

Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

January 31, 2022

DIVISION MEMORANDUM
 No. 035, s. 2022

**PROGRESS MONITORING REPORT ON LRS IN THE IMPLEMENTATION
 OF BE-LCP FOR SY 2021-2022**

To: CID Supervisor
 SGOD Supervisor
 EPS-LRMS
 Planning and Supply Officers
 Budget and Accounting Officers
 All Others Concerned

1. Relative to Joint Memorandums *Re: Submission and Online Orientation on the Regional Progress Monitoring Report for SY 2021-2022 on Learning Resources in the Implementation of Be-LCP*, the following are identified to coordinate to ensure the proper accomplishment of monitoring report forms:

Name	Section
Armi Victoria Fiangaan	LRMS
Olivia Gomez/Jesse Lance Dawaton	Planning and Research
Sofia Bermudez/Natalie Binay-an	Supply
Belen Tomin	Budget
Lilibeth Degsi	Accounting

2. In line with this, the above-mentioned personnel are enjoined to attend an orientation on February 4, 2022 (2:00-5:00 PM) with the link <https://tinyurl.com/PMR-Batch-8>. They are likewise to pre-register a day before the scheduled meeting by using the link <https://tinyurl.com/PMR-Pre-registration>. The activity aims to orient participants on the guidelines, features/parts and concerns connected to the actualization and submission of said reports. Please be guided accordingly.
3. Immediate and wide dissemination of this memorandum is highly appreciated.

FEDERICO P. MARTIN, EdD. CEEd., CESO V
Schools Division Superintendent

"DepEd SDO Baguio City: We Serve, We Care."

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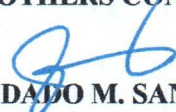


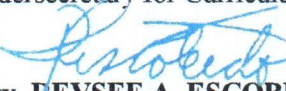
Republic of the Philippines
Department of Education

JOINT MEMORANDUM
DM-CI-2022-019

TO : REGIONAL DIRECTORS

ATTENTION : CLMD CHIEFS
LR SUPERVISORS
PLANNING & SUPPLY OFFICERS
BUDGET & ACCOUNTING OFFICERS
ALL OTHERS CONCERNED

FROM :  **DIOSDADO M. SAN ANTONIO**, *ng*
Undersecretary for Curriculum and Instruction


Atty. REVSEE A. ESCOBEDO
Undersecretary for Field Operations, Palarong Pambansa Secretariat
and DEACO

SUBJECT : **ONLINE ORIENTATION ON PROGRESS MONITORING REPORT
FOR S.Y. 2021-2022 ON LEARNING RESOURCES ON THE
IMPLEMENTATION OF BASIC EDUCATION LEARNING
CONTINUITY PLAN (BE-LCP)**

DATE : January 21, 2022

Relative to the implementation of the Progress Monitoring Report for S.Y. 2021-2022 on Learning Resources for the Basic Education-Learning Continuity Plan (BE-LCP), the Bureau of Learning Resources, Education Program Management Office, and Planning Service- Planning and Programming Division will conduct an online orientation. The activity aims to:

- Orient participants on the guidelines, features/ parts, and concerns related to the actualization and submission of the Progress Monitoring Report for S.Y. 2021-2022 on Learning Resources on the implementation of BE-LCP; and
- Ensure the proper accomplishment of the said monitoring report forms.

In connection, we would like to invite your Regional and Division LR Supervisors, Regional Director (RD) assigned (1) permanent and (2) alternative point persons who shall accomplish the needed data requirements, Regional and Division Planning and Supply Officers, Regional and Division Budget and Accounting Officers to attend the said orientation. For the schedules and meeting links, see Annex 1.

To account for the number of participants per batch, kindly fill out the pre-registration form a day before the scheduled orientation by using the link <https://tinyurl.com/PMR-Pre-registration>.

For queries or clarification, you may contact Ma. Theresa Tan, BLR Production Division through the email address ma.tan026@deped.gov.ph.

For your immediate dissemination. Thank you.

**Schedule and Meeting Link
Platform: MS Teams**

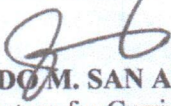
Region	Schedule	Meeting Link
Region I	January 31, 2022 9:00 AM – 12:00 NN	https://tinyurl.com/PMR-Batch-1
Region II		
Region III	January 31, 2022 2:00 PM – 5:00 PM	https://tinyurl.com/PMR-Batch-2
Region IVA		
Region IVB	February 02, 2022 9:00 AM – 12:00 NN	https://tinyurl.com/PMR-Batch-3
Region V		
Region VI	February 02, 2022 2:00 PM – 5:00 PM	https://tinyurl.com/PMR-Batch-4
Region VII		
Region VIII	February 03, 2022 9:00 AM – 12:00 NN	https://tinyurl.com/PMR-Batch-05
Region IX		
Region X	February 03, 2022 2:00 PM – 5:00 PM	https://tinyurl.com/PMR-Batch-6
Region XI		
Region XII	February 04, 2022 9:00 AM – 12:00 NN	https://tinyurl.com/PMR-Batch-7
CARAGA		
CAR	February 04, 2022 2:00 PM – 5:00 PM	https://tinyurl.com/PMR-Batch-8
NCR		

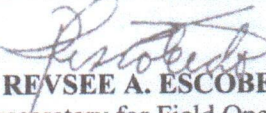


Republic of the Philippines
Department of Education

JOINT MEMORANDUM
DM-CI-2022-020

TO : Regional Directors
Assistant Regional Directors
All Others Concerned

FROM : 
DIOSDADO M. SAN ANTONIO
Undersecretary for Curriculum and Instruction


Atty. REVSEE A. ESCOBEDO
Undersecretary for Field Operations, Palarong Pambansa Secretariat
and DEACO

SUBJECT : Submission of Regional Progress Monitoring Report on Learning Resources in the Implementation of Basic Education – Learning Continuity Plan (BE-LCP) for School Year 2021-2022

DATE : January 21, 2022

In its commitment to monitor programs, projects, and activities (PPAs) under the Basic Education Learning Continuity Plan (BE-LCP) while ensuring the safety and well-being of learners, teachers, and personnel, we issued the memorandum (DM-PHROD-2021-0034) titled Submission of Regional Progress Monitoring Report on the Implementation of Basic Education-Learning Continuity Plan (BE-LCP) for School Year 2020-2021. Through this, valuable information was provided and helped policymakers on policy and operational concerns in the implementation of BE-LCP.

Hence, we are sincerely expressing our gratitude to all Regional Offices (ROs) and the Schools Division Office (SDO) for their significant contribution in the submission of the required reports as stipulated in the said memorandum.

As we continue to implement BE-LCP, effective and efficient monitoring is still essential to be carried out by all governance levels to determine the needed requirements and reinforcement or adjustment in the implementation of involved PPAs.

Similarly, the utilization of the remaining funds from the Bayanihan 1 (Republic Act 11469), Bayanihan 2, FY 2020, and FY 2021 Funds and the incoming FY 2022 Fund will be supervised to track progress and make an informed evaluation on the physical accomplishment of Learning Resources (LRs). Thus, the reporting of the Regional Offices shall continue and shall be named Regional Progress Monitoring Report for SY 2021-2022 on Learning Resources in the implementation of Basic Education Learning Continuity Plan (BE-LCP) using the refined template. Please refer to Annex A for the List of Regional Google Sheet Links (same as the previous links).

The redesigned progress monitoring template will still be used in response to the requirements of the management and oversight agencies relative to the actual implementation of the BE-LCP in terms of allowable expenditure and the status of allotted funds.

In the same way, the reporting and submission of data requirements shall still be spearheaded by the Office of the Regional Director (RD), and said office may assign office/s or personnel who shall accomplish the needed data requirements. The RD shall identify one (1) Permanent and two (2) Alternative point persons who will be responsible for ensuring the timely and validation of the needed reports. In the absence of Permanent and two Alternate point persons, the Central Office will communicate to the Regional Director or in-charge of the BE-LCP Progress Monitoring Report. An offline version of the said template is also provided in case conflict on internet connectivity arises. Accomplishing the online report may also be done in real-time. The first official reporting shall commence on February 07 until May 26, 2022. The official submission schedule of the accomplished online or offline report shall be every last Thursday of the month with a cut-off time of 5:00 PM. In case of a holiday, the submission will be on the next working day. Any submitted report after the cut-off date will be used in the succeeding report. Please see the attached Annex B for the schedule of submission.

To properly cascade all the instructions and concerns, an orientation on the permanent and alternative point persons on the refined template will be conducted on January 31, 2022 – February 04, 2022 (a separate advisory letter will be issued). For documentation purposes, please submit through email the names and email addresses of the newly assigned three (3) point persons using the provided template (Annex C) to the PS-PPD through ps.ppd@deped.gov.ph. No submission of new point persons may infer that the regions opt to assign the same point persons from the previous progress monitoring.

