



**Republic of the Philippines**  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OF BAGUIO CITY  
 JOSEFA CARINO ELEMENTARY SCHOOL  
 F. YANDOC ST., BAGUIO CITY

**REQUEST FOR QUOTATION**

Company/Supplier/Store:  
 Address:  
 Telephone No.:  
 e-Mail:  
 TIN:

PR No.: 2021-09-037  
 Quotation No.: 2021-08-012  
 Date: September 14, 2021  
 ABC: **Php. 127,673.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than September 17 2021.

**CHARITO T. FERNANDEZ**  
 Chairperson, Bid and Awards Committee

**POSTED IN PHILGEPSS**

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPSS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of \_\_\_\_ Calendar Days.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	9	Bottle	Ink Refill; Epson L3110; Black		
2	15	Bottle	Ink Refill; Epson L3110; Colored		
3	585	Ream	Bondpaper (A4) paper multi-purpose copy; 210 x 297mm, 70gsm		
4	2	unit	All-in-One ink tank Printer; PRINT, SCAN and COPY- COMPACT integrated tank design <ul style="list-style-type: none"> <li>• Spill-free, error-free refilling</li> <li>• Print, scan, copy, fax with ADF</li> <li>• Wi-fi, Wifi Direct</li> <li>• Borderless printing up to 4R</li> <li>• Epson Connect</li> </ul>		
... NOTHING FOLLOWS...					
				<b>TOTAL</b>	

**Purpose:** For Office and School Supplies 2020 – 2021

**Additional Notes:**

1. Supplier shall deliver the item to the school within the delivery period
2. Supplier can attach picture of the offered item.

