



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Schools Division of Baguio City
 BAGUIO CITY SPED CENTER


REQUEST FOR QUOTATION

Supplier: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 Tin: _____

PR No.: 2021-09-020
 Quotation No.: 2021-09-027
 Date: September 9, 2021
 ABC: Php 53,236.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **September 15, 2021 @ 1:00 p.m.**

POSTED IN PHILGEPS


ROLLY P. BOMOGAO
 Special Education Teacher III
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 7 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	100	ream	PAPER, multi-purpose, A4, 80gsm		
2	50	ream	PAPER, multi-purpose, legal, 80gsm		
3	14	bot	EPSON 003 ink refill, black		
4	7	bot	EPSON 003 ink refill, cyan		
5	7	bot	EPSON 003 ink refill, magenta		
6	7	bot	EPSON 003 ink refill, yellow		
7	10	bot	Brother DT 5000 ink refill, cyan		
8	10	bot	Brother DT 5000 ink refill, magenta		
9	10	bot	Brother DT 5000 ink refill, yellow		
10	15	bot	Brother BT D60 ink refill, black		
<i>Nothing Follows</i>					
				TOTAL	

Purpose: Procurement of Office Supplies and Materials for BELCP Implementation

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 TIN

Canvassed by:

