



Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OF BAGUIO CITY  
 JOSEFA CARIÑO ELEMENTARY SCHOOL  
 F. YANDOC ST., BAGUIO CITY

**REQUEST FOR QUOTATION**

Company/Supplier/Store:  
 Address:  
 Telephone No.:  
 e-Mail:  
 TIN:

**POSTED IN PHILGEPS**

PR No.: 2021-09-037  
 Quotation No.: 2021-08-012  
 Date: September 10, 2021  
 ABC: **Php. 129,812.68**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than September 14, 2021.

**CHARITO T. FERNANDEZ**  
 Chairperson, Bids and Awards Committee

REQUIREMENTS:	Note:
1. Mayor's / Business permit	✓ Submit RFQ together with the requirements.
2. PhilGEPS registration number or certificate	✓ All entries must be typewritten or legibly written.
3. Omnibus Sworn Statement (for ABC above 50K)	✓ Delivery period within _____ Calendar Days.
4. Income/Business Tax Return (for ABC above 500K)	✓ Price validity shall be for a period of ____ Calendar Days.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	9	Bottle	Ink Refill; Epson L3110; Black		
2	15	Bottle	Ink Refill; Epson L3110; Colored		
3	585	Ream	Bondpaper (A4) paper multi-purpose copy; 210 x 297mm, 70gsm		
4	2	unit	All-in-One ink tank Printer; PRINT, SCAN and COPY- COMPACT integrated tank design -High yield ink bottles (black ink: 4,500 pages, color:7,500) -Spill-Free, error-free refilling -Borderless printing up to 4R		
5	2	unit	All-in-One ink tank Printer; PRINT, SCAN and COPY- COMPACT integrated tank design <ul style="list-style-type: none"> <li>• Spill-free, error-free refilling</li> <li>• Print, scan, copy, fax with ADF</li> <li>• Wi-fi, Wifi Direct</li> <li>• Borderless printing up to 4R</li> <li>• Epson Connect</li> </ul>		
<b>... NOTHING FOLLOWS...</b>					
				<b>TOTAL</b>	

**Purpose:** For Office and School Supplies 2020 – 2021

**Additional Notes:**

- Supplier shall deliver the item to the school within the delivery period



JOSEFA CARIÑO ELEMENTARY SCHOOL  
 ADDRESS: F. YANDOC ST., BAGUIO CITY  
 TELEPHONE NUMBER: (074) 442 - 3149  
 EMAIL ADDRESS: josefacarinoelemschool@gmail.com





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2. Supplier can attach picture of the offered item.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Canvassed by: \_\_\_\_\_

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	9	Bottle	Ink Refill; Epson L310; Black		
2	12	Bottle	Ink Refill; Epson L310; Colored		
3	282	Ream	Bondpaper (A4) paper multi-purpose copy, 210 x 297mm, 70gsm		
4	2	Unit	All-in-One Ink Tank Printer, PRINT, SCAN and COPY-COMPACT integrated tank design, High yield ink bottles (black ink: 4,500 pages color: 7,500)		
5	2	Unit	All-in-One Ink Tank Printer, PRINT, SCAN and COPY-COMPACT integrated tank design, • Spill-free, error-free refilling • Print, scan, copy, fax with ADF • Wi-Fi, Wi-Direct • Borderless printing up to 4R • Epson Connect		
			... NOTHING FOLLOWS ...		
			TOTAL		

