



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF BAGUIO CITY



November 24, 2021

Division Memorandum

No. 314 s. 2021

**COACHING FOR SCHOOL LEADERS: A CONVERSATION WITH FACULTY CLUB
PRESIDENTS ON SGOD PPAs**

To: All Public Secondary & Elementary School Heads
All Duly Elected Faculty Club Presidents, SY 2021-2022
Others Concerned

1. This Office through the School Governance and Operations Division (SGOD) shall conduct an orientation on the SGOD Programs, Projects and Activities (PPAs) for Elementary and Secondary Schools Faculty Club Presidents on **December 2, 2021**, at 7:30AM to 3:00 PM via Face to Face modality.
2. The following are the objectives of the activity:
 1. Provide coaching on the significant roles of school leaders in the implementation of SGOD PPAs in the schools and Learning Centers (LCs).
 2. Provide technical assistance and strategic directions on the role of faculty club presidents in assisting school administrators in managing school support programs.
3. Participants are duly elected and currently functioning as faculty club presidents in the elementary and secondary schools.
4. The participants are advised to adhere to basic health protocols in conformity to the Local IATF guidelines. Further, to maintain physical distancing, they will be divided into two groups. Group 1 shall occupy the Training Center while Group 2 will be stationed at the IPED Center.
5. Expenses relative to the conduct of the activity shall be charged against available local funds subject to the usual accounting and auditing rules and regulations.
5. For other details and reference, please see attached enclosures:
 - Enclosure 1: Activity Matrix
 - Enclosure 2: List of Participants and Groupings
5. Immediate dissemination and compliance with this Memorandum is desired.

FEDERICO P. MARTIN, EdD, CEEd, CESO V
Schools Division Superintendent



"DepEd SDO Baguio City: We Serve, We Care."

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Enclosure 1: ACTIVITY MATRIX

**COACHING FOR SCHOOL LEADERS: A CONVERSATION WITH FACULTY CLUB
PRESIDENTS ON SGOD PPAs**

TIME	ACTIVITIES/TOPICS	PERSON/S RESPONSIBLE
7:30-8:00	REGISTRATION/ATTENDANCE	
8:00-8:30 PRELIMINARY ACTIVITY (Plenary)	Nationalistic Song- Jocelyn Coldeg EPS-II, SMME Prayer Jimmy Santos PDO-II, DRRM Opening Remarks/Statement of Purpose: Arthur Tiongan Chief ES, SGOD Inspirational Message: Hon. Benjamin B. Magalong City Mayor, City Government of Baguio Presentation of Participants Jovelyn T. Balantin SEPS-HRD	Alejandro Ferry -Facilitator
8:30-9:00	Group 1- Main Hall Education Facilities Updates and PPAs - Engr. Jennifer Polido	Group 2- IPED Center Social Mobilization Network Section -Elaine B. Cabuag
9:00-9:30	School Management, Monitoring & Evaluation (SMME) -Asuncion C. Saguid	Human Resource Development PPAs and Updates -Jovelyn T. Balantin
9:30-10:00	School Health & Nutrition PPAs & Updates -Doc Anna Melissa Repalda, Doc Roy Ananayo & Cynthia Cadawan	Planning & Research Section -Reynalyn T. Padsuyan
10:00-10:20	Tea Break	Group 2 Class Managers Fevie Cosi Olivia Gomez
10:20-10:50	Social Mobilization Network Section -Elaine B. Cabuag	Education Facilities Updates and PPAs - Engr. Jennifer Polido
10:50-11:20	Human Resource Development PPAs and Updates -Jovelyn T. Balantin	School Management, Monitoring & Evaluation (SMME) -Asuncion C. Saguid
11:20-11:50	Planning & Research Section -Reynalyn T. Padsuyan	School Health & Nutrition PPAs & Updates -Doc Anna Melissa Repalda, Doc Roy Ananayo & Cynthia Cadawan
11:50-12:00	Open Forum	Open Forum
12:00-1:00 PM	Lunch Break	
1:00-1:30	Youth Formation PPAs -Samuel Bab-anga	DRRM PPAs & Updates -Jimmy Santos
1:30-2:00	DRRM PPAs & Updates -Jimmy Santos	Youth Formation PPAs -Samuel Bab-anga
2:00-2:30	Office of the EPS PPAs & Updates -Nino M. Tibangay	Chief ES Hour -Arthur Tiongan
2:00-2:30	Chief ES Hour -Arthur Tiongan	Office of the EPS PPAs & Updates -Nino M. Tibangay
2:30-2:40	Wrap Up/Synthesis c/o- Facilitator	Wrap Up/Synthesis c/o-Facilitator
2:40-3:00	Words of Challenge: SDS Federico P. Martin	Words of Challenge: OIC- ASDS Christopher C. Benigno
CLOSING ACTIVITY	Acceptance of the Challenge: (TBI) Acknowledgement Arthur Tiongan	Acceptance of the Challenge (TBI) Acknowledgement Nino Tibangay

ENCLOSURE 2: List of Participants and Groupings**COACHING FOR SCHOOL LEADERS: A CONVERSATION WITH FACULTY CLUB
PRESIDENTS ON SGOD PPAs****GROUP 1 – TRAINING CENTER**

NO.	SCHOOL	NAMES
DISTRICT 1		
1	Baguio Country Club Village ES	Saturnina A. Valenzuela
2	Gibraltar ES	Jonalyn M. Moling
3	Lindawan ES	leonora Lea A. Delfin
4	Manuel L. Quezon ES	Mark Cagaoan
5	Rizal ES	Jocelyn C. Raborar
DISTRICT 2		
1	Fort Del Pilar ES	Arlene S. Baldino
2	Happy Hollow ES	Brinda Louise B. Pitlongay
3	Kias ES	Roselyn Ann Lapena
4	Springhills ES	Allan Dogaong
DISTRICT 3		
1	Baguio City SPED Center	Janice D. Alacyang
2	Camp 7 ES	Agustina Chapap
3	Jose P. Laurel ES	Menardo M. Balatico
4	Loakan ES	Editha P. Gaco
DISTRICT 4		
1	Apolinario Mabini ES	Imelda D. Annoqui
2	Brookspoint ES	Jeremy Juantala
3	Don Mariano Marcos ES	Alicia M. Culaton
4	Dona Aurora ES	Laurence delos Santos
5	Dona Nicasia J. Puyat ES	Gapuz Abellera
DISTRICT 5		
1	Adiwang ES	Luther Prime Y. Melecio
2	Crystal Cave ES	Florida C. Adang-as
3	Dontogan ES	Lleean C. Nead
4	Manuel A. Roxas ES	Jorelyn P. Cuevo
5	Sto. Tomas ES	Rowena P. Dougyayon
DISTRICT 6		
1	Aguinaldo ES	Benson R. Moga
2	Baguio Central School	John Kiniway
3	Dominican Mirador ES	Warren Ngayawon
4	Josefa Cariño ES	John Dee V. Cayso
5	San Luis ES	Maryjane S. Arciaga
DISTRICT 7		
1	Elpidio R. Quirino ES	Anthony Garcia
2	Irisan ES	Walter S. Crisostomo
3	Quezon Hill ES	Mark Ian Daing
4	San Carlos Heights ES	Juliet T. Paspasan
DISTRICT 8		

1	Bonifacio ES	Concepcion Quidno
2	Fairview ES	Mercy K. Pusot
3	Holy Ghost Extension ES	Aida C. Alcedo
4	Lucban ES	John B. Parayao
5	Pinsao ES	Hilda K. Lengwa
DISTRICT 9		
1	Alfonso Tabora ES	Marilyn G. Sucte
2	Magsaysay ES	Samuel D. Lachica
3	Pinget ES	Elena G. Biba
4	Quirino Hill ES	Rachel Gomuad
DISTRICT 10		
1	Bakakeng ES	Digna C. Lazaro
2	Dona Aurora H. Bueno ES	Edmund T. Okyo
3	Pacday Quinio ES	Alona C. Estigo
4	San Vicente ES	Benjamin Oriao

GROUP I-IPED CENTER

No.	SCHOOL	NAMES
1	Lindawan National High School	Joan G. Bayangan
2	Rizal NHS	Joveline Miranda
DISTRICT 2		
3	BCNHS - Fort Del Pilar Annex	Lolita F. Kag-areng
4	Happy Hollow NHS	Francisco A. Wangag
DISTRICT 3		
5	Baguio City National High School	Darwin Paas
6	BCNHS - Hillside Annex	Primo P. Mayanggao Jr.
7	Mil-an NHS	Dixon Lid-ayan
DISTRICT 4		
8	Dona Aurora NHS	Ramon A. Kelly
DISTRICT 5		
9	Roxas NHS	Restituto Espler
10	Sto. Tomas NHS	Jun Binmangon
DISTRICT 6		
11	Dominican-Mirador NHS	Clifford S. Aridao
12	Pines City NHS	Oliver W. Siong
DISTRICT 7		
13	Baguio City National Science HS	Manny P. Cosme
14	Irisan NHS	Russel Fritz Wadasen
15	Quezon Hill NHS	Landy Minos
DISTRICT 8		
16	Guisad Valley NHS	Agustin Padyaos
17	Pinsao National High School	Alvin Ishmael Olosan
DISTRICT 9		
18	Magsaysay NHS	Jorgette S.. Lampuyas
19	Pinget NHS	Robelyne A. Balikid
DISTRICT 10		
20	Bakakeng NHS	Cielo Lumiwes
21	Joaquin Smith NHS	Delfin NN. Abluyon Jr.
22	San Vicente NHS	Jeanilyn Colal