



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

## NOTICE OF AWARD

November 2, 2021

**GERARD GETTY A. PAGALILAUAN, MD**  
Maharlika Highway, Baculud, Amulung, Cagayan

Dear *Mr. Pagalilauan*:

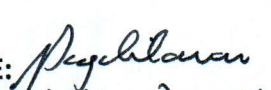
We are pleased to notify you that your price quotation and proposal for the procurement of Covid Kits for SDO Baguio Employees in the amount of PHILIPPINE PESOS **Two Hundred Forty Nine Thousand Pesos Only (Php 249,000.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**FEDERICO P. MARTIN, Ed.D., C.Ed.D., CESO V**  
Schools Division Superintendent

**CONFORME:**   
Gerard Getty Pagalilauan  
(Signature Over Printed Name)

11 / 3 / 2021  
(Date)

11/2/2021  
/pjn/

"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: [depedbaguioity@gmail.com](mailto:depedbaguioity@gmail.com)  
Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certified  
Quality Management System  
CRN RU-19.2560.03  
Issued on 12/27/20



Republic of the Philippines  
Department of Education  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

**NOTICE TO PROCEED**

November 4, 2021

**GERARD GETTY A. PAGALILAUAN, MD**  
Maharlika Highway, Baculud, Amulung, Cagayan

Dear *Mr. Pagalilauan*:

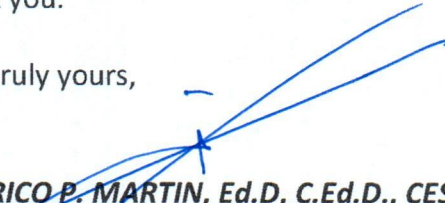
This refers to our award of contract to your company for the procurement of Covid Kits for SDO Baguio Employees in the amount of PHILIPPINE PESOS **Two Hundred Forty Nine Thousand Pesos Only (Php 249,000.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**FEDERICO P. MARTIN, Ed.D, C.Ed.D., CESO V**  
Schools Division Superintendent

**CONFORME:**  
  
**Gerard Getty Pagalilauan**  
(Signature Over Printed Name)

11/3/2021  
(Date)

11/4/2021  
/pjn/

"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: [depedbaguiocty@gmail.com](mailto:depedbaguiocty@gmail.com)  
Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certi  
Quality Management S  
CRN RU.19.2560.0  
Issued on 12/27/20



# PURCHASE ORDER

DepEd, Division Of Baguio

17

Supplier : <b>GERARD GETTY A. PAGALILAUAN</b>	P.O. No. : 21-11-165
Address : Maharlika Highway, Baculud, Amulung, Cagayan	Date : November 3, 2021
TIN: 478-024-021-000	Mode of Procurement : SVP

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term :
Date of Delivery :	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1		KF94 Face Masks			-
		10pcs/pack			-
		4 to 5 ply, for adults			-
		COLORS:			-
	pack	GRAY	300	45.00	13,500.00
	pack	BLUE	300	45.00	13,500.00
	pack	PINK	300	45.00	13,500.00
	pack	YELLOW	300	45.00	13,500.00
	pack	GREEN	300	45.00	13,500.00
2	pack	CONZACE	900	160.00	144,000.00
		Multivitamins + Mineral			-
		Retinol palmitare (Vit. A) 5000IU			-
		DL Alpha Tocopheryl acetate (Vit. E) 100IU			-
		Ascorbic Acid (Vit. C) 500 mg			-
		ZINC (as sulfate) 25mg			-
		10 capsules/pack			-
3	gallon	Alcohol Ethyl/isoprohyl 70-80%	150	250.00	37,500.00
		with aloe vera & green tea			-
		***NOTHING FOLLOWS***			-
					-
					-
					-
					-
					-

Covid kits for SDO Baguio City Employees

**TOTAL** 249,000.00

Total Amount in Words: **Two Hundred Forty Nine Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*Gerard Getty A. Pagalilauan*  
 \_\_\_\_\_  
 GERARD GETTY A. PAGALILAUAN  
 11 / 3 / 2021  
 \_\_\_\_\_  
 Date

Very truly yours,

*Federico P. Martin*  
 \_\_\_\_\_  
**FEDERICO P. MARTIN, Ed.D, C.Ed.D, CESO V**  
 Schools Division Superintendent

Fund Cluster : 01  
 Funds Available : ₱ 249,000.00  
  
 \_\_\_\_\_  
**LILIBETH G. DECSI**  
 Accountant III

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_




Abstract of bids or quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ open on **October 14, 2021** at DepEd, Baguio City Division


ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	GERARD GETTY A PAGALILAUAN	EUNIQUE CARE MEDICAL SUPPLIES TRADING	DARLIN BRENDIA	AVECILLA TRADING
1			KF94 Face Masks				
			10pcs/pack				
			4 to 5 ply, for adults				
			COLORS:				
	pack	300	GRAY	13,500.00	15,000.00	13,500.00	13,500.00
	pack	300	BLUE	13,500.00	15,000.00	13,500.00	13,500.00
pack	300	PINK	13,500.00	15,000.00	13,500.00	13,500.00	
pack	300	YELLOW	13,500.00	15,000.00	13,500.00	13,550.00	
pack	300	GREEN	13,500.00	15,000.00	13,500.00	13,500.00	
2	pack	900	CONZACE	144,000.00	139,500.00	113,400.00	113,400.00
			Multivitamins + Mineral				
			Retinol palmitare (Vit. A) 5000IU				
			DL Alpha Tocopheryl acetate (Vit. E) 100IU				
			Ascorbic Acid (Vit. C) 500 mg				
			ZINC (as sulfate) 25mg				
		10 capsules/pack					
3	gallon	150	Alcohol Ethyl/isoprohyl 70-80%	37,500.00	49,500.00	97,500.00	97,500.00
			with aloe vera& green tea				
				<b>249,000.00</b>	<b>264,000.00</b>	<b>278,400.00</b>	<b>278,450.00</b>


We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

**BAC Members:**

  
**ATTY. ANNETTE L. DOYAOEN**  
 BAC Vice Chairman

  
**FRANCISCO C. COPSIYAN**  
 Member

  
**NIÑO M. TIBANGAY**  
 Member

  
**NIEVES D. EBANIO**  
 Member

Canvasser:

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
**JULIET C. SANNAD**  
 BAC CHAIRMAN





Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 283 s. 2021**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the procurement of supplies as covid kit of SDO Baguio City employees with an Approved Budget for the Contract (ABC) of **Two Hundred Eighty Two Thousand Pesos only (₱282,000.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

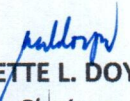
**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

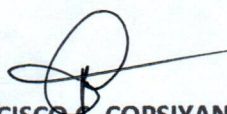
**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of supplies as covid kit of SDO Baguio City employees;


**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.


October 5, 2021, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
BAC Chairperson

  
**ATTY. ANNETTE L. DOYAOEN**  
BAC Vice-Chairperson

  
**FRANCISCO C. COPSIYAN**  
BAC Member

  
**NIÑO TIBANGAY**  
BAC Member

  
**NIEVES D. EBANIO**  
BAC Member

**APPROVED:**

  
**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
Schools Division Superintendent

Approved on 10-5-21  
(date of approval)



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguiocty@gmail.com  
Website: www.depedpines.com | Facebook Page: facebook.com/DepEdTayobaguioCity



ISO 9001:2015 Certified  
Quality Management System  
CRN RU-19-2560-026  
Issued on 12/27/2019





Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 312, S. 2021**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO GERARD GETTY A. PAGALAUAN**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of supplies as covid kit of SDO Baguio City employees with an Approved Budget for the Contract (ABC) of **Two Hundred Eight Two Thousand Pesos only (₱282,000.00)** (Annex A);

**WHEREAS** on October 5, 2021, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
GERARD GETTY A. PAGALILAUAN	₱ 249,000.00
EUNIQUE-CARE MEDICAL SUPPLIES TRADING	₱ 264,000.00
DARLIN BRENDA	₱ 274,500.00
AVECILLA TRADING	₱ 278,400.00

**WHEREAS** the proposal of **GERARD GETTY A. PAGALILAUAN** is found to be the most compliant with the PR, and its price quotation amounting to **Two Hundred Forty Nine Thousand Pesos only (₱249,000.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;


**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his\her duly authorized representative.

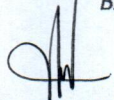
**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **GERARD GETTY A. PAGALILAUAN** for the procurement of supplies as covid kit of SDO Baguio City employees in the amount of **Two Hundred Forty Nine Thousand Pesos only (₱249,000.00)** inclusive of appropriate taxes and fees.


RESOLVED, this 25<sup>th</sup> day of October 2021, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
BAC Chairperson

  
**ATTY. ANNETTE L. DOYAOEN**  
BAC Vice-Chairperson

  
**FRANCISCO C. COPSIYAN**  
BAC Member

  
**NIÑO TIBANGAY**  
BAC Member

  
**NIEVES D. EBANIO**  
BAC Member

**APPROVED:**

  
**FEDERICO P. MARTIN, Ed.D., EdD,CEdD, CESO V**

Schools Division Superintendent

Approved on 10-25-21

(date of approval)



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguio@gmail.com  
Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified  
Quality Management System  
CRN BU-19-2580-026  
Issued on 12/27/2019