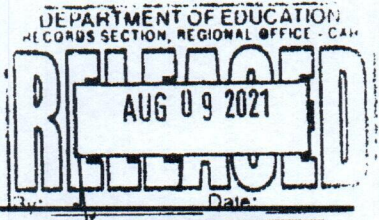




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION



August 04, 2021

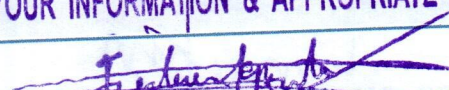
REGIONAL MEMORANDUM
 No. 338.2021

**SUBMISSION OF FINAL REPORTS OF THE 2020 RESEARCHES FUNDED
 BY THE BASIC EDUCATION RESEARCH FUND (BERF)**


To: OIC- Assistant Regional Director
 Chiefs of CLMD and QAD
 Head – Legal Unit
 Schools Division Superintendents
 Senior Education Program Specialists, SGOD-Planning Unit
 Abra, Baguio City, and Mountain Province Divisions
 Others Concerned

1. Relative to the acceptance of all approved and on-going 2020 researches final reports funded by the BERF and to give ample time for the Regional Research Committee to evaluate and approve the release of the last tranche fund, the submission of final reports will be on or before **October 29, 2021**.
2. It is understood that final reports submitted to this Office were thoroughly reviewed and approved by the Schools Division Research Committee (SDRC).
3. Attached is the list of researchers required to submit final reports in softcopies (*MS Word and PDF formats*) following the specified template (Enclosures 1 and 2), and scanned copy of the indorsement signed by the Schools Division Superintendent through email address pprdberf.depedcar@gmail.com
4. Strict compliance to and immediate dissemination of this Memorandum is desired.

To: All School Administrators, Principals & Teachers In-Charge
 (Elementary & Secondary)
FOR YOUR INFORMATION & APPROPRIATE ACTION


FEDERICO P. MARTIN, EdD, CeD, CESO V
 Schools Division Superintendent

FRKD/ALP/cpp


ESTELA L. CARIÑO EdD, CESO III
 Director IV / Regional Director



2020 Approved and On-going Researches					
	PROPONENT (Last, first, MI)	Position and / designation	SDO	School / Office	FINAL TITLE
1	Agnasi, Rosita C.; Calbayan, Elizabeth T.; Padilla, Jeremy Kermit B.	Education Program Supervisor, Teacher Aid	Regional Office	Curriculum and Learning Management Division	Utilization of Learning Resources: its Contribution to the Performance of Learners in CAR
2	Ambrona, Jonalyn C.	Education Program Supervisor	Regional Office	Curriculum and Learning Management Division	Implementation of Public Senior High School Immersion In Cordillera Administrative Region
3	Asencio, Rhoda P.	Education Program Specialist II	Abra	SGOD	Comprehensive School Safety Management towards Emergency Planning Perspective of the Schools Division of Abra
4	Bandao, Clemente Jr. D.	Education Program Supervisor	Regional Office	Quality Assurance Division	Implementation of Monitoring Evaluation and Adjustment (MEA) Mechanism in DepEd
5	Crispin, Eden J.; Dulipas, Gemmalyn R.; Sadcat, Melody U.	Teacher I Teacher I Teacher I	Baguio City	Baguio Central School Elpidio Quirino Elementary School Baguio Central School	Sa Pinas Ikaw and Ma'am/Sir (SPIMS) Recipients as Novice Teachers in the Public School
6	Dapliyan, Mildred A.	Education Program Specialist II	Mountain Province	SGOD	Customizing Implementation of Brigada Eskwela: An Evaluation of Schools' Pandemic-Response Program
7	Dawaton, Patricio T.; Dalay-on, Thelma T.	Education Program Supervisor	Regional Office	Curriculum and Learning Management Division	21st Century Skills and Competence of Cordillera Learners in the Regional Assessment Test
8	Ducayso, Georgina C.	Education Program Supervisor	Regional Office	Quality Assurance Division	Compliance of Private Schools for Requirements Permit and Recognition
9	Dumaguin, Rowena B.	Administrative Officer IV	Baguio City	Pines City National High School	Implementation of Program on Awards and Incentives for Service Excellence (PRAISE) in the Division of Baguio City
10	Flora, Vanessa B.; Sotelo, Mary Cris B.	Attorney IV, ADAS I	Regional Office	Office of the Regional Director - Legal Unit	Utilization of the Legal Services Information System in Managing Child Protection Reports
11	Lite, Nemia N.; Marrero, Milton G	Principal II, PSDS	Mountain Province	Guinzadan National High School, Bauko District I	Mother Tongue-Based Multilingual Education: An Assessment of the Implementation at Bauko I, Mountain Province
12	Lupian, Michael Jr. T.	Education Program Supervisor, Chief Education Supervisor	Mountain Province	SGOD	Coping with COVID 19: Emerging School-Based Management Practices in the New Normal

TEMPLATE/ SEQUENCE OF FINAL REPORTS

- Font style – Arial
- Font size – 11
- Spacing – double space
- Paper size – A4
- Margins – Normal (1 inch in all sides)
- Folder – A4 brown folder, fastener
- Pagination – Upper – right corner
- Titles – center

ACTION RESEARCH	BASIC RESEARCH
• TITLE PAGE	• TITLE PAGE
• ABSTRACT	• ABSTRACT
• ACKNOWLEDGEMENT	• ACKNOWLEDGEMENT
• TABLE OF CONTENTS	• TABLE OF CONTENTS
CONTEXT AND RATIONALE	INTRODUCTION OF THE RESEARCH
ACTION RESEARCH QUESTIONS	LITERATURE REVIEW
INNOVATION, INTERVENTION, AND STRATEGY	RESEARCH QUESTIONS
ACTION RESEARCH METHODS	SCOPE AND LIMITATION
Research Design	RESEARCH METHODOLOGY
Participants and / or other Sources of Data and Information	Research Design
Data Gathering Methods	Sampling
Data Analysis	Data Collection
Ethical Issues	Data Analysis
DISCUSSION OF RESULTS AND REFLECTION	Ethical Issues
CONCLUSION AND RECOMMENDATION	RESULTS AND DISCUSSION
ACTION PLAN	CONCLUSION AND RECOMMENDATION
REFERENCES	DISSEMINATION AND ADVOCACY PLANS
Appendices	REFERENCES
FINANCIAL REPORT (with name and signature)	Appendices
	FINANCIAL REPORT (with name and signature)

REQUIREMENTS FOR RESEARCH ABSTRACT (Final Report)

- An abstract is a concise summary that enables readers to quickly assess the contents and direction of the paper. ***The abstract concisely describes the topic/ purpose/scope, methods, principal findings, and the conclusions.***
- It should be of **150 – 250 words in one (1) paragraph**, in Arial font and size of 11 pt, left alignment. It must also be typed single-spaced on a standard A4 paper with 1” margin in all sides.

ABSTRACT

Title:

Researcher/s: (Team Leader) First Name, Middle Initial, Family Name
(Member)
(Member)

School/ Office:

email address/es:

Date: (date of submission to the division office) month and year

Keywords: (minimum of 3, maximum of 5 keywords separated by a comma (,))

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FINANCIAL REPORT TEMPLATE

FINANCIAL REPORT							
A. Supplies and Materials							
Activity	Item	Unit	Quantity	Estimated Cost	Total Estimated Cost	ACTUAL COST	TOTAL ACTUAL COST

Prepared by:

Name and Signature of Researcher/s

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