



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
 Division of Baguio City

DOÑA AURORA NATIONAL HIGH SCHOOL
 Upper Malvar St., Aurora Hill Proper, Baguio City



Handwritten notes and stamps on the top right corner, including a date stamp 'AUG 19 2021' and some illegible text.

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:
 Address:
 Telephone No.:
 e-Mail:
 Date received by the
 Supplier:

Requesting Unit:
 PR No: 2021-08-38
 Quotation No.: 2021-06-0088
 Date: 8/19/2021
 ABC: **PHP 60,760.00** f

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly Signed by your representative not later than August 23, 2021


JULIO K. CANIPAS
 BAC Chairperson

REQUIREMENTS:

1. Mayor's / Business .
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

| Item No. | Qty. | Unit | Item Description | Unit Price | Total Price |
|---------------------------------------|------|-------|--|------------|-------------|
| 1 | 114 | ream | bond paper, A4, 70 gsm | | |
| 2 | 50 | ream | bond paper, Legal size, 70 gsm | | |
| 3 | 5 | ream | bond paper, letter size, 70 gsm | | |
| 4 | 2 | piece | Long Range Stapler | | |
| 5 | 40 | Box | Staple Wire No. 35 | | |
| 6 | 50 | Box | Binder Clip (1") | | |
| 7 | 29 | Box | Binder Clip (2") | | |
| 8 | 25 | Box | Paper Clip, 33mm | | |
| 9 | 25 | Box | Paper Clip, 50mm | | |
| 10 | 20 | box | Digital Printer Ink for Blue Print Solution 150 , 600 ml | | |
| Total | | | | | |
| Purpose: For BELCP 3rd & 4th QUARTERS | | | | | |

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 TIN

 Date/Telephone No.

Canvassed by: