



Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OF BAGUIO CITY  
 JOSEFA CARIÑO ELEMENTARY SCHOOL  
 F. YANDOC ST., BAGUIO CITY

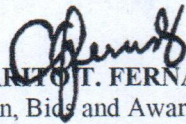
**REQUEST FOR QUOTATION**

Company/Supplier/Store:  
 Address:  
 Telephone No.:  
 e-Mail:  
 TIN:

PR No.: 2021-11-017  
 Quotation No.: 2021-11-040  
 Date: November 15, 2021  
 ABC: **Php. 89,900.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than November 19, 2021.

POSTED IN PHILGEPS

  
 CHARITO T. FERNANDEZ  
 Chairperson, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of \_\_\_ Calendar Days.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	38	Bottle	Ink KZ for Riso, black		
2	35	Roll	Master KZ, B4 for Riso		
				<b>TOTAL</b>	

**Purpose:** For School and Office Supplies (November and December MOOE Fund 2021) (For RISO Machine; Printing of Modules)

**Additional Notes:**

1. Supplier shall deliver the item to the school within the delivery period
2. Supplier can attach picture of the offered item.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

Canvassed by: \_\_\_\_\_

