



Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY

08 Nov 2021

DIVISION MEMORANDUM

No. 294, s. 2021

**DIVISION TECHNICAL ASSISTANCE ON BEST PRACTICES,  
 INNOVATION, LR INNOVATION AND CONTINUOUS IMPROVEMENT**

To : CID Chief Education Supervisor  
 Public School District Supervisors  
 Education Program Supervisors  
 Public School Heads  
 Master Teachers  
 All Teachers

1. Corollary to Regional Memorandum 25, s. 2021 stipulating the Guidelines on Assessment and Evaluation of Initiatives, Innovations, and Continuous Improvement (CI) Projects, and other Proposals geared towards Governance of Basic Education,” and Regional Memorandum 148, s. 2020 for best practices in the field, a Division LAC Session will be held on November 11, 2021 through Zoom, starting at 8:30 A.M to 5:00 P.M.
2. The objectives of the activity are as follows:
  - a. Synchronize efforts in the assessment, evaluation, and support system in the conduct of innovations, best practices, continuous improvement and other initiatives conducted in the schools, districts, as well as in the division.
  - b. Clarify issues and concerns pertaining to the abovementioned topics.
  - c. Come up with a common understanding on the processes involved per level of governance in order to improve efficiency in the delivery of Government Service by reducing bureaucratic practices that hinders speedy response to clients.
3. The participants to this activity are the following:

ASDS	1
SDS	1
CID Personnel	27
School Heads	67
All Master Teachers	
All Teachers	



“DepEd SDO Baguio City: We Serve, We Care.”

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4. Participants need to strictly comply with protocols on social distancing and implement precautionary measures consistent with the IATF health protocols, DOH protection protocols, local quarantine rules and all other relevant protocols outlined in DepEd and DepEd Task Force COVID-19 issuances.
5. Immediate and wide dissemination of this Memorandum is desired.

**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
Schools Division Superintendent



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Enclosure No. 1 for Division Memo No. 294, s. 2021

**ACTIVITY MATRIX**  
**Division Technical Assistance on Best Practices, Innovation, LR Innovation**  
**and Continuous Improvement**  
**November 11, 2021**

<b>ACTIVITY</b>	<b>SPEAKER/IN CHARGE</b>
<b>Preliminaries</b>	
<b>Roll Call</b>	Per District Supervisor
<b>Prayer</b>	AVP
<b>Welcome Remarks</b>	Juliet C. Sannad, EdD (Chief Education Supervisor-CID)
<b>Message</b>	Federico P. Martin, EdD, CEEd, CESO V (Schools Division Superintendent)
<b>SESSION PROPER</b>	
<b>TOPICS</b>	<b>PERSON RESPONSIBLE</b>
Best Practices (Ref. RM No. 148, s. 2020)	Francisco Copsiyan (EPS-Math) Virginia Alindayo (PSDS)
Innovation (Ref. RM No. 178, s. 2020 & RM No. 25, s. 2021)	Brendalee Awingan (PSDS)
LR Innovation (Ref. DM No. 443, s. 2019, RM No. 90 & 91, s. 2020)	Armi Victoria Fiangaan (EPS-LRMS)
Continuous Improvement (Ref. RM No. 25, s. 2021 & DM no. 119, s. 2021)	Santiago Bugtong (PSDS)
Words of Challenge	Arthur Tiongan (Chief Education Supervisor-SGOD)
Closing Prayer	Nora Dalapnas (EPS-EsP)
Web Facilitator: Lourdes Lomas-e (PSDS)	



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