



**Republic of the Philippines**  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
**SCHOOLS DIVISION OFFICE OF BAGUIO CITY**

**August 11, 2021**

DIVISION MEMORANDUM  
 No. 208, s. 2021

**PARTICIPANTS TO THE LEADING WITH HOPE COURSE FOR  
 NON-TEACHING EMPLOYEES (BATCH 2 Series4)**

To : All Non-Teaching Employees  
 All Others Concerned

- In reference to RM.165 s. 2021 which is on the Conduct of Leading with HOPE Course for DepEd CAR Non-Teaching Personnel Batch 2 Series 4 (Digital Team Management and Productivity Tools) to be held on August 12-13 and 16,2021 thru Microsoft Teams applications and limited face to face at RNEAP, Wangal, La Trinidad, Benguet. The link for the Microsoft teams will be sent to your respective DepEd email address.
- The objective of this course is to address the shifts in government operations, systems, and processes to ensure unhampered provision of DepEd quality service such as the implementation of the Basic education -Learning Continuity Plan (BE-LCP).
- The following participants shall attend via face to face:

Name	School/Office
1.Khaju Luisa Fedcheck	Pinsao Elementary School
2.Rachell Flordeliza	SPED Center
3.Mylene James	Baguio City National High School
4.Marife Cachero	DO
5.Lesli Tongyofen	Baguio City National Science High School
6.Engelbert Cacho	Mil-an National High School
7.Alice Milan	San Vicente Elementary School
8.Ezra Fiao-ag	Fort del Pilar Elementary School

- The limited face to face participants who shall be provided full board and lodging are required to observe health protocols during the conduct of the activity.
- Issuance of Certificates of Completion shall be subject to strict compliance and submission of course requirements to be announced during the activity, else Certificate of Attendance shall only be issued reflecting inclusive hours attended.
- Immediate and widest dissemination of this memorandum is desired.

**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
 Schools Division Superintendent

SGOD-HRDS/acs

"DepEd SDO Baguio City: We Serve, We Care."

