



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
Schools Division of Baguio City

---

## NOTICE OF AWARD

Mr. Arnold B. Ayeras  
Owner, Blessed St. John Pharmaceuticals and General Merchandise

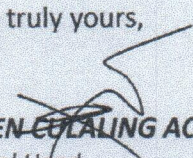
Dear Mr. Arnold:

We are pleased to notify you that your price quotation and proposal for the **Other Supplies and Materials of Loakan Elementary School for September 2021** to be used for Covid19 related expenses, in the amount of **One Hundred Six Thousand Seven Hundred Fifty-Nine Pesos Only (Php 106,759.00)** inclusive of appropriate taxes and fees, has been accepted.

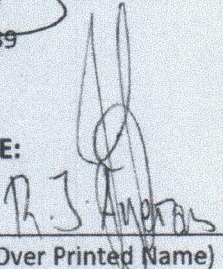
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**HELEN CULALING ACOP**  
School Head  
09682759639

CONFORME:

  
\_\_\_\_\_  
(Signature Over Printed Name)

  
\_\_\_\_\_  
(Date)



Loakan Elementary School  
Loakan Proper, Baguio City  
[loakanes@gmail.com](mailto:loakanes@gmail.com) /09682759639



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
Schools Division of Baguio City

**NOTICE TO PROCEED**

Mr. Arnold B. Ayeras  
Owner, Blessed St. John Pharmaceuticals and General Merchandise

Dear Mr. Arnold:

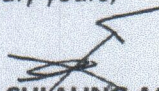
This refers to our award of contract to your company for **Other Supplies and Materials of Loakan Elementary School for September 2021** to be used for Covid19 related expenses in the amount of **One Hundred Six Thousand Seven Hundred Fifty-Nine Pesos Only (Php 106,759.00)** inclusive of appropriate taxes and fees.


In relation thereto, notice is hereby given to your company that the implementation of said project shall commence immediately. You are expected to provide us the **other supplies and materials of Loakan Elementary School**, as specified/quoted in the RFQ and **deliver the supplies to Loakan Elementary School.**

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**HELEN CUDALING ACOP**  
School Head  
09682759639

**CONFORME:**   
\_\_\_\_\_  
(Signature Over Printed Name)

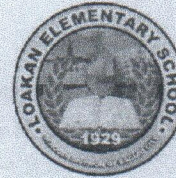
9-28-21  
\_\_\_\_\_  
(Date)



Loakan Elementary School  
Loakan Proper, Baguio City  
[loakanes@gmail.com](mailto:loakanes@gmail.com) /09682759639



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
 District III  
**LOAKAN ELEMENTARY SCHOOL**  
 Loakan Proper, Baguio City



**BIDS AND AWARDS COMMITTEE**

**RESOLUTION NO.010 S. 2021**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO BLESSED ST. JOHN PHARMACEUTICALS & GEN. MDSE FOR THE PROCUREMENT of "OTHER SUPPLIES AND MATERIALS of LOAKAN ELEMENTARY SCHOOL FOR SEPTEMBER 2021 TO BE USED ON COVID19 RELATED EXPENSES" AT #1 PUROK BUBON, LOAKAN PROPER, BAGUIO CITY.**

**WHEREAS** Loakan Elementary School prepared the Purchase Request (PR) for the procurement of "Other supplies and materials of Loakan Elementary School for September 2021", with an Approved Budget for the Contract (ABC) of **One Hundred Fifteen Thousand Pesos Only (Php 115,000.00)** (Annex A);

**WHEREAS** on September 17, 2021 Loakan Elementary School – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php)
BLESSED ST. JOHN PHARMACEUTICALS & GEN MDSE	Php 106,759.00
COKINS GEN MDSE	Php 64,015.00
PANGHOI ENTERPRISES	Php 112,136.00
QADAR SOUVENIRS AND GENERAL MERCHANDISE	Php 112,190.00
EUNIQUE-CARE MEDICAL SUPPLIES TRADING	Php 113,830.00
GOLD N GREEN ENTERPRISE	Php 114,682.88
BAN BEE COMMERCIAL CO., INC.	Php 133,750.00

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
COKINS GEN MDSE	Some items are not available/No quotation on the item
BAN BEE COMMERCIAL CO., INC.	Above ABC


