



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY DISTRICT V**  
**STO. TOMAS ELEMENTARY SCHOOL**  
Sto. Tomas Central, Baguio City

**NOTICE TO PROCEED**

**EUNIQUE-CARE MEDICAL SUPPLIES TRADING**  
**92 T. Alonzo Street Baguio City**

**SIR/MA'AM:**

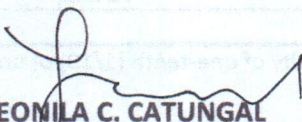
This refers to our award of contract to your company for the procurement of other supplies for the provision of new normal set-up for Minimum Health Standard for Covid-19 related, and procurement of supplies for wash area **in the amount of Sixty-Eight Thousand Pesos Only (PhP 68,000.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the delivery of the said supplies shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

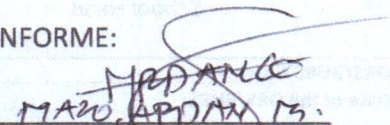
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**LEONILA C. CATUNGAL**  
School Principal

CONFORME:

  
**MARU APPAN M.**  
(Signature Over Printed Name)

08-25-2021  
(Date)





*For posting*

Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY DISTRICT V**  
**STO. TOMAS ELEMENTARY SCHOOL**  
Sto. Tomas Central, Baguio City

**NOTICE OF AWARD**

**EUNIQUE-CARE MEDICAL SUPPLIES TRADING**  
**92 T. Alonzo Street Baguio City**

**SIR/MA'AM:**

We are pleased to notify you that your price quotation and proposal for the procurement of other supplies for the provision of new normal set-up for Minimum Health Standard for Covid-19 related, and procurement of supplies for wash area in the amount of PHILIPPINE PESOS in the amount of **Sixty Thousand Seven Hundred and Fifteen Pesos Only (PhP 60,715.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

**LEONILA C. CATUNGAL**  
School Principal

CONFORME:

MARO ARDANE M.  
(Signature Over Printed Name)

08-24-2021  
(Date)





Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
 Schools Division of Baguio City District 5  
 STO. TOMAS ELEMENTARY SCHOOL  
 Sto. Tomas Central, Baguio City

**PURCHASE ORDER**

Supplier : **EUNIQUE-CARE MEDICAL SUPPLIES TRADING**

Address : 92 T. Alonzo Street, Baguio City

TIN:

P.O. No. : **2021-08-011**

Date : **August 25, 2021**

Mode of Procurement : **Small value Procurement**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Sto. Tomas Elementary school**

Delivery Term :

Date of Delivery :

Payment Term : **after delivery**

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	gallon	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	16	330.00	5,280.00
2	bar	Detergent bar soap	38	45.00	1,710.00
3	box	FACE MASK, Disposable, 3 ply, 50pcs	102	80.00	8,160.00
4	piece	FACE SHIELD, Adjustable, Foldable Tilt Up, Polycarbonate	350	15.00	5,250.00
5	pack	HANDSOAP, Liquid, 500ml (refill)	20	90.00	1,800.00
6	suit	PPE, Bunny Suit, Microfiber Washable	6	750.00	4,500.00
7	bottle	Spray bottle, 3.785 liters	16	50.00	800.00
8	unit	THERMAL SCANNER, with automatic Alcohol Dispenser	3	4,500.00	13,500.00
9	can	spray paint (Yellow, blue, red, green, orange)	18	250.00	4,500.00
10	unit	Portable sink with faucet and lavatory accessories	5	4,500.00	22,500.00
<b>TOTAL</b>					<b>68000</b>

Total Amount in Words: **Sixty Eight Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*MARIFE O. CACHERO*  
 MARIFE O. CACHERO M.  
 (Supplier)  
 8/25/21  
 Date

Very truly yours,

*LEONILA C. CATUNGAL*  
 LEONILA C. CATUNGAL  
 School Head

Fund Cluster : 01  
 Funds Available : \_\_\_\_\_

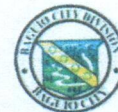
*MARIFE O. CACHERO*  
 MARIFE O. CACHERO  
 Administrative Assistant III

ORS/BURS No. : 02-10101-2021-06-01016  
 Date of the ORS/BURS: 6/28/21  
 Amount : ₱ 72,000.00





Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OF BAGUIO CITY  
 Military Cut Off, Baguio City



**BIDS AND AWARDS COMMITTEE**

**RESOLUTION NO. 13, S. 2021**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO EUNIQUE-CARE MEDICAL SUPPLIES TRADING FOR THE PROCUREMENT OF OTHER SUPPLIES FOR THE PROVISION OF NEW NORMAL SET-UP FOR MINIMUM HEALTH STANDARD FOR COVID-A9 RELATED, AND PROCUREMENT OF SUPPLIES FOR WASH AREA.**

**WHEREAS** the Department of Education- Sto. Tomas Elementary School prepared the Purchase Request (PR) for the procurement of "Procurement of other supplies for the provision of new normal set-up for Minimum Health Standard for Covid-19 related, and procurement of supplies for wash area" with an Approved Budget for the Contract (ABC) of **Sixty-Eight Thousand Pesos Only (Php 68,000.00)** (Annex A);

**WHEREAS** on August 16, 2021, Sto. Tomas Elementary School – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php)
EUNIQUE – CARE MEDICAL SUPPLIES TRADING	PhP 60,715.00
NOSINEB GENERAL MERCHANDISE	PhP 67,940.00
COKINS EVERYWEAR & GENERAL MERCHANDISE	PhP 22,116.00 (incomplete)

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
NOSINEB GENERAL MERCHANDISE	Quote above ABC
COKINS EVERYWEAR & GENERAL MERCHANDISE	Incomplete items


**WHEREAS** the proposal of ABC, **EUNIQUE-CARE MEDICAL SUPPLIES TRADING** is found to be the most compliant with the PR, and its price quotation amounting to **Sixty Thousand Seven Hundred and Fifteen Pesos only (Php 60,715.00)** calculated responsive bid;


**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

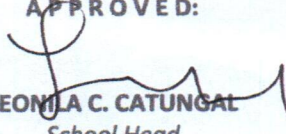
**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via Negotiated Procurement – Small Value Procurement to **EUNIQUE-CARE MEDICAL SUPPLIES TRADING** for the procurement of "Procurement of other supplies for the provision of new normal set-up for Minimum Health Standard for Covid-19 related, and procurement of supplies for wash area" in the amount of **Sixty-Eight Thousand Pesos Only (Php 68,000.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 27th day of August, 2021, Sto. Tomas Elementary School, Baguio City.

  
**JESSICA G. OLI**  
 BAC-Vice Chairman

  
**MARIZ A. JULIAN**  
 BAC Chairperson

  
**CRISPINA K. PA-AY**  
 BAC Member

APPROVED:  
  
**LEONILA C. CATUNGAL**  
 School Head  
 Approved on August 27, 2021