

Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

DIVISION MEMORANDUM
No. 004, s. 2022

REORGANIZATION OF COVID 19 TASK FORCE

To: Assistant Schools Division Superintendent
SGOD and CID Chief
All Public School District Supervisors
All Public Elementary and Secondary School Heads
All Teaching and Non Teaching Personnel
Others Concerned

1. With regard to the emergence of more infectious COVID 19 variant, Omicron, the Schools Division of Baguio City is reorganizing the Covid 19 Task Force which aims to mitigate the spread of Covid 19 infection in the workplace.
2. A Task Force for the Management of DepEd Response to Covid 19 is hereby revamped to lead the overall efforts of the Department within the Division Office and schools in addressing the situation.

3. The Covid 19 Task Force is composed of the following:

a. Division Office

Chairperson: Schools Division Superintendent

Co chairpersons: Assistant Schools Division Superintendent
Division Chiefs
Division Medical Officers

Members: Division Safety Officers

b. School

Chairperson: School Heads



"HANDANG MAG SERBISYO"

Address: No. 82 Military Cut-off Road, Baguio city
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguiocty@gmail.com
Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



Registration Number: RU-19.2560.026
Issued on December 27, 2019



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Members: Administrative Officer
DRRM Coordinator
School Nurse/Designate
Guards
Utility

4. The Task Force is mandated to undertake the following:

- a. Implement the Department of Health (DOH) and the Inter-Agency Task Force for the Management of Emerging Infectious Diseases Guidelines regarding Covid 19 control and mitigation.
- b. Coordinate with the DOH for the implementation of its guidelines in response to the situation, including any decision for school/office lockdown or suspension of classes/work in specific localities should a need arise;
- c. Promulgate standard protocols in response to the Covid 19 in DepEd offices and schools, as well as in activities organized, or participated in, by the Department, which may include travel restrictions if necessary;
- d. Issue advisories which may contain policy directives for implementation and compliance by all DepEd units;
- e. Establish a system to monitor the situation in the Division Office and schools and hold meetings for assessment and adjustments of existing policy issuances, guidelines, or protocols;
- f. Set up a communication protocol and identify an official portal/platform for prompt dissemination of, and quick access to, relevant official information;
- g. Adopt information dissemination strategies on Covid 19 and its prevention, control, and management to promote positive health behaviors, and address public fear and anxiety;
- j. Liaise with local health units and local government with regards to control and aid with the identification of infected individuals and its closed contacts.
- k. Work with the HSO on referral of cases;



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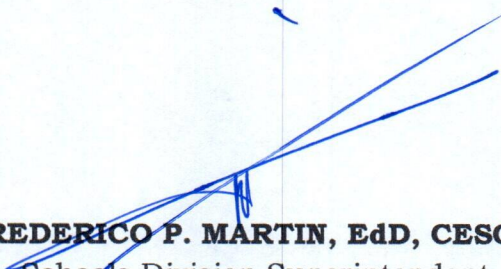


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- l. Launch awareness campaigns consistent with the information dissemination strategies
 - m. Provide technical assistance to schools;
 - n. Network and coordinate with other offices within DepEd, with relevant government agencies and organisations, and with local government units on resource generation, mobilisation for public awareness campaigns, technical assistance, referral and treatment, and other needed support;
 - o. Submit regular status updates and situation reports to the Policy Group in the monitoring of Covid 19 in offices and schools; and,
5. This memorandum supersedes Division Memorandum No. 166, S. 2020.
 6. Immediate dissemination of this Memorandum is desired.


FREDERICO P. MARTIN, EdD, CESO V
Schools Division Superintendent



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