**WHEREAS** the proposal of **BLESSED ST. JOHN PHARMACEUTICALS & GEN. MDSE** is found to be the most compliant with the PR, having its price quotation amounting to **One Hundred Six Thousand Seven Hundred Fifty-Nine Pesos Only (Php 106,759.00)** calculated responsive bid;

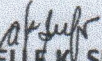
**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

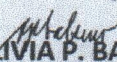
**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to Mrs. Helen C. Acop, our school head the **AWARD OF CONTRACT** via Negotiated Procurement– Small Value Procurement to **BLESSED ST. JOHN PHARMACEUTICALS & GEN. MDSE** for the procurement of “Other supplies and materials of Loakan Elementary School for September 2021 to be used for Covid19 related expenses”, with an Approved Budget for the Contract (**ABC**) of **One Hundred Fifteen Thousand Pesos Only (Php 115,000.00)** inclusive of appropriate taxes and fees.

**RESOLVED**, this 24<sup>th</sup> day of September 2021, at Loakan Elementary School, Loakan Proper, Baguio City.

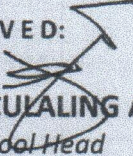
  
**IVY LEAH P. OLOWAN**  
Chairperson, BAC

  
**JOSEPHINE D. LATA**  
Vice-Chairperson, BAC

  
**ANABELLE K. SUFO**  
Member

  
**OLIVIA P. BALSINO**  
Member

**APPROVED:**

  
**HELEN CULALING ACOP**  
School Head

Approved on September 24, 2021

**PURCHASE ORDER**  
**Schools Division of Baguio City**  
**LOAKAN ELEMENTARY SCHOOL**

Supplier : BLESSED ST. JOHN PHARMACEUTICALS AND GEN MDSE	P.O. No. : 2021-09-041
Address : Unit 3, Otek Square Bldg, Otek St., Baguio City	Date : September 27, 2021
TIN : 936-079-184-000	Mode of Procurement : <u>SVP</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>LOAKAN ELEMENTARY SCHOOL</u>	Delivery Term : within 3-5 calendar days
Date of Delivery : _____	Payment Term : _____

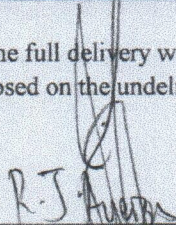
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	can	INSECTICIDE, spray, net content: 300 ml	36	PHP 350.00	PHP 12,600.00
2	bottle	ALCOHOL, ethyl, 70%, scented, 500ml	80	PHP 70.00	PHP 5,600.00
3	pack	TOILET TISSUE PAPER 2-plys sheets (per 12 rolls)	15	PHP 130.00	PHP 1,950.00
4	pack	BATTERY, dry cell, AAA	10	PHP 180.00	PHP 1,800.00
5	piece	BROOM, soft (tambo)	36	PHP 120.00	PHP 4,320.00
6	piece	BROOM, STICK (TING-TING), usable length: 760mm min	36	PHP 40.00	PHP 1,440.00
7	can	CLEANSER, SCOURING POWDER, 350g	38	PHP 68.00	PHP 2,584.00
8	can	DISINFECTANT SPRAY, aerosol type, 400 gms	40	PHP 400.00	PHP 16,000.00
9	box	FLOOR WAX, PASTE, RED	40	PHP 40.00	PHP 1,600.00
10	bundle	RAGS, cotton	10	PHP 50.00	PHP 500.00
11	pack	SCOURING PAD, made of synthetic nylon, 140x220mm	15	PHP 100.00	PHP 1,500.00
12	roll	TRASHBAG, plastic, black, xxlarge	20	PHP 120.00	PHP 2,400.00
13	piece	WASTEBASKET, non-rigid plastic	2	PHP 180.00	PHP 360.00
14	liter	Liquid Bleach, 1 liter	40	PHP 60.00	PHP 2,400.00
15	piece	Scouring pad Sponge	10	PHP 38.00	PHP 380.00
16	piece	Deodorant cake, 50 grams	10	PHP 50.00	PHP 500.00
17	piece	Foot Rug	40	PHP 40.00	PHP 1,600.00
18	piece	Hand towel, cotton, 18"x26"	30	PHP 25.00	PHP 750.00
19	piece	Push brush with handle, 12"	5	PHP 180.00	PHP 900.00
20	pair	Utility gloves, heavy duty	4	PHP 100.00	PHP 400.00
21	bottle	Gel hand wash, 500ml	35	PHP 125.00	PHP 4,375.00
22	box	Face mask, medical, 4 ply	100	PHP 90.00	PHP 9,000.00
23	pc	Face Shield	100	PHP 15.00	PHP 1,500.00
24	unit/pc	Disinfecting fog machine	8	PHP 2,300.00	PHP 18,400.00
25	bottle	Disinfecting solution for fog machine	40	PHP 85.00	PHP 3,400.00
26	set	Alcohol dispenser with thermal scanner	3	PHP 3,500.00	PHP 10,500.00
		...nothing follows...		Total	PHP 106,759.00

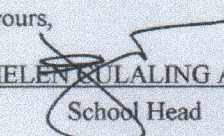
(Total Amount in Words) One Hundred Six Thousand Seven Hundred Fifty Nine Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
 Signature over Printed Name of Supplier

  
 HELEN KULALING ACOP  
 School Head

Date

Fund Cluster : 01 - MOOE

ORS/BURS No. : \_\_\_\_\_

Funds Available : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

MICAELA C. SEPAL  
 Administrative Assistant II (Bookkeeper)

Amount : \_\_\_\_\_



Department of Education  
 Cordillera Administrative Region  
 DIVISION OF BAGUIO CITY  
 LOAKAN ELEMENTARY SCHOOL  
 Loakan Proper, Baguio City



Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. 2021-08-041 opened on September 23, 2021 at Loakan Elementary School

Item	Unit	QTY	DESCRIPTION / SPECIFICATION	BLESSED ST. JOHN PHARMACEUTICALS & GEN MDRS		COKINS GEN MDRS		PANGHAI ENTERPRISES		QADAR SOUVENIRS AND GENERAL MERCHANDISE		EUNQUE-CARE MEDICAL SUPPLIES TRADING		GOLD N GREEN ENTERPRISE		LAN BEE COMMERCIAL CO., INC.			
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1	can	36	INSECTICIDE spray, net content: 300 ml	350.00	12,600.00	125.00	4,500.00	120.00	4,320.00	300.00	10,800.00	90.00	3,240.00	469.13	16,888.68	170.00	6,120.00		
2	bottle	80	ALCOHOL ethyl 70% scented 500ml	70.00	5,600.00	86.00	6,880.00	90.00	7,200.00	95.00	7,600.00	75.00	6,000.00	104.40	8,352.00	68.00	5,440.00		
3	pack	15	TOILET TISSUE PAPER 2-ply sheets (per 12 rolls)	130.00	1,950.00	65.00	975.00	85.00	1,275.00	115.00	1,725.00	75.00	1,125.00	121.50	1,822.50	85.00	1,275.00		
4	pack	10	BATTERY dry cell, AAA	180.00	1,800.00	50.00	500.00	35.00	300.00	80.00	800.00	40.00	400.00	18.00	180.00	38.00	380.00		
5	piece	36	BROOM soft (bambo)	120.00	4,320.00	120.00	4,320.00	165.00	5,940.00	160.00	5,760.00	200.00	7,200.00	253.50	9,126.00	155.00	5,580.00		
6	piece	36	BROOM STICK (TINS-TING), sisaline length: 780mm	40.00	1,440.00	35.00	1,260.00	45.00	1,620.00	35.00	1,260.00	40.00	1,440.00	52.50	1,890.00	20.00	720.00		
7	can	38	CLEANSER, SCOURING POWDER, 350g	58.00	2,204.00	40.00	1,520.00	48.00	1,824.00	250.00	9,500.00	70.00	2,660.00	75.00	2,850.00	70.00	2,660.00		
8	can	40	DISINFECTANT SPRAY, aerosol type, 400 gms	400.00	16,000.00	450.00	18,000.00	420.00	16,800.00	380.00	15,200.00	200.00	8,000.00	741.38	29,655.20	343.00	13,720.00		
9	box	40	FLOOR WAX PASTE, RED	40.00	1,600.00	15.00	600.00	40.00	1,600.00	25.00	1,000.00	250.00	10,000.00	34.50	1,380.00	38.00	1,520.00		
10	bundle	10	RAGS, cotton	50.00	500.00	75.00	750.00	95.00	950.00	180.00	1,800.00	300.00	3,000.00	10.50	105.00	100.00	1,000.00		
11	pack	15	SCOURING PAD, made of synthetic nylon, 140x220mm	100.00	1,500.00	75.00	1,125.00	24.00	360.00	35.00	525.00	110.00	1,650.00	109.00	1,635.00	270.00	4,050.00		