Additionally, Regional Offices (ROs) may contextualize the refined template and the memorandum relative to their preferences and strategy to make it more adaptive and hasten the retrieving of required data. RO shall coordinate with its counterpart office in Schools Division Office (SDO) in encoding the data to synchronize with the standard template. Subsequently, ROs shall submit the consolidated data to Central Office (CO) on the scheduled dates. The following are the office/s at the Regional Office and SDO that will ensure the provision of correct data on their respective concerns/field.

CONCERN	REGIONAL OFFICE	SCHOOLS DIVISION OFFICE	School Personnel
Self-Learning Module (SLM), Learning Activity Sheets (LAS) and other Learning Resources	Curriculum and Learning Management Division (Learning Resource Management and Development Section) Regional Supply Officers	Curriculum and Implementation Division (Learning Resources Management Section; Instructional Management Section; District Instructional Supervision Section) Administrative Service (Property and Supply Unit)	School Custodian
Fund Source	Finance Division	Division Accountant Budget Officer	Principal or School Head

To account for the current situation of learning resources for S.Y. 2021-2022, the *Regional Progress Monitoring Report for S.Y. 2021-2022 on Learning Resources in the Implementation of Basic Education Learning Continuity Plan (BE-LCP)* should be complied with by the concerned personnel for the Department's informed evaluation on the implementation of BE-LCP Progress Monitoring Report. Please see attached *Annex D for the BE-LCP PMR Process Flow and Annex E for the Term of Responsibilities*.

Please be advised that this template will not replace the existing reporting template on Statement of Expenditure (SOE). Instead, this compliments SOE since the regional progress monitoring report mainly focuses on physical accomplishment while SOE is on financial accomplishment.

The submission of the offline report shall be emailed to the Planning Service – Planning and Programming Division through **ps.ppd@deped.gov.ph** and copy furnish the Bureau of Learning Resource through **blr.od@deped.gov.ph** .

Finally, for further inquiries, please contact the following offices:

Type of Concern	Concerned Office	Official Email Address
Progress Monitoring Report Template-related concerns (e.g., troubleshooting of the Google sheet)	Planning and Programming Division	ps.ppd@deped.gov.ph
Learning Resources related concerns (e.g., SLMs)	Bureau of Learning Resource – Manila	blr.od@deped.gov.ph
Financial monitoring of Learning Resources or Statement of Expenditure (SOE) related concerns	Bureau of Learning Resource – Manila - Learning Resources Production Division Education Program Management Office (formerly EPDU)	blr.lrp@deped.gov.ph epmo@deped.gov.ph

Should you have any concerns or clarifications please contact the Planning and Programming Division through Mr. John Carlo S. Astilla, Education Program Specialist II at johncarlo.astilla@deped.gov.ph and the Bureau of Learning Resources through Ms. Ma. Teresa Tan, Project Development Officer III at blr.od@deped.gov.ph or ma.tan026@deped.gov.ph .

Thank you.

List of Regional Google Sheet Links

Region	Link
I – Ilocos Region	bit.ly/Reg1ProgressMonitoringReport
II – Cagayan Valley	bit.ly/Reg2ProgressMonitoringReport
III – Central Luzon	bit.ly/Reg3IPressMonitoringReport
IVA – CALABARZON	bit.ly/Reg4APressMonitoringReport
IVB – MIMAROPA	bit.ly/Reg4BPressMonitoringReport
V – Bicol Region	bit.ly/Reg5ProgressMonitoringReport
VI – Western Visayas	bit.ly/Reg6ProgressMonitoringReport
VII – Central Visayas	bit.ly/Reg7ProgressMonitoringReport
VIII – Eastern Visayas	bit.ly/Reg8ProgressMonitoringReport
IX – Zamboanga Peninsula	bit.ly/Reg9ProgressMonitoringReport
X – Northern Mindanao	bit.ly/Reg10ProgressMonitoringReport
XI – Davao	bit.ly/Reg11ProgressMonitoringReport
XII – SOCKSARGEN	bit.ly/Reg12ProgressMonitoringReport
XIII – CARAGA	bit.ly/CARAGAPressMonitoringReport
NCR - National Capital Region	bit.ly/NCRProgressMonitoringReport
CAR - Cordillera Autonomous Region	bit.ly/CARProgressMonitoringReport