



**Republic of the Philippines**  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY  
 JOSEFA CARIÑO ELEMENTARY SCHOOL

**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotations

Supplier: \_\_\_\_\_ Requesting Unit: **JOSEFA CARIÑO ES**  
 Address: \_\_\_\_\_ PR No.: 2021-11-019  
 Telephone No.: \_\_\_\_\_ Quotation No.: 2021-11-044  
 e-Mail: \_\_\_\_\_ Date: November 15, 2021  
 Date received by the Supplier: \_\_\_\_\_ ABC: **Php 348,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than November 19, 2021.

**POSTED IN PHILGEPS**

**CHARITO T. FERNANDEZ**  
 School BAC Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of **30** Calendar Days.

| Item No. | Qty. | Unit | Item Description   | Unit Price   | Total Price |
|----------|------|------|--|--------------|-------------|
| 1        | 2    | pax  | <b>Security Guards : Alternate shift</b><br><br>Schedule of Duty: Monday to Sunday including legal and special holidays<br>6:00 AM to 6:00 PM; 6:00 PM to 6:AM<br><br>Note:<br>Security Guards must wear proper uniform with complete defense tools<br><br>With security plan from January 1 to December 31, 2022<br>Contract Period: January 1 to December 31, 2022 |              |             |
|          |      |      |  | <b>TOTAL</b> |             |

**Purpose:** Procure services of two (2) Security Guards for Josefa Cariño Elementary School

**Additional Notes:**

Bidders may submit their quotations through email: [josefacarinoelemschool@gmail.com](mailto:josefacarinoelemschool@gmail.com)



**Address:** Yandoc St., Baguio City  
**Telephone number:** 442-3149  
**Email Address:** josefacarinoelemschool@gmail.com



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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:

\_\_\_\_\_  
Canvasser



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