



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY

25 January 2022

DIVISION MEMORANDUM

No. 031, s. 2022

SDO BAGUIO CITY SCHOOL-BASED MANAGEMENT (SBM) TASK FORCE

To: CID and SGOD Chief Education Program Supervisors
 Public Schools District Supervisors
 Public School Heads
 All Schools Division Office Personnel
 All others Concerned

1. Pursuant to Regional Memorandum No. 23, s. 2022, entitled "Composition of Regional School-Based Management (SBM) Task Force and Submission of Division SBM Task Force for the Year 2022", this is to announce the composition of the Schools Division Office School Based Management (SBM) Task Force.
2. This aims to align the roles and functions of the Division SBM task Force with the Regional SBM Task Force and strengthen the collaboration thereof.
3. The Division SBM Task Force shall be as follows:

Position/Role	Person Involved	Functions and Terms of Reference
Management Team		Manages the over-all SBM validation
Chairperson	Federico P. Martin, EdD, CESO V <i>Schools Division Superintendent</i>	Approves SBM level 2 of Practice of recommended schools
Co-Chairperson	Christopher C. Benigno, PhD <i>Asst. Schools Division Superintendent</i>	Recommends SBM Level 3 to the Regional Office for validation
Member	Juliet C. Sannad, EdD <i>CID - Chief</i>	Recommends procedures or guidelines in the validation Provides support in the conduct of SBM validation of schools



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Position/Role	Person Involved	Functions and Terms of Reference
SBM Core Team	Niño M. Tibangay Asuncion C. Saguid Jocelyn C. Coldeg Samuel F. Bab-anga Augie Perl A. Simangan Olivia O. Gomez	Coordinates with the SBM Task Force Members (PSDs) Conducts SBM validation of schools
SBM Task Force Members (PSDSs)	Nixon C. Elahe Simeon S. Yangyang Virginia C. Alindayo Lourdes B. Lomas-e Jayrerose S. Guevara Brendalee C. Awingan Marilyn S. Tami-ing Santiago L. Bugtong	Endorses schools of their jurisdiction for validation Provides technical assistance to schools
Secretariat	Maria Lorena Galera	Keeps all records and documents regarding SBM validation

4. Immediate dissemination of this Memorandum is desired.

FEDERICO P. MARTIN, EdD, CEdd, CESO V
Schools Division Superintendent