



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:
Address:
Telephone No.:
e-Mail:
Date received by the Supplier:

Requesting Unit: Baguio Central School
PR No.: 2021-09-00
Quotation No.: 2021-09-00
Date: December 13, 2021
ABC: PhP 336,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than December 17, 2021.

RENITA E. LARANANG
BAC Chairman

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Return Statement

Note:

- ✓ Submit RFQ together with the requirements
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 120 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	pax	Day Shift Security Guard Schedule: Monday to Sunday including special and legal holidays Contract Period: January 1 to December 31, 2022		
2	1	pax	Night Shift Security Guard Schedule: Monday to Sunday including special and legal holidays Contract Period: January 1 to December 31, 2021		
Nothing Follows					

Purpose: Procure the services of two (2) security guards for the school.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: