



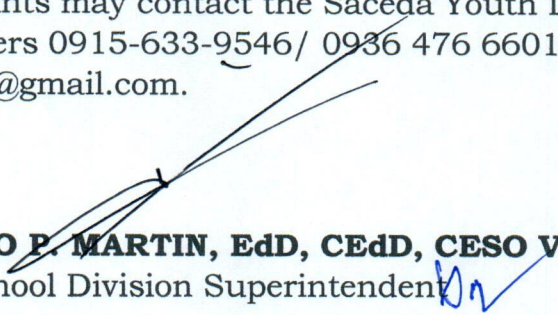
Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

ADVISORY NO. 004, s. 2021
November 2, 2021

In compliance with DepEd Order (DO) No.8, s. 2013, this advisory is issued not for endorsement as per DO 28, s. 2001, but only for the information of DepEd Officials, personnel/staff, as well as the concerned public.

**INVITATION TO CONDUCT THE EXECUTIVE EDUCATION IN
LEADERSHIP DEVELOPMENT: SCHOOL HEADS DEVELOPMENT
PROGRAM**

1. Attached is a letter and proposal from MR. DAVE G. SACEDA, the chair and founder of Saceda Youth Lead School, an authorized service provider by the National Academy of the Philippines.
2. The invitation is for all Head Teachers, Master Teachers and Principals who are interested to participate in the Leadership Course for the School Heads Development Program.
3. Interested participants may contact the Saceda Youth Lead School Office at cellphone numbers 0915-633-9546/ 0936 476 6601 or at email address sacedayouthlead@gmail.com.

FEDERICO P. MARTIN, EdD, CEEd, CESO V
School Division Superintendent 



SACEDA YOUTH LEAD SCHOOL

Empowering Leaders, Strengthening Communities

October 18, 2021

DR. FEDERICO P. MARTIN
Schools Division Superintendent
DepEd Baguio City

Re: Proposal to conduct the Executive Education in Leadership Development:
School Heads Development Program in line with RA 9155 and RA 10533

Sir:

In line with RA 9155 or the Governance Basic Education Act of 2001 that specifies that a school head shall be both an instructional and administrative leader and RA 10533 or the Enhanced Basic Education Act of 2013, that stipulates that principals shall undergo workshops and trainings to enhance their skills on their role as academic, administrative, and community leaders.

Saceda Youth Lead School, an authorized service provider by the National Educators Academy of the Philippines with Authorization No. LSP 2021-0008-0902, proposes the Leadership Course for the School Heads Development Program for all the HTs, MTs, TICs and Principals in your division to equip teachers to become LEADERS, to become ORGANIZATIONAL LEADERS, to become INSTRUCTIONAL LEADERS and to become a CHANGE MAKER/ INFLUENCER.

This training aims to: (1) re-energize each of the participants as one who leads and teaches others; (2) expose them to new ideas, different viewpoints, challenging experiences and peer-to-peer learning; and (3). resume their role refreshed, and with greater clarity of thought and vision.

Attached is our proposal. Thank you very much!

Sincerely yours,

DAVE G. SACEDA
Chair and Founder

EXECUTIVE EDUCATION IN LEADERSHIP DEVELOPMENT
School Heads Development Program
2021

Overview and Objectives:

Led by Harvard Kennedy School Alumni Dave G. Saceda, the Ex Ed School Head Development Program in Leadership Development is a 3-day intensive executive program. Here, you will explore a completely different brand of leadership that stresses what someone does, rather than who someone is; examine a framework that doesn't focus on those at the top, but rather on those individuals working diligently at the ground level, inspiring change, and producing positive, powerful results.

The program will include both lectures and case study sessions and feature innovative simulations and participatory learning. For 3 extraordinary days, the participants will be immersed in a stimulating and dynamic environment discovering what engaged moral leadership looks like in the 21st century. You'll strengthen critical skills, gain new perspective, and learn how to make an even greater difference to becoming a new education leader for Philippines.

TENTATIVE PROGRAM:

Day 1	Specifics
0730-0800	Arrival and Registration
0800-0830	Soft Opening
830-1140	Topic: The School Head a Leader <ul style="list-style-type: none"> • The Leadership Ladder Theory • Powers of a Teacher • Social Graces of a Teacher
1140-1300	Lunch
1330-1500	Topic 1 Continuation <ul style="list-style-type: none"> • The Powers of a Teacher • Workshop on Intelligences, Skills and Values
Day 2	
800-0830	Summation and Recap/ Preliminaries
0830-1140	Topic: The School Head as Organizational Leader <ul style="list-style-type: none"> • Conflict Resolution, Problem Solving and Decision Making • Team Effectiveness and Leadership
1140-1300	Lunch
1330-1700	Topic: The School Head as an Instructional Leader <ul style="list-style-type: none"> • Setting the direction of the school/ team • How to Coach and Mentor Teachers • Creating the Professional Culture
Day 3	
0800-0830	Summation and Recap/ Preliminaries
0830-1140	Topic: The School Head as an Exemplar <ul style="list-style-type: none"> • Writing Proposals and Collaborations • Refining Human Resource Development • Valuing and Commendation of Teachers
1300-1500	Special Topics in Leadership <ul style="list-style-type: none"> • Emergency and Preventive Medicine

Note: Venue and meals of the training will be decided by the SDO; Registration Fees is One Thousand Five Hundred Pesos (Php 1,500) which can be paid thru any available funds from the division. This will go for the travel and honorarium of speakers, certificates and training materials.

CORE LECTURER



DAVE G. SACEDA

Chair and Founder, Saceda Youth Lead

Presenter, Continents' Journey Documentary

Fields of Interest: Leadership Development, Decision Science, Balance, Domains of Intelligences, Emergency and Preventive Medicine, International Relations

The past 21 years was spent empowering core values and leadership skills to elementary, high school and college students as well as educators. As chair and founder of Saceda Youth Lead, he successfully established Youth Leadership Initiatives to schools and universities in the Philippines and the Asian region; conducted various trainings on Faculty Development and erected SYL School- a leadership high school in the Philippines and author of ILLS OUTWEIGH THRILLS- 7 Deadly Sins in Teaching and I am Rich and so are You!

Armed with a BA degree major in History from Silliman University (cum laude/most outstanding student of the year/ university talent awardee for piano and voice, team captain of the SU Varsity Swim Team), and International Relations from the International Christian University, Tokyo, Japan, he ventured into myriad leadership programs in several countries. He earned his graduate degree in International Relations from Universidad Alfonso X in Madrid, Spain and his Post Graduate degree in Leadership and Change from the John F. Kennedy School of Government, Harvard University. Dr. Saceda explains "Through the youth we see the future of our country and through their good deeds, we will prosper as a nation". He is a fellow at the Kofi Annan International Peacekeeping Training Centre CAM 17, Berg Institute of Universidad Alfonso X el Sabio, Madrid, Spain, Tsinghua Carnegie Global Policy Center and a member of the Decision Science Institute.



MARIA ELLAINE ADARNA

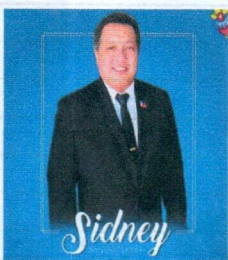
Professor, Nursing and Healthcare

Silliman University

Fields of Interest: Nursing and Emergency Care

Prof. Adarna is a Tactical Officer/ ROTC Instructor of Silliman University Reserve Officers Training Corps and a Professor of Nursing/ Preceptor- Clinical Instructor at Silliman University. She also conducts training in Emergency and Disaster Nursing, Leadership and Management, Primary Health Care, Philippine Health Care Delivery System, Community Health Nursing.

She received the Most Inspiring Teachers of the Philippines 2014 for her inspiring contribution to community and leadership development. She has participated in lectured in Singapore, Brunei, Japan, China and Thailand through the SYL MIT Scholarship Program.



SIDNEY R. LEE

National Leader, Ship for the Southeast Asian Youth Program 2018

Fields of Expertise: Social Graces and Etiquette, Diplomacy, Political Science

Airline Inflight Service

Mr. Lee has extensive experience in the airline industry being a Lead Flight Steward of former Northwest Airlines now DELTA. He ventured into business and has been a core lecturer of SYL on protocols, social graces and etiquette. In 1993, he was a Youth Ambassador of the Philippines through the SSEAYP Program sponsored by the Government of Japan and in 2018 he became the National Leader of the Philippine Delegation to the SSEAYP. Mr. Lee holds a BA degree major in Political Science from Silliman University.

TRAINING PROGRAM PROPOSAL

TITLE OF THE TRAINING:

EXECUTIVE EDUCATION IN LEADERSHIP DEVELOPMENT
School Head Development Program
Leadership Development, Conflict Resolution, Decision Making and Balance

BRIEF DESCRIPTION:

The Master Class in Leadership Development is a 3 -day intensive program for Level 2 and 3 officials in public and private institutions. Here, the participants will explore a completely different brand of leadership that stresses what someone does, rather than who someone is; will examine a framework that doesn't focus on those at the top, but rather on those individuals working diligently at the ground level, inspiring change, and producing positive, powerful results.

The program will include both lectures and case study sessions and feature innovative simulations and participatory learning. The participants will be immersed in a stimulating and dynamic environment discovering what engaged moral leadership looks like in the 21st century. You'll strengthen critical skills, gain new perspective, and learn how to make an even greater difference.

TARGET PARTICIPANTS AND MODE OF TRAINING

- The participants are Principals, Supervisors, Teacher-in-Charge, HTs and MTs;
- They will be selected by their own respective institutions and funding to attending this event is on personal account, however participants can solicit from families, friends and others.
- The training employs limited Face to Face and shall follow health protocols

PROPONENT: SACEDA YOUTH LEAD

- **RATIONALE:**

Saceda Youth Lead builds leadership through education and action. For 20 years now, it continues empowering elementary, high school and college students and even teachers to become most effective citizens by providing them opportunities in leadership, community service and exchange. As part of our greater commitment to national development, we organize several leadership development trainings in the Philippines, ASEAN and the West African regions.

Training Needs Analysis:

What Training is needed and why?

Today, there is a need to empower our Supervisors, Principals and Teacher in Charge who show greater interest in leadership development and social action. The training is one of the trainings to be considered because it focuses on leadership development, which means it evaluates the significant experiences of a would-be leader, equip him/her with the necessary skills based on his/her intelligences and values and polish him/her with the higher skills he/she can learn from his/her peers, facilitators and lecturers.

The training activities have strong emphasis in leadership, decision making, conflict resolution and balance; it stirs the interest of the participant to pursue a path of leadership and service for God and country;

How will the training be provided?

The training will be provided by series of lectures, workshops and simulations; Most importantly, it focuses on experiences (failure and success) of every participant which they learn from teamwork.

How much will it cost?

The registration fee is P1,500.

What is the impact on the self/participant?

The participant will be empowered through the various activities and workshops;

TNA

Determining Desired Outcomes	<p>Understanding of one's strengths and opportunities</p> <p>Decrease laxities through the improvement of skills based on intelligences</p> <p>Strengthened values system</p> <p>To become a Principal in the future</p>
Links of Desired Outcome to Behavior	<p>Eradication of shyness, arrogance and pride</p> <p>Personal suturing of emotional and psychological bleeds which may have an effect in one's leadership potential;</p> <p>To be bolder, courageous in contributing to the overall development of students and teachers;</p>
Identify Trainable Qualities	<p>Abilities one should possess when embracing leadership; abilities that can be learned along the way</p>
Evaluation of Competencies and Gaps	<p>This can be done through Performance Evaluation, Self-Assessments, Personal Interviews, Feedbacking</p>
Determining how to conduct the training	<p>Mentoring and coaching; lecture/workshops, case studies</p>
Evaluation	<p>How much did the training improve competencies?</p> <p>How did the training improve one's values system?</p>

OBJECTIVES:

The SHDP will...

- define what is leadership and leadership development;
- enumerate the elements of Team Effectiveness;
- equip teachers necessary hard skills needed for Principal position
- study the different techniques in decision making
- assess one's skills and values from his/her intelligences
- study and practice social graces and etiquette
- awaken the giant within...

TRAINING CONTENT and METHODOLOGIES:

Title of the Session/Content	Objectives	Key Learning Point/s	Methodology/ ies	Duration	Resource Person
The Making of a Leader:	<p>To identify the various experiences in life that will help him/her shape his/her leadership skills</p> <p>Enumerate skills being develop which can be used to resolve an inequity</p> <p>Identify key values needed in</p>	Socratic Dialectic	Leadership Ladder Theory (Saceda)	2.5 hours	<p>By Facilitators</p> <p>Dave G. Saceda (M/L)</p> <p>Henry A.</p>

	a leader				Sojor (V)
Leadership Development, Decision Making and Balance	To define what is leadership, decision making and balance. To differentiate if a leader is born or made?	Leadership Decision Making Balance	Lecture/Workshop	2.5 hours	
Team Effectiveness and Leadership	To enumerate the 10 elements of Team Effectiveness and Leadership	Team Work	Lecture/Workshop	2.5 hours	Dave G. Saceda (M,V, L)
Global Challenges of a Leader	To enumerate the top 7 challenges of a leader starting with the self, family, community, nation and the world	Values Formation Sympathy and Emphaty	Lecture/Workshop	3 hours	
Visionary Leadership	To enumerate the visionary leaders of the world To identify traits and characteristics of a visionary leader	The Making of a Visionary Leader	Lecture/Workshop	3 hours	
Special Topics in Leadership	To acquire skills in social graces, etiquette and protocols	Social Graces and Etiquette of Leaders	Lecture/Simulation	2.5 hours	

LEADERSHIP DEVELOPMENT PLAN

In working to improve our communities, leadership is our most important resource. It is the engine that pulls the train. Here are the Leadership Development Plans of the Master Class.

Whether the Participants are part of a small or large group or organization at their schools, it is useful to envision their ideal leadership team.

- How many leaders do you want on your team?
- What kinds of skills will they have?
- Will your leadership team reflect the community which your organization serves or works in?
- How will your leadership team support each other and you?
- How will your leaders be committed to the goals of your organization?



SACEDA YOUTH LEAD SCHOOL, INC.

"We Don't Only Teach But Also Guide and Navigate Your Kids"

Saceda Youth Lead School, Inc. is a Government Recognized School and a Youth Serving Institution of the Philippines under the auspices of the Department of Education, TESDA and the National Youth Commission, Office of the President of the Philippines. For 23 years now, it continues empowering elementary, high school and college students and even professionals to become most effective citizens of our country by providing them opportunities in leadership, community service and exchange and builds leadership through education and action.

SYL is the pioneering organization that conducts the 23 year old National Summer Leadership Camp, one of the longest running camps in the country, the lead institution in the Temasek Foundation International SCALE Program of the Government of Singapore and the Youth Expedition Projects of Ngee Ann Polytechnic for 12 years. SYL, with its international links, spearheads international exchange programs in Australia, Brunei, China, Japan, Israel, Singapore, Thailand and the USA. It is the focal school for the European exchange of the International Cultural and Educational Exchange since 2010 and organizer of the Most Inspiring Teachers of the Philippines annual awards.

SYL believes that through our youth and our teachers we will see the future of our country and through their good deeds we will prosper as one nation. It believes that education is the backbone of our economy and it needs greater partnership and collaboration with other institutions to empower the Filipino Youth. It believes in the ripples of modest beginnings that societal transformation must start from within and that involves training and awakening of the self; given the chance and guidance, one can become an agent of change for God and country.

Vision	To graduate young men and women who have certain skills; who have learned to consider problems from a leadership perspective and who have acquired a heightened sense of moral and social responsibility that their future positions will demand of them.
Mission	To empower students and professionals to become effective citizens by providing them opportunities in leadership, community service and international exchange.
Core Values	Sincerity, Respect, Humility, Honesty and Integrity, Excellence, Leadership and Teamwork, Analytical and Logical Skills, Flexibility and Adaptability, Motivation and Initiative

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