



Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY

1 December 2021

DIVISION MEMORANDUM  
 No. 320 , s. 2021

**RESEARCH MANAGEMENT SYSTEM TIMELINE FOR 2022**

To : CID and SGOD Chief Education Supervisors  
 Schools Division Research Committee (SDRC) Members  
 Public Elementary and Secondary School Heads  
 Teaching, Non-teaching, and Teaching Related Personnel  
 All Others Concerned

1. In strengthening and sustaining the culture of research in the Division based on Department of Education (DepEd) Order 39, series 2016 entitled *Adoption of Basic Education Research Agenda*; DepEd Order 16, series 2017 entitled *Research Management Guidelines*; and the Division Quality Management System (QMS) cognizant to ISO 9001:2015; this Office through the Schools Division Research Committee (SDRC) and School Governance and Operations Division – Planning and Research Section informs the field of the Research Management System Timelines for 2022.

2. Research Management Timeline for 2022 in the Division level is as follows:

<b>Quarter Call</b>	<b>Start of Acceptance of Research Proposal</b>	<b>End of Acceptance of Research Proposal</b>
<i>First</i>	<i>February 21, 2022</i>	<i>March 25, 2022</i>
<i>Second</i>	<i>April 25, 2022</i>	<i>April 29, 2022</i>
<i>Third</i>	<i>July 25, 2022</i>	<i>July 29, 2022</i>
<i>Fourth</i>	<i>October 24, 2022</i>	<i>October 28, 2022</i>

3. Immediate and wide dissemination of this Memorandum is desired.

**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
 Schools Division Superintendent



"DepEd SDO Baguio City: We Serve, We Care."

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