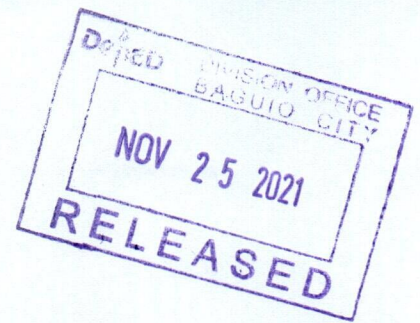




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



November 23, 2021

DIVISION MEMORANDUM

No. 313, s. 2021

**COVID-19 IMMUNIZATION OF LEARNERS, CATCH-UP FOR DEPED
PERSONNEL AND BOOSTER VACCINATION**

To: **All Concerned**

1. In support to the launching of COVID-19 vaccination for the pediatric population in the City Government of Baguio, the Schools Division Office of Baguio City will deploy the SDO Vaccination Team volunteers to augment the manpower for the pediatric immunization for COVID-19, catch-up immunization for DepEd Personnel and administration of booster doses to healthcare workers to designated vaccination sites then at Baguio City National High School thereafter. SDO Baguio City is looking forward to achieving herd immunity in Baguio City and to reopening schools soon by delivering vaccines effectively, efficiently and safely.

2. The scope and procedural guidelines are as follows:

I. Scope

- All learners in the pediatric age group of 12 - 17, eligible, with parent's consent and assent; with medical clearance if with comorbidity shall be given COVID-19 immunization in accordance with the WHO, DOH, IATF & LGU guidelines.
- All DepEd teaching and non-teaching personnel who have not yet been vaccinated and who missed their scheduled first or second dose, eligible with consent, according to priority group, following the WHO, DOH, IATF & LGU guidelines shall be immunized with the COVID-19 Vaccination.
- Booster doses of healthcare workers, and eligible DepEd population shall be immunized with the COVID-19 vaccine in accordance with existing guidelines from WHO, DOH, IATF & LGU.

II. Procedural Guidelines

A. The schedule of the identified SDO vaccine team members shall be as follows:

1. Training with the Health Services Office shall start on November 24, 2021. (See attached schedule)
2. Vaccination days shall be dependent on the vaccine given by DOH/HSO and shall only be during Wednesdays, Thursdays and Fridays at the Baguio City National High School which will commence on December 1, 2021.

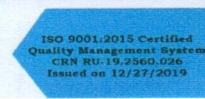
B. Procedure for Vaccine Recipients of Learners:

1. The vaccine recipients shall register to www.bakuna.baguio.gov.ph prior to going to the vaccination site.
2. Bring QR code on the scheduled day of vaccination.
3. Sign consent and assent form.
4. If with comorbidity (belonging to Pediatric A3), present medical certificate.



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbagueocity@gmail.com
Website: www.depdepines.com | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)





Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

3. The vaccination team member shall go for duty on the designated dates and may be relieved from duty by the alternate as deemed necessary. Their work schedule shall start and end during the vaccination roll out hours.
4. Logistics, supply and food shall be provided for by the Health Services Office.

B. Procedure for Vaccine Recipients of Learners:

1. The vaccine recipients shall register to www.bakuna.baguiogov.ph prior to going to the vaccination site.
2. Bring QR code on the scheduled day of vaccination.
3. Sign consent and assent form.
4. If with comorbidity (belonging to Pediatric A3), present medical certificate.
5. Only one parent to accompany the child is allowed. If a guardian is present, bring valid ID and proof of kinship.
6. Ensure that the child is of good health prior to vaccination.

C. Procedure for Catch-up dose recipients:

1. DepEd Personnel shall register to www.bakuna.baguiogov.ph prior to going to the vaccination site.
2. Bring QR code on the scheduled day of vaccination
3. If with comorbidity (belonging to A3 category), present medical certificate.
4. Bring valid ID.
5. Ensure that employee is of good health prior to vaccination

D. Procedure for recipients of booster doses

1. Bring QR code and/or vaccination card.
2. Bring valid ID.
3. Ensure that the recipient is of good health prior to vaccination.

For your guidance and compliance.

FEDERICO P. MARTIN, EdD, CE1D, CESO V
Schools Division Superintendent



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguio@gmail.com
Website: www.depedpines.com | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certified
Quality Management System
CRN RU-19.2560.026
Issued on 12/27/2019



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

SDO VACCINATION TEAM

GENERAL SCHEDULE

NAME	POST	Week 1	Week 2	Week 3	Week 4	Remarks
Dr Frances Claire Celino	Regular Duty	Y		Y		
	VACCINATION		Y		Y	
	Alternate: Dr Sito					
Marivic Gervero	Regular Duty	Y		Y		
	VACCINATION		Y		Y	
	Alternate: Mary Ann Montemayor					
Randel Maquiling	Regular Duty	Y		Y		
	VACCINATION		Y		Y	
	Alternate: Jill Laban					
Eddah Grace de Vera	Regular Duty	Y		Y		
	VACCINATION		Y		Y	
	Alternate: Dr Jenny Orpiano					
Dr Maria Michelle Tauli	Regular Duty	Y		Y		
	VACCINATION		Y		Y	
	Alternate Dr Maria Loreto Andrada/Dr Sunshine Bonayao					
Sundunnze Afidchao	Regular Duty	Y		Y		
	VACCINATION		Y		Y	
	Alternate: Aljetcortez Godoy					
Dr. Frances Claire Celino	DUTY	BCHNS	Other Schools			
	VACCINATION			SLU / Vaccination site	SLU / Vaccination site	SLU / Vaccination site
	AWA					



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguiocity@gmail.com
 Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified
 Quality Management System
 CRN RU-19-2560-026
 Issued on 12/27/2019



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

NAME	POST	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Marivic Gervero	DUTY	BCHNS	Other Schools			
	VACCINATION			SLU / Vaccination site	SLU / Vaccination site	SLU / Vaccination site
Randel Maquiling	DUTY	BCHNS	Other Schools			
	VACCINATION			SLU / Vaccination site	SLU / Vaccination site	SLU / Vaccination site
Eddah Grace de Vera	DUTY	BCHNS	Other Schools			
	VACCINATION			SLU / Vaccination site	SLU / Vaccination site	SLU / Vaccination site
Dr Maria Michelle Tauli	DUTY	BCHNS	Other Schools			
	VACCINATION			SLU / Vaccination site	SLU / Vaccination site	SLU / Vaccination site
Sundunnze Afidchao	DUTY	BCHNS	Other Schools			
	VACCINATION			SLU / Vaccination site	SLU / Vaccination site	SLU / Vaccination site



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguio@gmail.com
 Website: www.depedpincs.com | Facebook Page: facebook.com/DepEdTayoBaguioCity



ISO 9001:2015 Certified
 Quality Management System
 CRN RI-19.2560.026
 Issued on 12/27/2019