



Civil Service Commission Cordillera Administrative Region

**REGIONAL MEMORANDUM CIRCULAR
CSC-CAR RMC No. 2021-**

F O R : **ALL HEADS OF NATIONAL AND LOCAL GOVERNMENT AGENCIES; GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS, STATE UNIVERSITIES AND COLLEGES (SUCs), PUBLIC SCHOOLS, AND OTHER GOVERNMENT AGENCIES IN THE CORDILLERA ADMINISTRATIVE REGION**

SUBJECT : **National Song Writing Contest in Celebration of the 121st Philippine Civil Service Anniversary (PCSA)**

The Civil Service Commission is pleased to announce the forthcoming 121st Philippine Service Anniversary (PCSA) celebration in September 2021 with the theme "Transforming Public Service in the Next Decade: Honing Agile and Future-Ready Servant Heroes".

Among the activities lined up for the celebration is the National Song Writing Contest to serve as platform to showcase creatively through words and melody how people in government showed strength and dedication to serve amid the COVID-19 pandemic. The contest is open to all individuals working in government, including those hired via Contract of Service and Job Order.

The Regional Winners of the song writing contest will receive cash prizes, as follows: 1st Prize-Php10,000; 2nd Prize-Php7,000.00; and 3rd Prize-Php5,000.00. The winning Regional entry will advance to the National Level competition.

The National Winners will receive cash prizes, as follows: 1st Prize-Php50,000.00; 2nd Prize-Php40,000.00; and 3rd Prize- Php30,000.00. A consolation prize of Php5,000.00 will be given to all non- winning Regional Winners.

The Guidelines for the song writing contest include the following: (1) The song entry must be an original composition of the contestant, with all rights, including copyright owned exclusively by the contestants; (2) It must not have been previously published, recorded or released in any part of the word; (3) It must not have been commissioned by a third party; (4) It must not contain four (4) or more bars or melody or lyrics that resemble an already published/recorded song in the Philippines or abroad; (5) Lyrics can be in any Filipino language/dialect with English translation and must adhere to the theme of the PCSA for 2021: "Transforming Public Service in the Next Decade: Honing Agile and Future-Ready Servant Heroes". A submitted entry's melody and lyrics shall be deemed final and may neither be modified nor altered prior to adjudication.

Bawat Kawani, Lingkod Bayani

Modification will only be allowed upon the approval of the CSC competition committee); (6) The entry must not exceed four (4) minutes, inclusive of intro and extro; (7) The winning entry will be used by the CSC as competition song in the Government Choral Competition, to be arranged and sang in acapella version by different choral groups in future official activities/projects of the CSC; and (8) The Screening Committee, at its sole discretion, may disqualify an entry for its failure to comply with any of the above requirements.

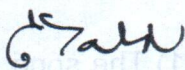
Each contestant in the Region may submit a maximum of two (2) entries. It must be submitted in MP3/MP4 format, and should include the following: (1) Fully accomplished entry form with signature(s) and 2x2 ID photo of the songwriter/s; (2) The entry must be accompanied by a Certificate of Copyright Registration issued by the National Library of the Philippines or Intellectual Property Office of the Philippines (web.nlp.gov.ph or www.ipophil.gov.ph); (3) Lyrics with the title of the song but without the name of the songwriter/s; (4) Lead Sheet containing the lyrics with notation and chords of the song, but without the name of the songwriter/s; and (5) The submitted MP3/MP4 should include the performance of the vocal line accompanied by a maximum of two (2) instruments.

Participants sending two (2) entries must send them in two (2) separate emails. The entry must be submitted to the CSC Regional Office where the songwriter resides. Submission to different CSC Regional Offices is not allowed. All entries must be **submitted on or before 23 July 2021**.

The Regional Screening Committee for the Song Writing Contest (Regional Level) shall assess all regional entries and determine the Regional Winner. Should there be entries from government employees stationed abroad, a special screening will be set by the CSC Regional Office IV. The winning Regional entry will advance to the National Level Competition.

For any further clarifications, you may contact **Mr. Marlo B. Jimenez** or **Ms. Susan C. Wal**, the Focal Persons for the Song Writing Contest (Regional Level), through any of the following contact details: Contact Number 09189495115 (Marlo), 09988672615 (Susan), or landline phone numbers (074) 443-5981/443-5982, or via our email addresses at cscro14@yahoo.com or csccarpald@yahoo.com.

