



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:
 Address:
 Telephone No.:
 e-Mail:
 Date received by the Supplier:

Requesting Unit: CID/M. Tabangcura
 PR No.: 2021-11-230
 Quotation No.: 2021-11-216
 Date: November 15, 2021
 ABC: 7,900.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than November 18, 2021 296m

JULIET C. SANNAD

Chief- Curriculum Implementation
 Division

Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	2	Reams	Bond paper A4		
2	3	Reams	Bond paper legal size		
3	2	Bottles	Computer ink Epson 003		
4	3	Bottles	Computer ink Epson 003 (Red, blue and yellow)		
5	1	Piece	Flash drive 32GB		
6	55	Pieces	Ballpen HGB – Blue and black		
7	55	Pieces	Notebook		
8	50	Packs	Special paper for the certificates		
9	55	Pieces	Hand sprayer- container		
10	4	Bottles	Alcohol- 70% Isoprophyl- 500ml		
				TOTAL	

Purpose: Procurement of supplies for the roll out of the policy guidelines on the provision of educational programs and services November 23, 25, 26 and December 2-3 2021

"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbagueocity@gmail.com
 Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified
 Quality Management System
 CRN RU-19.2560.026
 Issued on 12/27/2019



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 Tin

 Date/Telephone No.

Canvassed by:

Item No.	Qty	Unit	Item Description	Unit Price
1	2	Reams	Bond paper A4	
2	3	Reams	Bond paper legal size	
3	2	Bottles	Computer Ink Epson 003	
4	3	Bottles	Computer Ink Epson 003 (Red, blue and yellow)	
5	1	Piece	Flash drive 2GB	
6	25	Pieces	Ballpen HCB - Blue and black	
7	25	Pieces	Notepad	
8	20	Pieces	Special paper for the computers	
9	25	Pieces	Hand sprayer-container	
10	4	Bottles	Alcohol-70% Isopropyl-700ml	
TOTAL				



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbagueicity@gmail.com
 Website: www.depdpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified
 Quality Management System
 CRN RU-19.2560.026
 Issued on 12/27/2019