



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
Happy Hollow National High SCHOOL
Happy Hallow, Baguio City

NOTICE OF AWARD

Mr. Daniel S. Co
Cokins Everywear & Gen. Merchandise

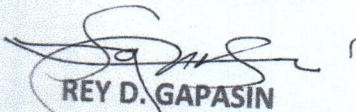
Dear *Mr. Co*:

We are pleased to notify you that your price quotation and proposal for the COVID- related supplies and materials in the amount of PHILIPPINE PESOS **Sixty- Five Thousand Pesos Only (₱ 65,000.00)** inclusive of appropriate taxes and fees, has been accepted.

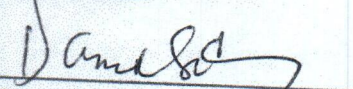
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


REY D. GAPASIN
School Head

CONFORME:


(Signature Over Printed Name)

08-23-2021
(Date) **COKINS EVERYWEAR & GEN. MERCHANDISE**
109 Kayang St., Tel. 019-1078
Baguio City



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
Happy Hollow National High SCHOOL
Happy Hallow, Baguio City

NOTICE TO PROCEED

Mr. Daniel S. Co
Cokins Everywear & Gen. Merchandise

Dear *Mr. Co*:

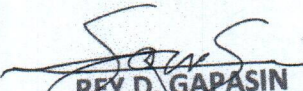
This refers to our award of contract to your company for the procurement of COVID- related supplies and materials in the amount of PHILIPPINE PESOS **Sixty- Five Thousand Pesos Only (₱ 65,000.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

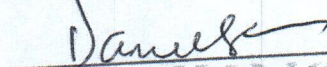
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,


REY D. GAPASIN
School Head

CONFORME:


(Signature Over Printed Name)

08-23-21
(Date)

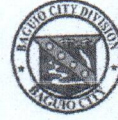
Address:

Purok IV, Happy Hallow, Baguio City
0905670217



Quality Form

BAC Resolution



Document Code: TLF-OSDS-BAC-007

Revision: 00

Effectivity date: 08-20-2018

Name of Office:

Happy Hollow National High School

RESOLUTION NO. 024, S. 2021

RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO COKINS EVERYWEAR & GENERAL MERCHANDISE FOR THE PROCUREMENT OF ANTI COVID-RELATED SUPPLIES AND MATERIALS

WHEREAS the Department of Education prepared the Purchase Request (PR) for the procurement of **ANTI COVID-RELATED SUPPLIES AND MATERIALS** with an Approved Budget for the Contract (ABC) of **Sixty-Five Thousand Pesos Only (PhP 65,000.00)** (Annex A);

WHEREAS on August 20, 2021, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

| Supplier/Distributors | Quotation (Php) |
|--|-----------------|
| COKINS EVERYWEAR & GENERAL MERCHANDISE | PhP 65,000.00 |
| BAGUIO ROMMEL CORPORATION | PhP 66,159.00 |
| TRADELAND MARKETING | PhP 66, 229.00 |

WHEREAS the proposal of **COKINS EVERYWEAR & GENERAL MERCHANDISE** found to be the most compliant with the PR, and its price quotation amounting to **Sixty-Five Thousand Pesos Only (PhP 65,000.00)** calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Negotiated Procurement – Small Value Procurement to **COKINS EVERYWEAR & GENERAL MERCHANDISE** for the procurement of **ANTI COVID-RELATED SUPPLIES AND MATERIALS** in the amount of **Sixty-Five Thousand Pesos Only (PhP 65,000.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 23rd day of August 2021, Happy Hollow National High School, Baguio City.

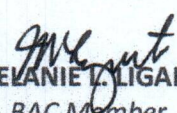

DOMINIC D. DACSIG

BAC Chairperson


CHERRY ANNE N. OCHOCO

BAC Vice-Chairperson


IVY GAY C. BATAY-AN
BAC Member


MELANIE L. LIGANTE
BAC Member

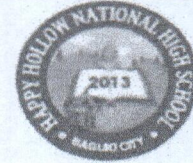

LOURENCE P. SOFLA
BAC Member

APPROVED:


REY D. GASIN



PURCHASE ORDER
 Department of Education
 Cordillera Administrative Region
HAPPY HOLLOW NATIONAL HIGH SCHOOL
 Purok IV Happy Hollow, Baguio City



Supplier: COKINS EVERYWEAR GEN. MER.
 Address: #109 Kayang Street, Baguio City
 TIN: 165-287-294

P.O. No.: 2021-08-024
 Date: 08/23/2021
 Mode of Procurement: Shopping

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions herein:

