</u>	P.O. No. : <u>2021-07-001</u>
Address: <u>#109 Kayang Street, Baguio City</u>	Date : <u>June 4, 2021</u>
TIN : <u>VAT Reg. 165-287-294-000</u>	Mode of Procurement : <u>Shopping</u>

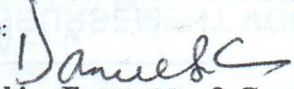
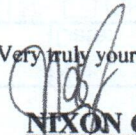
Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery : <u>Holy Ghost Extension Elem. School</u>	Delivery Term : <u>Pick-up</u>
Date of Delivery : _____	Payment Term : <u>Cash</u>

Stock/ Prop erty No.	Unit	Description	Quantity	Unit Cost	Amount
1	ream	PAPER, MULTICOPY, A4,80gsm, size: 210mm x 297mm	85	183.00	15555
2	ream	PAPER, MULTICOPY,LEGAL, 80gsm, size: 216mm x 330mm	25	200.50	5012.5
3	Piece	USB Flash Drive (32gb)	20	288.00	5760
4	pack	Special Paper (A4), Cream	25	32.00	800
5	pack	Special paper (Legal) (Cream)	10	36.00	360
6	pack	Photo Paper, A4 Size, Glossy	25	40.00	1000
7	Piece	Ink Epson L360 (Black)	20	295.00	5900
8	Piece	Ink Epson L360 (Magenta)	20	295.00	5900
9	Piece	Ink Epson L360 (Cyan)	20	295.00	5900
10	Piece	Ink Epson L360 (Yellow)	20	295.00	5900
					52,087.50

(Total Amount in Words) **Fifty Two Thousand Eighty Seven Pesos and 50/100 Only.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme:  Cokins Everywear & Gen. Merchandise Signature over Printed Name of Supplier & GEN. MERCHANDISE # 109 Kayang St., Tel. 019-1078 Date _____ Baguio City	Very truly yours,  NIXON CANUTO ELAHE Signature over Printed Name of Authorized Official Head Teacher III Designation
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Fund Cluster : _____	ORS/BURS No. : _____
Funds Available : _____	Date of the ORS/BURS: _____
 OMAR D. OLBA Bookkeeper	Amount : _____

ITEM	UNITS	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	Cokins Everywear and Gen, Merchandise	JC Commercial	CID	Certified Supplier Equipment
1	ream	85	PAPER, MULTICOPY, A4, 80gsm, size: 210mm x 297mm	15555	17000	17425	n/a
2	ream	25	PAPER, MULTICOPY, LEGAL, 80gsm, size: 216mm x 330mm	5012.5	5250	5250	n/a
3	Piece	20	USB Flash Drive (32gb)	5760	5800	5840	5900
4	Pack	25	Special Paper (A4), Cream	800	825	750	n/a
5	Pack	10	Special paper (Legal) (Cream)	360	360	340	n/a
6	Pack	25	Photo Paper, A4 Size, Glossy	1000	1050	1125	n/a
7	Piece	20	Ink Epson L360 (Black)	5900	6000	6400	5300
8	Piece	20	Ink Epson L360 (Magenta)	5900	6000	6400	5300
9	Piece	20	Ink Epson L360 (Cyan)	5900	6000	6400	5300
10	Piece	20	Ink Epson L360 (Yellow)	5900	6000	6400	5300
				52,087.50	54,285.00	56,330.00	27,100.00

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

CANVASSED BY:

Danti T. Cottong
DANTI T. COTTONG
 NAME OF CANVASSER

Aida C. Alcedo
AIDA C. ALCEDO
 BAC CHAIRPERSON

Rosalinda A. Gayao
ROSALINDA A. GAYAO
 BAC VICE CHAIRPERSON

Teodora A. Sagsag AP
TEODORA A. SAGSAG AP
 BAC MEMBER

Award is hereby given to the bidder/s for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

Nelson Canuto El Ahe
NELSON CANUTO EL AHE
 SCHOOL HEAD

Republic of the Philippines
 Department of Education
 Division Office - Marikina City
 Marikina City, Philippines

OFFICE OF THE DIVISION SUPERVISOR
 Division Office - Marikina City
 Marikina City, Philippines

PROJECT TITLE: _____
PROJECT NO.: _____
PROJECT DATE: _____

AMOUNT DUE: _____

DATE PAID: _____

REMARKS: _____

APPROVED BY: _____
 (Signature)
 (Name)
 (Position)

DATE: _____

RECEIVED BY: _____
 (Signature)
 (Name)
 (Position)

DATE: _____