



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY



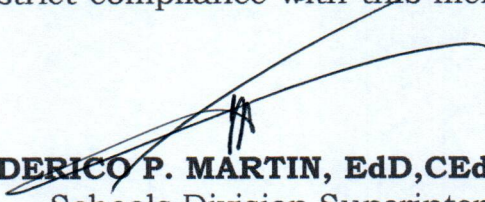
October 6, 2021

DIVISION MEMORANDUM  
No. 259, s. 2021

**SUBMISSION OF LIST OF SCHOOL-BASED PERSONNEL FOR  
PERFORMANCE BASED-BONUS (PBB), SY 2020-2021**

To: All Public Schools District Supervisors  
Public School Heads  
Others Concerned

1. Pursuant to DM-PHROD-2021-0507 entitled "Performance-Based Bonus (PBB) 2021 Guidelines and Schedule of Online Orientation" dated June 21, 2021, this office directs all school heads to submit the **actual (warm bodies)** list of teaching and non-teaching personnel for the grant of PBB 2020. This list includes the retired, resigned and transferred during school year 2020-2021.
2. To facilitate the consolidation of the said list, kindly fill out completely the form attached to this memorandum. **Names of employees that are missed or not included in the list shall be the responsibility of the school head.** The deadline of submission is not later than October 15, 2021 through email: [bgodivision.personnel@gmail.com](mailto:bgodivision.personnel@gmail.com)
3. For inquiries, please send message to facebook page (SDO Admin Services) or contact the following personnel through email:  
Christorey Simangan - [christorey.simangan@deped.gov.ph](mailto:christorey.simangan@deped.gov.ph)  
Rachelle Garcia - [rachelle.garcia001@deped.gov.ph](mailto:rachelle.garcia001@deped.gov.ph)
4. immediate dissemination and strict compliance with this memorandum are desired.

  
**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
Schools Division Superintendent



"DepEd SDO Baguio City: We Serve, We Care."

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