



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: OSDS/N .Ebanio  
 Address: PR No.: 2021-07-132  
 Telephone No.: Quotation No.: 2021-07-123  
 e-Mail: Date: July 22, 2021  
 Date received by the Supplier: ABC: 24,650.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than August 5, 2021 @ 9am.

*For:*

**JULIET C. SANNAD**  
 Chief- Curriculum Implementation Division  
 Chairman, Bids and Awards Committee

*[Signature]*  
 Atty. **ANNETTE L. DOYAOEN**  
 BAC Vice-Chairperson *[Signature]*

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	1	Lot	0.8m x 2.04m mild bronze glass with 1/2" thick		
2	1	Lot	50mm x 50mm dark brown analok aluminum door frame		
3	2	Sets	Dark brown aluminum door handle		
4	1	Lot	100mm x 50mm dark brown analok aluminum door jamb		
5	1	Set	Lockset		
6	2	Sets	Hinges and screw		
7	3	Pieces	Silicon tube		
*Labor	1	Day	1 skilled worker (installation)		
	1	Day	1 laborer (installation)		
				<b>TOTAL</b>	

Purpose: Procurement of supplies and materials for repair and replacement of broken glass with analok framed door at the right wing of Division Office (First Floor)



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguicity@gmail.com  
 Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified  
 Quality Management System  
 CRN RU-19.2560.026  
 Issued on 12/27/2019





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REQUEST FOR QUOTATION

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by:

*Juliet C. Sannab*  
 Chief, Curriculum Implementation Division  
 Chairman, Bids and Awards Committee  
 AIR ANNETTE L. BOYABO  
 BAC Vice-Chairperson

- REQUIREMENTS**
1. Material: stainless steel
  2. Philippine registration number or certificate
  3. Original proof of payment
- Notes:
- ✓ Submit RFO together with the requirements
  - ✓ All entries must be handwritten or typed, written
  - ✓ Delivery period within \_\_\_\_\_ calendar days
  - ✓ Place waiting stamp for a period of 30 calendar days

Item No.	QTY	Unit	Item Description	Unit Price	Total Price
1	1	Lot	0.8m x 2.04m mild bronze glass with 12" thick		
2	1	Lot	50mm x 50mm dark brown anodok aluminum door frame		
3	2	Sets	Dark brown aluminum door handle		
4	1	Lot	100mm x 50mm dark brown anodok aluminum door jamb		
5	1	Set	Lockset		
6	2	Sets	Hinges and screw		
7	3	Pieces	Silicon tube		
1 Labor	1	Day	1 skilled worker (installation)		
1 Labor	1	Day	1 laborer (installation)		
<b>TOTAL</b>					

Purpose: Procurement of supplies and materials for repair and replacement of brown glass with anodok framed door at the right wing of Division Office (First Floor)



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