



**Republic of the Philippines**  
**Department of Education**  
**Cordillera Administrative Region**  
**Division of Baguio City**  
**HAPPY HOLLOW NATIONAL HIGH SCHOOL**  
**HAPPY HOLLOW, BAGUIO CITY**

**REQUEST FOR QUOTATION**

Company/Supplier/Store: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 e-Mail: \_\_\_\_\_  
 TIN: \_\_\_\_\_

PR No.: 2021-08-018  
 Quotation No.: 2021-08-024  
 Date: August 19, 2021  
 ABC: PhP 65,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than August 23, 2021.

**DOMINIC D. DACSIG**  
 Chairperson, Bids and Awards  
 Committee

<p><b>REQUIREMENTS:</b></p> <ol style="list-style-type: none"> <li>1. Mayor's / Business permit</li> <li>2. PhilGEPS registration number or certificate</li> <li>3. Omnibus Sworn Statement (for ABC above 50K)</li> <li>4. Income/Business Tax Return (for ABC above 500K)</li> </ol>	<p><b>Note:</b></p> <ul style="list-style-type: none"> <li>✓ Submit RFQ together with the requirements.</li> <li>✓ All entries must be typewritten or legibly written.</li> <li>✓ Delivery period within _____ Calendar Days.</li> <li>✓ Price validity shall be for a period of ____ Calendar Days.</li> </ul>
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Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	20	gallon	alcohol, ethyl, 68%-72%, scented		
2	10	pair	battery, dry cell, AA		
3	10	book	record book, 300 pages, size: 214mm x 278mm min		
4	30	pack	toilet tissue paper, 2-ply, 100% recycled		
5	1	piece	thermogun, non-contact, size: 150x95x44mm		
6	30	bottle	hand soap, liquid, 500ml		
7	20	pack	trashbag, GPP specs, black, 940mmx1016mm		
8	36	piece	coverall, non-sterile, protective, medical grade		
9	50	piece	face shield, direct splash protection		
10	15	gallon	bleach, multi-purpose		
11	50	box	face mask, surgical		
12	5	set	foot bath, rubberized		
13	2	roll	plastic cover, magnetic		
<b>TOTAL</b>					
Purpose: for COVID-related supplies and materials					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 TIN