Place of Delivery: Happy Hollow National High School Delivery Term: _____
 Date of Delivery: _____ Payment Term: _____

| Stock No. | Unit | Description | Quantity | Unit Cost | Amount |
|--|--------|--|----------|-----------|----------------------|
| 1 | gallon | alcohol, ethyl, 68%-72%, scented | 20 | 550.00 | 11,000.00 |
| 2 | pair | battery, dry cell, AA | 10 | 36.00 | 360.00 |
| 3 | book | record book, 300 pages, size: 214mm x 278mm min | 10 | 150.00 | 1,500.00 |
| 4 | pack | toilet tissue paper, 2-ply, 100% recycled | 30 | 125.00 | 3,750.00 |
| 5 | piece | thermogun, non-contact, size: 150x95x44mm | 1 | 3,420.00 | 3,420.00 |
| 6 | bottle | hand soap, liquid, 500ml | 30 | 85.00 | 2,550.00 |
| 7 | pack | trashbag, GPP specs, black, 940mmx1016mm | 20 | 90.00 | 1,800.00 |
| 8 | piece | coverall, non-sterile, protective, medical grade | 36 | 758.00 | 27,288.00 |
| 9 | piece | face shield, direct splash protection | 50 | 12.00 | 600.00 |
| 10 | gallon | bleach, multi-purpose | 15 | 153.80 | 2,307.00 |
| 11 | box | face mask, surgical | 50 | 75.00 | 3,750.00 |
| 12 | set | foot bath, rubberized | 5 | 575.00 | 2,875.00 |
| 13 | roll | plastic cover, magnetic | 2 | 1,900.00 | 3,800.00 |
| SIXTY- FIVE THOUSAND PESOS ONLY | | | | | PHP 65,000.00 |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

REY D. GAPASIN
 Teacher-in-Charge

Conforme:

Signature over Printed Name of Supplier
 08-23-21
 Date
 Baguio City

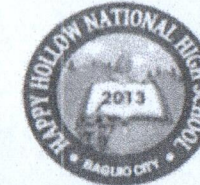
Funds Available:

ELSA M. RABARA
 BOOKKEEPER

ALOBS No.: _____
 Amount: _____



ABSTRACT OF BIDS
 Department of Education
 Cordillera Administrative Region
HAPPY HOLLOW NATIONAL HIGH SCHOOL
 Purok IV, Happy Hollow, Baguio City



Abstract of Bids or Quotation under Circular Proposal No. ____ opened on August 23, 2021 at Happy Hollow, Baguio City.

| ITEM | UNIT | QUANTITY | DESCRIPTION AND/OR SPECIFICATION | COKINS EVERYWEAR & GEN. MERCHANDISE | | BAGUIO ROMEL CORPORATION | | TRADELAND MARKETING | |
|--------------|--------|----------|--|-------------------------------------|------------------|--------------------------|------------------|---------------------|------------------|
| | | | | Unit Price | Total Amount | Unit Price | Total Amount | Unit Price | Total Amount |
| 1 | gallon | 20 | alcohol, ethyl, 68%-72%, scented | 550.00 | 11,000.00 | 556.00 | 11,120.00 | 555.00 | 11,100.00 |
| 2 | pair | 10 | battery, dry cell, AA | 36.00 | 360.00 | 39.00 | 390.00 | 38.00 | 380.00 |
| 3 | book | 10 | record book, 300 pages, size: 214mm x 278mm min | 150.00 | 1,500.00 | 152.00 | 1,520.00 | 150.00 | 1,500.00 |
| 4 | pack | 30 | toilet tissue paper, 2-ply, 100% recycled | 125.00 | 3,750.00 | 127.00 | 3,810.00 | 130.00 | 3,900.00 |
| 5 | piece | 1 | thermogun, non-contact, size: 150x95x44mm | 3,420.00 | 3,420.00 | 3,442.00 | 3,442.00 | 3,445.00 | 3,445.00 |
| 6 | bottle | 30 | hand soap, liquid, 500ml | 85.00 | 2,550.00 | 88.00 | 2,640.00 | 87.00 | 2,610.00 |
| 7 | pack | 20 | trashbag, GPP specs, black, 940mmx1016mm | 90.00 | 1,800.00 | 95.00 | 1,900.00 | 94.00 | 1,880.00 |
| 8 | piece | 36 | coverall, non-sterile, protective, medical grade | 758.00 | 27,288.00 | 762.00 | 27,432.00 | 759.00 | 27,324.00 |
| 9 | piece | 50 | face shield, direct splash protection | 12.00 | 600.00 | 15.00 | 750.00 | 20.00 | 1,000.00 |
| 10 | gallon | 15 | bleach, multi-purpose | 153.80 | 2,307.00 | 157.00 | 2,355.00 | 155.00 | 2,325.00 |
| 11 | box | 50 | face mask, surgical | 75.00 | 3,750.00 | 80.00 | 4,000.00 | 80.00 | 4,000.00 |
| 12 | set | 5 | foot bath, rubberized | 575.00 | 2,875.00 | 580.00 | 2,900.00 | 579.00 | 2,895.00 |
| 13 | roll | 2 | plastic cover, magnetic | 1,900.00 | 3,800.00 | 1,950.00 | 3,900.00 | 1,935.00 | 3,870.00 |
| TOTAL | | | | | 65,000.00 | | 66,159.00 | | 66,229.00 |

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

CANVASSED BY:

DAVE B. NARDO
 Canvasser

DOMINIC D. DACSIG
 BAC Chairman

CHERRY ANNE N. OCHOCO
 BAC Vice Chairman

MELANIE L. LIGANTE
 BAC Secretary

Award is hereby given to the bidders for items checked in red ink prices and advantageous to the government.

REY D. GAPASIN
 Head Teacher-in-Charge