



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Schools Division of Baguio City
 DISTRICT I
 RIZAL ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 TIN: _____

PR No.: 2021-09-042
 Quotation No.: 2021-09-042
 Date: September 6, 2021
 ABC: **78,690.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **September 13, 2021**.

POSTED IN PHILGEPS

MARIA MAGDALENA C. BALAO
 Chairperson, Bids and Awards Committee

REQUIREMENTS:

5. Mayor's / Business permit
6. PhilGEPS registration number or certificate
7. Omnibus Sworn Statement (for ABC above 50K)
8. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 7 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	370	ream	Bond Paper, Multi Copy, A4, 70 gsm		
2	36	pc	Stapler, Standard Size		
3	1	unit	<p style="text-align: center;">PRINTER</p> <p>*All in One tank printer (Print, Scan, Copy, Fax with ADF) High resolution of 5760x1400 dpi High Yield Ink bottles(Black Ink: 4500 pages, Color: 7500 composite yield) Ethernet, Wi-Fi, Wi-Fi direct Spill Free, error free refilling Borderless printing up to 4R 1 year warranty</p>		
ALL ITEMS MUST BE DELIVERED TO THE SCHOOL					
				TOTAL	

Purpose:

Implementation of BELCP 2021

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 Tin

Canvassed by:



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 Telephone No.: (074) 246-1284
 E-mail Address: rizalbaguio1937@gmail.com/136404@deped.gov.ph
 Facebook Page: DepEdTayo Rizal Elementary School