




**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OF BAGUIO CITY  
 PACDAY QUINIO ELEMENTARY SCHOOL  
 Km. 3 Asin Rd., Baguio City

**REQUEST FOR QUOTATION**

Company/Supplier/Store: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 e-Mail: \_\_\_\_\_  
 TIN: \_\_\_\_\_

PR No.: 2021-09-012  
 Quotation No.: 2021-09-015  
 Date: 09/15/2021  
 ABC: Php. 68,672.90

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than September 21, 2021.

**POSTED IN PHILGEPS**   
**DETY H. GADDANG**  
 School Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of \_\_\_\_\_ Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	26	Bottle	HAND SANITIZER, 500 ml		
2	36	Gallon	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters		
3	10	Pack	TOILET TISSUE PAPER, 2-ply, 100% recycled		
4	33	Bottle	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap		
5	33	Pack	DETERGENT POWDER, all purpose, 1kg		
6	33	Can	DISINFECTANT SPRAY, aerosol type, 400-550 grams		
7	33	Bottle	HAND SOAP, Liquid, 500ml		
8	23	Can	FLOOR WAX, PASTE, RED		
				<b>TOTAL</b>	

Purpose: For measures in preparing & responding to Covid- 19 threats.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvassed by: \_\_\_\_\_

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

NAME OF SCHOOL: PACDAY QUINIO ELEMENTARY SCHOOL  
 ADDRESS: Km. 3 Asin Rd., Baguio City  
 TELEPHONE NUMBER: 661-4387  
 EMAIL ADDRESS: pacdayquinio015@gmail.com

