



Department of Education
Cordillera Administrative Region
Quezon Hill Elem School
Mallare St., Quezon Hill, Baguio City



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier: _____
Address: _____
Telephone No.: _____
e-Mail: _____
Date received by the Supplier:

Requesting Unit: Quezon Hill Elem. School
PR No.: 2021-012-047
Quotation No.: 2021-012-076
Date: Dec. 13, 2021
ABC: Php336,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than December 17, 2021.

DELIA P. ALIBANG
Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 120 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	pax	Day Shift Security Guard Schedule: Mondays to Sundays including special and legal holidays Contract Period: January 1 to December 31, 2022		
2	1	pax	Night Shift Security Guard Schedule: Mondays to Sundays including special and legal holidays Contract Period: January 1 to December 31, 2022		

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.