



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Baguio City
BAGUIO CITY SPED CENTER

REQUEST FOR QUOTATION

Supplier:
Address:
Telephone No.:
e-Mail:
Tin:

PR No.: 2021-07-017
Quotation No.: 2021-07-022
Date: July 19, 2021
ABC: Php 55,212.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than July 26, 2021 @ 1:00 p.m.

ROLLY P. BOMOGAO
Special Education Teacher III
Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 7 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	17	Bot	EPSON 003 ink refill, black		
2	15	Bot	EPSON 003 ink refill, cyan		
3	15	Bot	EPSON 003 ink refill, magenta		
4	15	Bot	EPSON 003 ink refill, yellow		
5	7	Bot	Brother DT 5000 ink refill, cyan		
6	5	Bot	Brother DT 5000 ink refill, magenta		
7	5	Bot	Brother DT 5000 ink refill, yellow		
8	5	Bot	Brother BT D60 ink refill, black		
9	500	Pc	Expandable Envelope		
10	50	Ream	PAPER, multi-purpose, A4, 80gsm		
11	50	Ream	PAPER, multi-purpose, legal, 80gsm		
				TOTAL	

Purpose: Procurement of Office Supplies

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Canvassed by:

TIN