12	roll	20	TRASHBAG, plastic, black, extra large	120.00	2,400.00	85.00	1,700.00	65.00	1,300.00	80.00	1,600.00	330.00	6,600.00	112.50	2,250.00	140.00	2,800.00		
13	piece	2	WASTEBASKET, non-rigid plastic	185.00	360.00	165.00	330.00	220.00	440.00	550.00	1,100.00	200.00	400.00	120.00	240.00	120.00	240.00		
14	liter	40	Liquid Bleach, 1 liter	60.00	2,400.00	48.00	1,920.00	48.00	1,920.00	30.00	1,200.00	60.00	2,400.00	87.75	3,510.00	49.00	1,960.00		
15	piece	10	Scouring pad Sponge	28.00	280.00	40.00	400.00	28.00	280.00	32.00	320.00	75.00	750.00	18.50	185.00	48.00	480.00		
16	piece	10	Deodorant cake, 50 grams	50.00	500.00	45.00	450.00	40.00	400.00	60.00	600.00	200.00	2,000.00	36.00	360.00	40.00	400.00		
17	piece	40	Foot Rug	40.00	1,600.00	38.00	1,520.00	28.00	1,120.00	35.00	1,400.00	45.00	1,800.00	27.50	1,100.00	48.00	1,920.00		
18	piece	30	Hand towel, cotton, 14"x28"	25.00	750.00	110.00	3,300.00	18.00	540.00	60.00	1,800.00	35.00	1,050.00	18.00	540.00	280.00	8,400.00		
19	piece	5	Push brush with handle, 12"	180.00	900.00	125.00	625.00	225.00	1,125.00	125.00	625.00	45.00	225.00	112.50	562.50	140.00	700.00		
20	pair	4	Utility gloves, heavy duty	100.00	400.00	65.00	260.00	68.00	272.00	50.00	200.00	110.00	440.00	165.00	660.00	85.00	340.00		
21	bottle	35	Gel hand wash, 500ml	125.00	4,375.00	170.00	5,950.00	90.00	3,150.00	80.00	2,800.00	70.00	2,450.00	193.00	6,755.50	85.00	2,975.00		
22	box	100	Face mask, medical, 4 ply	80.00	8,000.00	58.00	5,800.00	120.00	12,000.00	85.00	8,500.00	160.00	16,000.00	95.00	9,500.00	36.00	3,600.00		
23	pc	100	Face Sheet	15.00	1,500.00	13.00	1,300.00	16.00	1,600.00	14.00	1,400.00	13.00	1,300.00	8.75	875.00	62.50	6,250.00		
24	unit/pc	8	Disinfecting fog machine	2300.00	18,400.00	N/A	0.00	1850.00	14,800.00	2200.00	17,600.00	2400.00	19,200.00	748.50	5,988.00	2,780.00	22,240.00		
25	bottle	40	Disinfecting solution for fog machine	85.00	3,400.00	N/A	0.00	580.00	23,200.00	200.00	8,000.00	250.00	10,000.00	133.50	5,340.00	780.00	31,200.00		
26	set	3	Alcohol dispenser with thermal scanner	3500.00	10,500.00	N/A	0.00	3000.00	9,000.00	3100.00	9,300.00	3500.00	10,500.00	2,331.00	6,993.00	2,500.00	7,500.00		
<b>GRAND TOTAL:</b>				<b>106,789.00</b>		<b>84,918.00</b>		<b>112,136.00</b>		<b>112,190.00</b>		<b>113,830.00</b>		<b>114,682.88</b>		<b>133,780.00</b>			

We hereby certify that the bids or quotations received were opened at the date and hour indicated and prices offered as stated above.

Convened by:

EDITHA F. GACD

IVY LEAH DLOWAN  
 SAC - Chairman

JOSEPHINE D. LATA  
 SAC - Vice Chairman

ANNABELLE K. BUFO  
 Member

OLIVERA P. BLANCO  
 Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the Government.

HELESA T. CON