



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

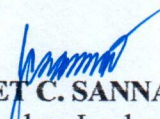
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:  
 Address:  
 Telephone No.:  
 e-Mail:  
 Date received by the Supplier:

Requesting Unit: OSDS/M. Cachero  
 PR No.: 2021-08-157  
 Quotation No.: 2021-08-141  
 Date: August 24, 2021  
 ABC: 14,999.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than August 29, 2021 9am

  
**JULIET C. SANNAD**  
 Chief- Curriculum Implementation  
 Division  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	Unit	All-in-one tank printer (print, scan, copy and fax with ADF) -High resolution of 5760 x 1400 dpi -High yield ink bottles (black ink bottle: 4,500 pages, Color: 7,500 composite yield) -Ethernet, Wi-Fi, Wi-Fi direct -Spill-free, error-free refilling -Borderless printing up to 4R -1 year warranty		
				<b>TOTAL</b>	
Purpose: Procurement of printer in the accounting unit					



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguiocty@gmail.com  
 Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified  
 Quality Management System  
 CRN RU-19.2560.026  
 Issued on 12/27/2019



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**REQUEST FOR QUOTATION**

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by:

*[Handwritten Signature]*  
 JETLY C. SANMAD

Chief, Compliance and Awards Division  
 Chairman, Bids and Awards Committee

- REQUIREMENTS:**
1. Major's business name
  2. BIDDING registration number or certificate
  3. Outgoing Sworn Statement
- All entries must be typewritten or neatly written.  
 All entries must be accompanied with the requirements.  
 Bidding period shall be for a period of 30 Calendar Days.  
 Bidding shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	Unit	All-in-one tank printer (print, scan, copy and fax with ADF) -High resolution ca. 2760 x 1400 dpi -High yield ink bottles (black ink bottle 4,500 pages, Color 7,500 composite yield) -Ethernet, Wi-Fi, Wi-Fi direct -Spill-free, error-free refilling -Borderless printing up to A4 -1 year warranty		
<b>TOTAL</b>					

Purpose: Procurement of printer in the accounting unit



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