



Republic of the Philippines

## Department of Education

Cordillera Administrative Region

Schools Division of Baguio City

Doña Aurora Elementary School

Gen. de Jesus St., Aurora Hill, Baguio City

### NOTICE OF AWARD

#### SIGNS OF SUCCESS

Dear Sir/Ma'am:

We are pleased to notify you that your price quotation and proposal for the procurement and installation of acrylic barriers in the amount of PHILIPPINE PESOS Eighty-Three Thousand Eight Hundred Fifty Pesos Only (P83,850.00) inclusive of appropriate taxes and fees.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

**CYNTHIA P. VITAGAN**

Doña Aurora Elementary School, School Head

CONFORME:

(Signature Over Printed Name)

(Date)/

08/23/21  
/pjn/



Doña Aurora Elementary School  
Gen. de Jesus St., Aurora Hill, Baguio City  
donaauroraelementaryschool@gmail.com  
Tel. no. 620-3257



Republic of the Philippines  
**Department of Education**

*Cordillera Administrative Region*

*Schools Division of Baguio City*

*Doña Aurora Elementary School*

Gen. de Jesus St., Aurora Hill, Baguio City

**NOTICE TO PROCEED**

**SIGN OF SUCCESS**

Dear Ma'am/Sir:

This refers to our award of contract to your company for the procurement of Office Supply in the amount of PHILIPPINE PESOS **Eighty-Three Thousand Eight Hundred Fifty pesos only (P 83,850.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

**CYNTHIA P. VITAGAN**

*Doña Aurora Elementary School, School Head*

**CONFORME:**

(Signature Over Printed Name)

(Date)


8/25/2021  
 /pin/



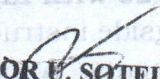
Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
**SCHOOLS DIVISION OF BAGUIO CITY**  
 DOÑA AURORA ELEMENTARY SCHOOL  
 GEN. DE JESUS ST., AURORA HILL, BAGUIO CITY


Abstract of Bid or quotation under Circular Proposal No. 04-01-2018. Opened on August 23, 2021 at Doña Aurora Elementary School at 9:00 AM.

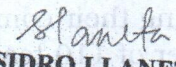
Item No.	Unit	Qty.	Item Description or Specification	Likhang Obra Enterprise	Signs of Success	DKLR Enterprise	Baguio Acrylic Glass Fabrication Services
1	pcs.	43	Clear Acrylic Barrier	P 75,035.00	P 83,850.00	P 92,966.00	P 100,236.00
<b>TOTAL</b>				<b>P 75,035.00</b>	<b>P 83,850.00</b>	<b>P 92,966.00</b>	<b>P 100,236.00</b>

Canvassed by:  
  
**ERNESTO A. SALIBAD, JR.**  
 Canvass Officer

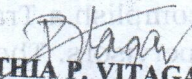
BAC Members:

  
**VICTOR U. SOTELO JR.**  
 Chairperson

  
**ANNALIZA C. SEGUIN**  
 Member

  
**ISIDRO LLANETA JR.**  
 Member

Award is hereby given to the bidders for items checked in red ink, being the second lowest bidder and the most responsive to the requirements and specifications.

  
**CYNTHIA P. VITAGAN**  
 School Head

- 1- Training Contract
- 2- List of Participants
- 3- RM 243, s. 2021

Immediate dissemination and compliance of this Memorandum is directed.



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Cordillera Administrative Region  
Division of Baguio City  
DOÑA AURORA ELEMENTARY SCHOOL  
Gen. De Jesus St., Baguio City



**BIDS AND AWARDS COMMITTEE**  
RESOLUTION NO. 017, S. 2021

**RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO SIGNS OF SUCCESS FOR THE PAYMENT OF COVID RESPONSE MATERIALS ( ACRYLIC BARRIERS)**

WHEREAS the Department of Education (Doña Aurora Elementary School) prepared request for the procurement of office supplies with an Approved Budget for the Contract (ABC) of One hundred eleven thousand, pesos only (P111,000.00) (Annex A);

WHEREAS on August 10, 2021, the Dep Ed – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php.)
<b>LIKHANG OBRA ENTERPRISES</b>	₱75,035.00
<b>SIGNS OF SUCCESS</b>	₱83,850.00
<b>DKLR ENTERPRISE</b>	₱92,966.00
<b>BAGUIO ACRYLIC GLASS FABRICATION SERVICES</b>	₱100,235.00

WHEREAS per evaluation, there are no non-compliant with the specifications set forth in the TOR:

WHEREAS the proposal of **SIGNS OF SUCCESS** is found to be the most compliant and responsive in submitting all the required documents with the PR, and its price quotation amounting to Eighty-three thousand eight hundred fifty pesos only (₱83,850.00) is the most economical and advantageous to the Government, thereby rendering the same as the second lowest calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, We, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via Negotiated Procurement to **SIGNS OF SUCCESS** for procurement of Covid Response supplies (acrylic barriers), in the amount of Eighty three thousand eight hundred fifty pesos only (₱83,850.00) inclusive of appropriate taxes and fees.

RESOLVED, this 23rd day of August 2021, in Doña Aurora Elementary School, Baguio City.

**VICTOR U. SOTELO JR.**  
BAC Chairperson

**ANNA LIZA C. SEGUIN**  
BAC Member

**ISIDRO R. LLANETA**  
BAC Member

APPROVED:

**CYNTHIA P. VITAGAN**  
School Head  
Approved on \_\_\_\_\_

**PURCHASE ORDER**  
**DOÑA AURORA ELEMENTARY SCHOOL**

Entity Name

Supplier : SIGN OF SUCCESS	P.O. No. : 2021-08-017
Address : BCSTEA Building, Military Cut-off Baguio City	Date : August 24, 2021
TIN : 462-079-747-001	Mode of Procurement : Shopping

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : _____	Delivery Term : _____
Date of Delivery : _____	Payment Term : _____

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	1	Principal's Office, Clear Acrylic barrier 42" x 22" x 16" , 3mm thickness, bended	1	1950	1950
2	1	AP, Clear Acrylic barrier 36" x 22" x 16" , 3mm thickness, bended	1	1950	1950
3	1	AO Clear Acrylic barrier 45.75" x 22" x 16" , 3mm thickness, bended	1	1950	1950
4	1	Clinic, Clear Acrylic barrier 43" x 22" x 16" , 3 mm thickness, bended	1	1950	1950
5	1	K-Faith Clear Acrylic barrier 44.125" x 22" x 16" , 3mm thickness, bended	1	1950	1950
6	1	K-Hope Clear Acrylic barrier 46" x 22" x 16" 3mm thickness, bended	1	1950	1950
7	1	K-Love Clear Acrylic barrier 47" x 22" x 16" 3mm thickness, bended	1	1950	1950
8	1	1 Love Clear Acrylic barrier 46.5" x 22" x 16" , 3mm thickness, bended	1	1950	1950
9	1	1 Faith Clear Acrylic barrier 35.5" x 22" x 16" , 3mm thickness, bended	1	1950	1950
10	1	1 hope Clear Acrylic barrier 36.5" x 22" x 16" , 3mm thickness, bended	1	1950	1950
11	1	H.E. Clear Acrylic barrier 45" x 22" x 16" , 3mm thickness, bended	1	1950	1950
12	1	1 Unity Clear Acrylic barrier 48" x 22" x 16" , 3mm thickness, bended	1	1950	1950
13	1	1 Charity, Clear Acrylic barrier 34.5" x 22" x 16" , 3mm thickness, bended	1	1950	1950

	1	2 Love, Clear Acrylic barrier 44" x 22" x 16" , 3mm thickness, bended	1	1950	1950
15	1	2 Faith, Clear Acrylic barrier 47.25" x 22" x 16" , 3mm thickness, bended	1	1950	1950
16	1	2 Hope Clear Acrylic barrier 59.85" x 22" x 16" , 3mm thickness, bended	1	1950	1950
17	1	2 Peace Clear Acrylic barrier 44" x 22" x 16" , 3mm thickness, bended	1	1950	1950
18	1	2 Unity, Clear Acrylic barrier 44 x 22" x 16" 3mm thickness, bended	1	1950	1950
19	1	3 Love, Clear Acrylic barrier 43" x 22" x 16" , 3mm thickness, bended	1	1950	1950
20	1	3 Faith Clear Acrylic barrier 47.15" x 22" x 16" , 3 mm thickness, bended	1	1950	1950
21	1	3 Hope, Clear Acrylic barrier 46.20" x 22" x 16" , 3 mm thickness, bended	1	1950	1950
22	1	3 Peace, Clear Acrylic barrier 47.25" x 22" x 16" , 3 mm thickness, bended	1	1950	1950
23	1	3 Unity, Clear Acrylic barrier 47.30" x 22" x 16" , 3mm thickness, bended	1	1950	1950
24	1	4 Love Clear Acrylic barrier 49.30" x 22" x 16" , 3mm thickness, bended	1	1950	1950
25	1	4 Faith, Clear Acrylic barrier 43.25" x 22" x 16" , 3mm thickness, bended	1	1950	1950
26	1	4 Hope, Clear Acrylic barrier 47.35" x 22" x 16" , 3mm thickness, bended	1	1950	1950
27	1	4 peace, Clear Acrylic barrier 47" x 22" x 16" , 3mm thickness, bended	1	1950	1950
28	1	4 Unity Clear Acrylic barrier 47" x 22" x 16" 3mm thickness, bended	1	1950	1950
29	1	5 Love, Clear Acrylic barrier 47.30" x 22" x 16" , 3 mm thickness, bended	1	1950	1950
30	1	5 Faith Clear Acrylic barrier 36.45" x 22" x 16" , 3mm thickness, bended	1	1950	1950
31	1	Industrial Arts, Clear Acrylic barrier 55.12" x 22" x 16" , 3mm thickness, bended	1	1950	1950
	1	5 Hope, Clear Acrylic barrier	1	1950	1950

	1	47 X 22" x 16" 3mm thickness, bended	1	1950	1950
33	1	5 Peace, Clear Acrylic barrier 47 x 22" x 16" 3mm thickness, bended	1	1950	1950
34	1	5 Unity, Clear Acrylic barrier 40.125" x 22" x 16" , 3mm thickness, bended	1	1950	1950
35	1	6 Love, Clear Acrylic barrier 40.2 X 22" X 16" 3mm thickness, bended	1	1950	1950
36	1	6 Faith, Clear Acrylic barrier 40.15" x 22" x 16" , 3mm thickness, bended	1	1950	1950
37	1	6 Hope, Clear Acrylic barrier 40.2" x 22" x 16" , 3mm thickness, bended	1	1950	1950
38	1	6 Peace, Clear Acrylic barrier 36.55" x 22" x 16" , 3mm thickness, bended	1	1950	1950
39	1	6 Unity, Clear Acrylic barrier 40.20" x 22" x 16" , 3mm thickness, bended	1	1950	1950
40	1	PE Hall, Clear Acrylic barrier 36" x 22" x 16" , 3mm thickness, bended	1	1950	1950
41	1	(ALS) Clear Acrylic barrier 34" x 22" x 16" , 3mm thickness, bended	1	1950	1950
42	1	Computer Room, Clear Acrylic barrier 36.35" x 22" x 16" , 3 mm thickness, bended	1	1950	1950
43	1	Guard House, Clear Acrylic barrier	1	1950	1950

TOTAL

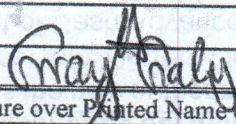
P 83,850.00

Eighty-Three Thousand Eight Hundred Fifty pesos only ( P 83,850.00)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,



CYNTHIA P. VITAGAN  
School Head

Signature over Printed Name of Supplier

Date

Fund Cluster :

ORS/BURS No. :

Funds Available :

Date of the ORS/BURS:

OMAR D. OLBA

Amount :

Bookkeeper