



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Baguio City
BAGUIO CITY SPED CENTER

NOTICE OF AWARD

December 14, 2021

MMJ PHOTO COPY CENTER
Lower General Luna Rd., Baguio City

Dear Sir/Madame:

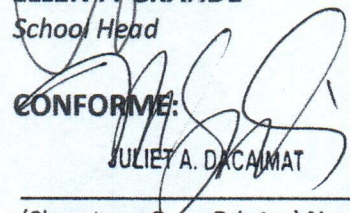
We are pleased to notify you that your price quotation and proposal for the **Procurement of Printing Services for Self Learning Modules (Batch 5)** in the amount of PHILIPPINE PESOS **Fifty Four Thousand Nine Hundred Fourteen Pesos Only (P54,914.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


ELLEN F. GRANDE
School Head

CONFORME:

JULIET A. DYCAMAT

(Signature Over Printed Name)

12-14-21
(Date)

12/14/2021
/rcf/



Baguio City SPED Center
#84 Military Cut Off, Baguio City
Tel. No. (074) 422-8116



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Baguio City
BAGUIO CITY SPECIAL EDUCATION CENTER

NOTICE TO PROCEED

December 16, 2021

MMJ PHOTO COPY CENTER
Lower General Luna Rd., Baguio City

Dear Sir/Madame:

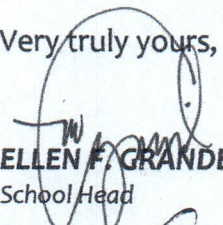
This refers to our award of contract to your company for the **Procurement of Printing Services for Self Learning Modules (Batch 5)** in the amount of **PHILIPPINE PESOS Fifty Four Thousand Nine Hundred Fourteen Pesos Only (P54,914.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

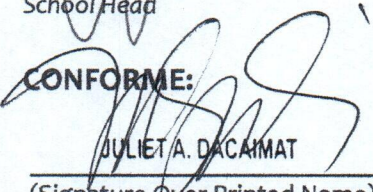
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,


ELLEN F. GRANDE
School Head

CONFORME:


JULIET A. DACAMAT

(Signature Over Printed Name)

12-16-21

(Date)

12/16/2021
/rcf/



Baguio City SPED Center
84 Military Cut-off, Baguio City
Tel No. (074) 422-8116

PURCHASE ORDER

Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
BAGUIO CITY SPED CENTER
Military Cut-off Road, Baguio City

Supplier: MMJ PHOTO COPY CENTER	P.O. No.: <u>2021-12-045</u>
Address: <u>Lower General Luna Rd., Baguio City</u>	Date: <u>December 15, 2021</u>
TIN: <u>926-065-018-000</u>	Mode of Procurement: <u>Shopping/Small Value</u>

Gentlemen:

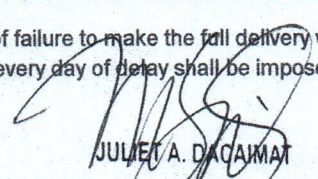
Please furnish this Office the following articles subject to the terms and conditions herein:

Place of Delivery: <u>Baguio City SPED Center</u>	Delivery Term: <u>One Time Delivery</u>
Date of Delivery: <u>December 16-22, 2021</u>	Payment Term: <u>Full Payment</u>

