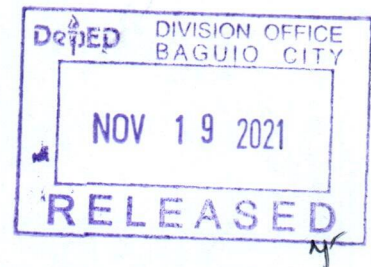




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18 Nov 2021

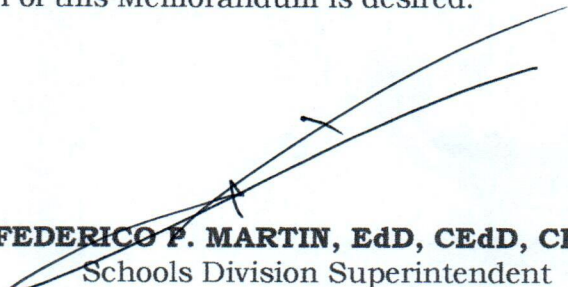
DIVISION MEMORANDUM

No. 304, s. 2021

Shapulan ni Ashal: Conduct of Baguio Division Best Practice Awarding 2021

To: **All Chief Education Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Others Concerned**

1. Relative to Regional Memorandum (RM) No. 284, s. 2020 or the *2020 Search for Best Practice in the Department of Education Cordillera Administrative Region*, this Office through the School Governance and Operations Division (SGOD) - School Monitoring, Management, and Evaluation (SMME) Section in coordination with the Division PRAISE Committee will conduct the recognition of the School's Best practices **on Monday, 29 November 2021 at 8:30 A.M. via virtual platform and limited face to face at the SDO- Training Center at their best and comfortable attire.**
2. Participants on face-to-face mode are the proponents who submitted their entries for the *2021 Search for Best Practice*. Refer to Enclosure No. 1 of this memorandum for the list of expected participants.
3. Winners under each category for Elementary and Secondary level must prepare 5 minutes AVP. Refer to Enclosure No. 2
4. Virtual Participants to the activity shall be Public School Heads/proponents via Zoom platform (except for those identified on the face-to-face participants). Link will be sent to the official Group Chat of School Heads prior to the activity.
5. Face to face participants shall wear their face masks and face shields and bring with them their ballpens and alcohols/sanitizers for health safety purposes.
6. Immediate and wide dissemination of this Memorandum is desired.


FEDERICO P. MARTIN, EdD, CEdd, CESO V
Schools Division Superintendent

SGOD/SMME/jcc





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Enclosure No. 1 to Division Memorandum No. 304, s. 2021

Face to Face Participants

PROPONENT	SCHOOL	TITLE OF BEST PRACTICE
WINNERS		
Emily C. Palonga	Pacday Quinio ES	Tallo Nga Tao Agsisinnuro (Exemplary)
Maribeth A. Cuaresma	Gibraltar ES	EASY (School Records Management System) ... (Validating)
Cherry Ann C. Malecdan	Baguio Central School	Project: A.Y.A.T... (Promising)
Whitney A. Dawayen	Pines City National HS	Rangtay Ti Adal . (Promising)
Mary Grace D. Payad	Pines City National HS	ANIDO..... (Validating)
Rutchel F. Quioas	BNHS-Fort Del Pilar	Oplan Bawas Basura para sa Pondo ng Bawat Seksyon (Exemplary)
Dr. Frances Claire Ortiz Celino	Division Office	Isang DepEd, Isang Laban Ligtas sa Bakuna Para sa Balik Eskwela MagVacc2School..... (Promising)
Lilian S. Pagulongan	Division Office	DAY-ENG Developmental Activities for Yeilding Exemplary & Noteworthy Goals..... (Validating)
Marilyn S. Api-it	Division Office	Enhanced Learning Through LAC Session Nurturing K to 3 Learners the Baguio Way.... (Exemplary)
FINALIST		
Freda B. Dayog	Lucban Elementary School	Lucban Eskwelahan SA Z-RADIO
April M. Esly	Lucban Elementary School	Health and Wellness
Emily C. Palonga	Pacday Quinio Elementary	"SALAKNIB" A Virtual Support for Pines City National High School Learners
Brenda Y. Bal-iyang	Rizal Elementary School (One representative only)	Rizal C.A.R.E.S.
Sebia P. Batayan		
Jessica S. Moc-eng	Baguio Central School	Project Gundaway
Lily Reyes	Mil-an National High School (One representative only)	Plant-demic
Melody Betuag		
Pauline S. Punasen	Mil-an National High School (One representative only)	Milan Online File Management System (MOFMS)
Denis M. Ariola		
Florhiza B. Cayat	BCNHS - Fort del Pilar Annex (One representative only)	Project TULAGAN
Soleigh Fe C. Pongtan		
Amparo S. Tacadena Jr.		
Florhiza B. Cayat	BCNHS - Fort del Pilar Annex	Project BLOOM (Bringing out Leadership skills for Optimal Outcomes of Mentors)
Juliet L Iagan	BCNHS - Fort del Pilar Annex (One representative only)	Kapit Bisig sa Hamon ng Pandemya
Judith B. Chommog		





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Lolita F. Kag-areng	BCNHS - Fort del Pilar Annex	Project LAYAG (Lending Always Your Arm Dearly)
Graciaflor V. Albing	(One representative only)	
Ferwin T. Namponan	BCNHS - Fort del Pilar Annex	URNOS (Undertaking Readiness and NObility for Outstanding Performance)
Aprill M. Cabrera	(One representative only)	
Theresa N. Daguines		
Imelda A. Begna-en	BCNHS - Fort del Pilar Annex	AIDS (Acquiring Instructional Materials for Development of the School)
Imelda A. Begna-en	BCNHS - Fort del Pilar Annex	MaCITAS (maintaining Clean-up Drive in the surrounding and Tree Planting Activity as School Advocacy)
Teresita D. Estocapio	Pines City national High School	Damag Eskuwela-Balitang Pines
Cristina P. Acosta	Pines City national High School	Kasanggaral (Kasangga sa Pag-aaral Program)
Joeferino M. Guinumtad	Pines City national High School	Gulayan sa Paaralan at Tahanan Program: A Culture of Alliance Amidst COVID 19 Pandemic
Rachelle Ann L. Maraon	Pines City national High School	Oplan PROP - PCNHS Reaching out Program for 4Ps Benefeciaries
Lorelyn F. Biadno	(One representative only)	
Israel Gil A. Lacay	Pines City national High School	"SALAKNIB" A Virtual Support for Pines City National High School Learners
Winnie C. Martes	Magsaysay National High School	Project H.E.L.P.
Ilka D. Badecao	Crystal Cave Elementary School (One representative only)	APT (Adhikaing Pang-Agrikultura Ipagpatuloy sa Tahanan at Paralan)
Eloisa Grace A. Decoyna		
Hyacinth N. Pugong		
Julius S. Velasco		
Josephine P. Danis	Sto Tomas National High School (One representative only)	"WE REACH, WE RESPOND"
Marie Tina T. Gabriel		
Marjorie B. Saingan		
Chloe Ann P. Villanueva		
Rommel L. Manzano	Fairview Elementary School	BEST FRIEND (Building Efficient, Strong Friendship and Partnership for the Essential Needs and Development of the School)
Isabel S. Dagasen	Baguio Country Club Village Elementary School	READY, GET SET, GOAL SETTING
Rowena Celo Tibaldo	Baguio Country Club Village Elementary School	PANAGBASA IPANGPANGRUNA
Mona Rizza N. Agsi	Baguio Country Club Village Elementary School	RUGI - Ready up and give Learners an Important
Sharon Christianie R. Castillo	Baguio Country Club Village Elementary School	GEMBA WALK
Gemma N. Lomboy	Dominican-Mirador Elementary School	P3EAR Project: Parent-pupil-personnel Engagement Across Residences





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Enclosure No. 2 to Division Memorandum No. 304, s. 2021

Activity Matrix

Time	Activity	Person/s in-charge
8:00 to 8:30 A.M.	Registration/Attendance	Maria Lorena Galera
8:30 to 8:40 A.M.	Preliminary Activity: Nationalistic Song- AVP Prayer- AVP Opening Message Statement of Purpose Acknowledgement of Participants	SMME Arthur Tiongan <i>SGOD, Chief Education Supervisor</i> Jocelyn C. Coldeg <i>EPS II, SMME</i> Asuncion C. Saguid <i>SEPS, SMME</i>
8:40 to 9:00 A.M.	Message	Federico P. Martin, EdD, CEEd, CESO V <i>Schools Division Superintendent</i> Christopher C. Benigno <i>OIC- Office of the ASDS</i>
9:00 to 10:00 A.M.	AVP Presentation Elementary Level Secondary Level Division Level	Brenda C. Awingan <i>Public Schools District Supervisor</i> Nieves D. Ebanio <i>Administrative Officer V</i>
10:00 to 11:30 P.M.	Awarding of SDO Baguio Best Practices	Brenda C. Awingan Nieves D. Ebanio
11: 30 to 11:55 P.M.	Closing Message	Juliet C. Sannad, EdD <i>CID, Chief Education Supervisor</i>
11:55 to 12:00 NN	End of Activity & Lunch	

Master of Ceremony: Asuncion C. Saguid





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Enclosure No. 3 to Division Memorandum No. 304, s. 2021

Technical Working Committee and Terms of Reference

Consultants:	FEDERICO P. MARTIN, EdD, CEEd, CESO V	Schools Division Superintendent	Provides input/suggestions
	Christopher C. Benigno	Assistant Schools Division Superintendent	
	Arthur Tiongagan	Chief Education Program Supervisor	
Committee	Name	Designation	Term of Reference
A. Registration Committee	Ma. Lorena Galera	Chairperson	Prepares attendance sheets and link for virtual participants
B. Planning Committee	Jocelyn C. Coldeg Asuncion C. Saguid	Chairperson	1. Plans for the preparation and conduct of the activity 2. Calls for Meetings
D. Documentation, Technical, and Design Committee	Jerichko Bauer L. Laroco	Chairperson	1. Documents the entire program management (e.g., backdrop, plaque designs) 2. Assists virtual participants 3. Prepares sound system
	Mark Ronald Cabati	Co-chairperson	
E. Communications Committee	Jocelyn C. Coldeg	Chairperson	1. Communicates and coordinates with the different Committees 2. Follows procurement processes and conducts other logistics 3. Prepares AVP, Certificates and Program paper 4. Drafts Memo
F. Assessment Committee	Division PRAISE Committee: Christopher Benigno, OIC-ASDS, <i>Chairperson</i> Arthur Tiongagan, SGOD Chief		Conducts the assessment of Best Practice entries

