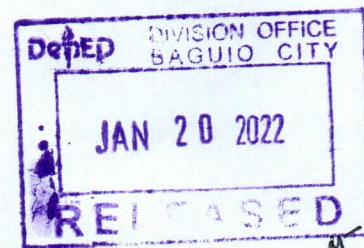




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY



January 19, 2022

Division Memorandum
 Number: 024, s. 2022

CONDUCT OF MID-YEAR OPCRF REVIEW FOR SCHOOL HEADS

To: Chief Education Supervisors
 Public Schools District Supervisors
 All Public Elementary and Secondary School Heads
 All Others Concerned

1. Pursuant to Department Order No. 2, s. 2015, otherwise known as the “Guidelines on the Establishment and Implementation of the Results-Based Performance Management System” (RPMS) this Office through the Division Performance Management (PMT) Team announces the conduct of Office Performance Review and Commitment Form (OPCRF) Mid-year Review for School Heads on **February 4, 2022** via online platform. The link to join will be sent via email or FB Group Chat a day before the schedule.
2. Objectives of the activity are as follows:
 - A. Concretize the linkage of organizational performance with the Division Education Development Plan (DEDP), Work Financial Plan (WFP) and Annual Implementation Plan (AIP).
 - B. Adjust/Align the School Heads OPCRF targets and goals to that of the SDO OPCRF as per agency mandate and organizational priorities.
 - C. Ensure compliance of the Performance Indicators (PIs) and provide technical assistance in the OPCRF calibration.
 - D. Adjust the SDO strategic directions or reprioritization of PPAs anchored on the BELCP.
 - E. Revisit the Philippine Professional Standards for School Heads.

3. Participants:

SDS	1	PSDS	9
ASDS	1	School Heads	68
CES	1		
Division PMT	6	Total	86 participants

4. The School Heads are advised to prepare their OPCRF targets for review.
5. The Division PMT are tasked to provide the Zoom link, facilitate the review, check the attendance and ensure continuous internet connectivity to avoid interruption.
6. Please see attached Activity Matrix for reference.
7. Immediate dissemination and compliance of this memorandum is desired.

FEDERICO P. MARTIN, EdD, CEEd, CESO V
 Schools Division Superintendent



“HANDANG MAG SERBISYO”

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ACTIVITY MATRIX
CONDUCT OF MID-YEAR OPCRf REVIEW FOR SCHOOL HEADS
February 4, 2022

TIME	ACTIVITY	PERSON/S RESPONSIBLE
8:00-8:30	Registration	Division PMT Secretariat c/o Ma. Louella Moncada
	Preliminary Activities: Prayer-EPS Marina Tabangcura Opening Remarks- CES Juliet Sannad Attendance Check by District- Olivia Gomez	
8:30-10:00	Revisit of the PPSSH	CHRISTOPHER C. BENIGNO, PhD Assistant Schools Division Superintendent PMT Chairperson
10:00-10:10	Health Break	
10:10-10:50	Presentation of the SDS OPCRf	FEDERICO P. MARTIN, EdD, CESO V Schools Division Superintendent
10:50-11:00	Presentation of New RPMS Timeline	JOVELYN T. BALANTIN SEPS-HRD
11:00-12:00	Presentation of the School Heads OPCRf	CHRISTOPHER C. BENIGNO, PhD
12:00-1:00	Lunch Break	
1:00-3:00	Review compliance of targets Adjustment/Calibration of SHs OPCRf	CHRISTOPHER C. BENIGNO, PhD
3:00-4:00	Ways Forward	CHRISTOPHER C. BENIGNO, PhD
Facilitator: JOVELYN BALANTIN		



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