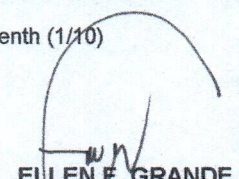
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	copies	Self Learning Modules	109,828	0.50	54,914.00
		AP 1 (M1-4)			-
		AP 2 (M1-4)			-
		AP 3 HI (M1&2)			-
		Arts 1 (M1&2)			-
		Arts 2 (M3&4)			-
		Arts 3 (M1&2, 5&6)			-
		English 1 (M1-4)			-
		English 2 (M1-4)			-
		English 3 (M1-6)			-
		EPP 4 (M1-6)			-
		ESP 1 (M1-4)			-
		ESP 2 (M1-4)			-
		ESP 3 (M1-4)			-
		ESS 5 (M3&4)			-
		Filipino 1 (M1-4)			-
		Filipino 2 (M1-4)			-
		Filipino 3 (M3-6)			-
		Health 3 (M1,2&5)			-
		Kinder (M1-6)			-
		MAPEH 4 HI (M1&2)			-
		Math 1 (M1-4)			-
		Math 2 (M1-4)			-
		Math 3 (M1-6)			-
		MTB 1 (M3&4)			-
		MTB 2 (M1-4)			-
		Music 1 (M1&2)			-
		Music 2 (M1&2)			-
		Music 3 (M1&2,5&6)			-
		PE 6 (M5&6)			-
		Science 1 (M1&2)			-
		Science 2 LAS (M3)			-
		Science 3 (M3-6)			-
		AP 4 (M1-6)			-
		AP 5 (M1-3)			-
		AP 6 (M1&2)			-
		Arts 4 (M3-6)			-
		Arts 6 (M3&4)			-
		English 4 (M1-5)			-
		English 6 (M1&2, 5&6)			-
		ESP 4 (M1-4)			-
		ESP 5 (M1-4)			-
		ESP 6 (M1-4)			-
		Filipino 4 (M1-6)			-
		Filipino 5 (M1&2)			-
		Filipino 6 (M1-6)			-
		Healyh 4 HI (M1&2)			-
		Math 4 (M1-9)			-
		Math 5 (M3&4)			-
		Math 6 (M3&4)			-
		MTB 3 (M1-3)			-
		Music 4 (M1&2)			-
		Music 6 (M1&2)			-
		Science 4 (M1-6)			-
		Science 6 (M3-6)			-
Fifty Four Thousand Nine Hundred Fourteen Pesos only.					54,914.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

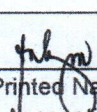
Conforme:


JULIE A. DACAMAT
Signature over Printed Name of Supplier

12/15/21
Date


ELLEN F. GRANDE
School Head

12-15-21
Date

Fund Cluster: _____	ORS/BURS No. : _____
Funds Available: _____	Date of the ORS/BURS: _____
<p> <u>12/15/21</u></p> <p>Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit</p>	



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
 Schools Division of Baguio City
BAGUIO SPECIAL EDUCATION CENTER

BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 050, S. 2021

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO MMJ PHOTO COPY CENTER

WHEREAS Baguio City SPED Center prepared the Purchase Request (PR) for the procurement of printing services for self learning modules (Batch 5) with an Approved Budget for the Contract (ABC) of **Fifty Four Thousand Nine Hundred Fourteen Pesos only (₱54,914.00)** (Annex A);

WHEREAS on December 2, 2021, the Baguio SPED Center – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
MMJ PHOTO COPY CENTER	₱ 54,914.00
JANICE NICOLAS COMPUTER/XEROX SERVICES	₱ 65,896.80
PABLO L. PERALTA JR. PHOTOCOPY SERVICES	₱ 65,896.80

WHEREAS per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
JANICE NICOLAS COMPUTER/XEROX SERVICES	Quote above ABC
PABLO L. PERALTA JR. PHOTOCOPY SERVICES	Quote above ABC

WHEREAS the proposal of **MMJ PHOTO COPY CENTER** is found to be the most compliant with the PR, and its price quotation amounting to **Fifty Four Thousand Nine Hundred Fourteen Pesos only (₱54,914.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **MMJ PHOTO COPY CENTER** for the procurement of printing services for self learning modules (Batch 5) in the amount of **Fifty Four Thousand Nine Hundred Fourteen Pesos only (₱54,914.00)** inclusive of appropriate taxes and fees.



RESOLVED, this 14th day of December 2021, Baguio City SPED Center, Baguio City.

ROLLY P. BOMOGAO
BAC Chairperson

REYNANTE P. OLAT
BAC Vice Chairperson

JOVITA T. CALDITO
BAC Member

APPROVED:

ELLEN F. GRANDE
School Head
Approved on 12.14.2021