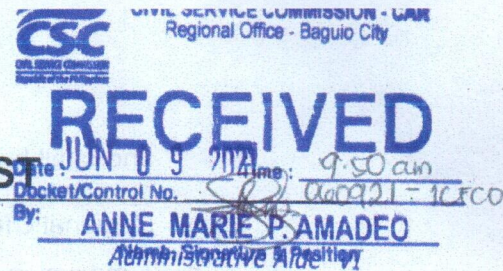
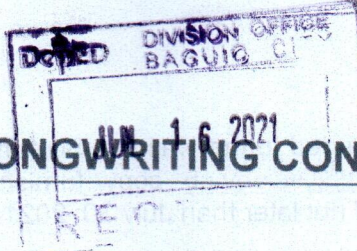
Interested agencies/employees may also inquire from any CSC Field Office nearest their area.



Digitally signed by
Taldo Marilyn Eclipse
Date: 2021.07.09
16:32:48 +08'00'

ATTY. MARILYN E. TALDO
Director IV

9 July 2021



2021 CSC NATIONAL SONGWRITING CONTEST

I. MECHANICS

1. The CSC National Song Writing Contest is open to all individuals working in government, including Contracts of Service and Job Orders, who may submit a maximum of 2 entries.
2. Song entries:
 - a. Must be an original composition of the contestant. All rights, including copyright to the entry must be owned exclusively by the contestant;
 - b. Must not have been previously published, recorded or released in any part of the world;
 - c. Must not have been commissioned by a third party;
 - d. Must not contain four (4) or more bars of melody or lyrics that resemble an already published/recorded song in the Philippines or abroad;
 - e. Lyrics can be in any Filipino language/dialect with English translation and must adhere to the theme of the PCSA for 2021: **"Transforming Public Service in the Next Decade: Honing Agile and Future-Ready Servant Heroes"**. (A submitted entry's melody and lyrics shall be deemed final and may not be modified nor altered prior to adjudication. Modification will only be allowed upon the approval of the CSC competition committee.);
 - f. An Entry must consist of a vocal line and harmony. Submission of lead sheet is required (can be in the form of melody with chords only). No solely instrumental work will be accepted;
 - g. The entry must not exceed four (4) minutes, inclusive of intro and extro;
 - h. The winning entry will be used by the CSC as competition song in the Government Choral Competition, to be arranged and sung in a cappella version by different choral groups and other future official activities/projects of the CSC; and
 - i. The Screening Committee, at its sole discretion, may disqualify an Entry for its failure to comply with any of the above requirements.
3. Each entry must be submitted in MP3/MP4 format and sent to the email address of the regional office, and should include the following:
 - a. Fully accomplished entry form with signature(s) and 2x2 ID photo of songwriter/s;
 - b. A Certificate of Copyright Registration for the composition issued by the National Library of the Philippines or Intellectual Property Office of the Philippines (web.nlp.gov.ph or www.ipophil.gov.ph)
 - c. Lyrics with the title of the song but without the name of the songwriter/s;
 - d. Lead sheet of the song but without the name of the songwriter/s (lyrics with notation and chords);
 - e. The submitted MP3/MP4 should include the performance of the vocal line accompanied by a maximum of two (2) instruments.
4. Submission of entries:
 - a. Participants sending two entries must send them in two (2) separate emails;
 - b. An entry must be submitted to the CSC Regional Office where the songwriter resides. Submission to multiple regional offices is not allowed.
 - c. All entries shall be maintained by the Civil Service Commission in a repository; and
 - d. All entries must be submitted on or before July 15, 2021.
5. Screening of Entries
 - a. The Regional Screening Committee composed of three (3) members per region shall screen all regional entries and determine the regional winner. Should there be entries from government employees stationed abroad, a special screening will be set by the CSC Regional Office IV. The winning regional entry will advance to the National Level

and shall be forwarded to the National Screening Committee thru the email address songwritingcontest@csc.gov.ph copy furnished cscro4.itunit@gmail.com of CSC Regional Office IV not later than July 30, 2021.

- b. A maximum of seventeen (17) finalists will compete in the national level scheduled on August 18, 2021. There will be three (3) members of the adjudicating panel.
- c. The decision of the Regional/National Screening Committee is final.

II. CRITERIA

Creativity/Originality	-	40%
Melody	-	30%
Lyrics	-	20%
Overall Likeability	-	10%

III. PRIZES

REGIONAL WINNERS

1st	-	P 10,000.00
2nd	-	P 7,000.00
3rd	-	P 5,000.00

NATIONAL WINNERS

1st	-	P 50,000.00
2nd	-	P 40,000.00
3rd	-	P 30,000.00
Consolation Prize	-	P 5,000.00 to all non-winning Regional Winners

IV. INTELLECTUAL PROPERTY RIGHTS

1. The Contestant/s shall accomplish the "Entry and Waiver Release Form" in connection with the submission of Entry in the contest. The failure or refusal of the Contestant/s to affix his/her/their signature/s shall be a ground for disqualification.
2. The Civil Service Commission shall maintain the right to use all winning entries in its official functions and other relevant projects. The songwriter/s shall retain the copyright to the musical composition/s.

V. ACCEPTANCE AND CONFORMITY

1. All Contestants submitting an Entry to the Competition are deemed to have accepted and consented to the Terms and Conditions of the Competition and agree to abide hereby.
2. Contestant agrees that the Civil Service Commission reserves the right to, at any time, and at its sole discretion, change, add to, delete from, modify or amend the Terms and Conditions affecting the Competition, or any part thereof, including, but not limited to the grounds for disqualification from the Competition, the rules and guidelines for the screening and selection of Entries, the declaration of winning Entries, and the granting of any prize.

2021 CSC NATIONAL SONGWRITING CONTEST

ENTRY FORM

Entry No. CSCRO() _____

Song Entry Title : _____
Song Duration (Including Intro and Extro): _____ minutes _____ seconds
Instruments Used: _____ Recorded at _____
Interpreter: _____

Composer 1:

Name: _____
Contact Numbers: _____ E-mail Address: _____
Agency: _____
Agency Address: _____

Composer 2:

Name: _____
Contact Numbers: _____ E-mail Address: _____
Agency: _____
Agency Address: _____

Lyricist 1:

Name: _____
Contact Numbers: _____ E-mail Address: _____
Agency: _____
Agency Address: _____

Lyricist 2:

Name: _____
Contact Numbers: _____ E-mail Address: _____
Agency: _____
Agency Address: _____

I (We) understand that I (we) hold the CSC and any affiliated entity, including their officers and employees free from any and all liability or claims, which may arise out of or in connection with my(our) participation in the 2021 CSC National Song Writing Contest. I (we) fully understand that participants are to abide by all rules and regulations governing the 2021 CSC NATIONAL SONG WRITING CONTEST.

I (We) understand that should my (our) entry/ies be declared winner/s in the regional/national level, I (we) hereby grant the Civil Service Commission the right to use the composition in its official functions and other relevant projects.

I (We) hereby waive all claims for any compensation for use or for damages.

I (We) hereby attest to the above information as accurate and true. I (we) understand that any misrepresentation in the above information is a ground for disqualification.

I (We) have read and understood the CSC Data Privacy notice for the 2021 CSC National Song Writing Contest posted in the CSC website.

Signatures over Printed Names of Songwriter/s and Composer/s:

Date/Time Submitted : _____

Received by : _____

Regional Office Email Address:

NCR roncr@csc.gov.ph / ROI csc_reg1@yahoo.com.ph / ROII cscreg2@yahoo.com / ROIII cscro3pald@yahoo.com / ROIIV/Overseas cscro4_pald@yahoo.com / ROV cscrov@gmail.com / ROVI cscregion6@gmail.com / ROVII cscro7@yahoo.com / ROVIII cscro8@gmail.com / ROIX ro09@csc.gov.ph / ROX cscregion10@gmail.com / ROXI cscro11@yahoo.com / ROXII cscroxii@gmail.com / CAR cscro14@yahoo.com / CARAGA cscpaldcaraga@yahoo.com / ARMM roarmm@csc.gov.ph