



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

## NOTICE OF AWARD

November 18, 2021

**ANTERO C. TIBAN**

A.C. TIBAN Surveying Office

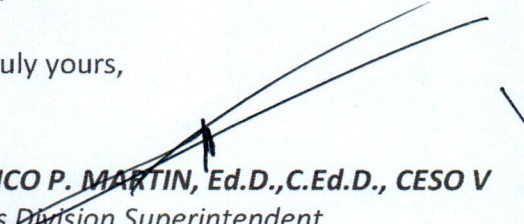
Dear *Mr. Tiban*:

We are pleased to notify you that your price quotation and proposal for the procurement of Lot survey requirement for application for the issuance of Special Patent in the amount of PHILIPPINE PESOS **Six Hundred Thousand Pesos Only (Php 600,000.00)** inclusive of appropriate taxes and fees, has been accepted.

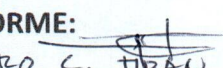
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**FEDERICO P. MARTIN, Ed.D., C.Ed.D., CESO V**  
Schools Division Superintendent

**CONFORME:**

  
ANTERO C. TIBAN  
(Signature Over Printed Name)

NOVEMBER 26, 2021  
(Date)

11/18/2021  
/pjn/

"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: [depedbaguio@gmail.com](mailto:depedbaguio@gmail.com)  
Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certi  
Quality Management S  
CRN RU-19.2560.0  
Issued on 12/27/20



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

**NOTICE TO PROCEED**

November 22, 2021

**ANTERO C. TIBAN**

A.C. TIBAN Surveying Office

Dear Mr. Tiban:

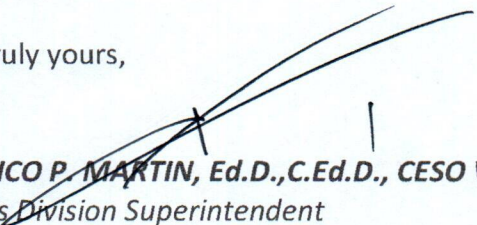
This refers to our award of contract to your company for the procurement of Lot survey requirement for application for the issuance of Special Patent in the amount of PHILIPPINE PESOS **Six Hundred Thousand Pesos Only (Php 600,000.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

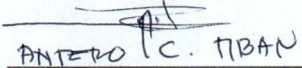
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**FEDERICO P. MARTIN, Ed.D., C.Ed.D., CESO V**  
Schools Division Superintendent

**CONFORME:**

  
**ANTERO C. TIBAN**  
(Signature Over Printed Name)  
**NOVEMBER 29, 2021**  
(Date)

11/22/2021  
/pin/

"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbagueocity@gmail.com  
Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certi  
Quality Management S  
CRN RU-19.3560.0  
Issued on 12/27/20



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 378, S. 2021**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO A.C. TIBAN SURVEYING OFFICE**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of Survey services for **“Lot Requirements for Application for the Issuance of Special Patent”** with an Approved Budget for the Contract (ABC) of **Eight Hundred Forty Thousand Pesos only (₱840,000.00)** (Annex A);

**WHEREAS** on October 22, 2021, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
A.C TIBAN SURVEYING OFFICE	₱ 600,000.00
ERIC BALDO LAND SURVEYING	₱ 668,000.00
R.L. REYNANTE SURVEYING & ENGINEERING	₱ 756,000.00

**WHEREAS** the proposal of **A.C. TIBAN SURVEYING OFFICE** is found to be the most compliant with the PR, and its price quotation amounting to **Six Hundred Thousand Pesos only (₱600,000.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his\her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **A.C. TIBAN SURVEYING OFFICE** for the procurement of Survey services for **“Lot Requirements for Application for the Issuance of Special Patent”** in the amount of **Six Hundred Thousand Pesos only (₱600,000.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 18<sup>th</sup> day of November 2021, Baguio Division Office Conference Hall, Baguio City.

*[Signature]*  
**JULIET C. SANNAD**  
BAC Chairperson

*[Signature]*  
**ATTY. ANNETTE L. DOYAOEN**  
BAC Vice-Chairperson

*[Signature]*  
**FRANCISCO C. COPSIYAN**  
BAC Member

*[Signature]*  
**NIÑO TIBANGAY**  
BAC Member

*[Signature]*  
**NIEVES D. EBANIO**  
BAC Member

**APPROVED:**

*[Signature]*  
**FEDERICO P. MARTIN, Ed.D., EdD,CEdD, CESO V**  
Schools Division Superintendent

Approved on \_\_\_\_\_  
(date of approval)



“DepEd SDO Baguio City: We Serve, We Care.”

Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguio@deped.gov.ph  
Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified  
Quality Management System  
CRM No. 19-2560-020  
Issued on 12/21/2019



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**Lot Survey Requirements for Application for the Issuance of Special Patent**

**Contract Agreement Form No. 040, s. 2021**

THIS CONTRACT, made and entered into this 19<sup>th</sup> day of November, 2021 by and between the Department of Education, **Schools Division of Baguio City**, located at #82 **Military Cut-Off, Baguio City** represented herein by its **Schools Division Superintendent, FEDERICO P. MARTIN, EdD CEEd, CESO V**, hereinafter referred to as the "Owner" of the one part and **A.C. TIBAN SURVEYING OFFICE**, represented herein by its **General Manager/Proprietor, Mr. ANTERO C. TIBAN**, with office address at Rm 206 2<sup>nd</sup> Floor, Dangwa Terminal, Baguio City, Benguet, hereinafter referred to as the "Contractor" of the other part;

WHEREAS, the Entity is desirous that the Contractor execute **Lot Survey Requirements for Application for the Issuance of Special Patent** (hereinafter called "the Services") and the Entity has accepted the Quote for **Six Hundred Thousand Pesos only (P600,000.00)** by the Contractor for the execution and completion of such Services.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to;
2. The following documents shall be attached, deemed to form, and be read and construed as integral part of this Agreement, to wit:
  - (a) Specifications;
  - (b) Request for Quotation
  - (c) Quotation submitted, including all the documents/statements attached to the Quotation as annexes, and all other documents submitted.
  - (d) Eligibility requirements, documents and/or statements;
  - (e) Performance Security;
  - (f) Notice of Award of Contract and the Contractor's conforme thereto; and
  - (g) Other contract documents that may be required by existing laws and/or the Entity.
3. The contract duration shall be from December 2021 to March 2022 reckoned seven (7) calendar days from receipt of the Notice to Proceed by the Contractor;
4. In consideration of the payments to be made by the Entity to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Entity to execute and complete the Services in conformity with the provisions of this Contract in all respects;
5. The Entity hereby covenants to pay the Contractor in consideration of the execution and completion of the Services the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract;

6. The Contract Price shall be paid to Contractor through the Government disbursing procedures:
  - (a) The amount of the mobilization fee of 15% of the Contract Price is to be released to Contractor upon issuance of the Notice to Proceed and upon the Contractor's submission of the performance security (5% of the Contract Price), and the research and inception report;
  - (b) The amount of the advance payment of 65% of the Contract Price is to be released to Contractor upon the submission of the survey plans of the 20 school sites to the Department of Environment and Natural Resources – CENRO, copy furnished the Owner, and the issuance of the relevant Requests for Issuance of Survey Authority;
  - (c) The amount of the final payment of 20% of the Contract Price is to be released to Contractor upon the issuance of the duly signed/certified DENR Form B.L. Form No. V-37 for the 20 school sites

subject to the payment and security provisions in the Contract, and the IRR of RA 9184:

7. The Contractor shall pay the Owner for Liquidated Damages (LD), and not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion of the Services for every day of delay. The Owner shall deduct the liquidated damages from payments or any money due or which may become due the Contractor under this contract and/or collect such liquidated damages from the other securities posted by the Contractor whichever is convenient to the Owner. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of this contract, the Owner shall rescind this Contract, without prejudice to other courses of action and remedies open to the Owner;
8. The Division Procurement Implementation Team (DPRIT), school head, physical facilities coordinator, school inspectorate committee, members of PTA/SGC, or any other personnel assigned by the Owner are authorized to monitor the project;
9. The Contractor will update the school/procuring entity on the progress of the project twice a month;

IN WITNESS whereof the parties hereto have caused this Agreement to be executed the day and year first before written.

**SIGNED SEALED AND DELIVERED BY:**

Binding Signature of PROCURING ENTITY:

**FEDERICO P. MARTIN, EdD, CESO V**  
Head of the Procuring Entity

Binding Signature of CONTRACTOR:

**ANTERO C. TIBAN**  
Owner

SIGNED IN THE PRESENCE OF:

WITNESSES

ANNETTE L. DOYAOEN

Witness 1

Witness 2

Allotment Available:

Funds Available:

BELEN R. TOMIN

Administrative Officer V/Budget  
REPUBLIC OF THE PHILIPPINES)  
CITY OF Baguio City ) S.S.

LILIBETH G. DECSI, CPA, MHRM

Accountant III

ACKNOWLEDGMENT

NOV 29 2021

BEFORE ME, a Notary Public for and in Baguio City, Philippines, this \_\_\_\_ day of \_\_\_\_\_, 2021, personally appeared:

GOVERNMENT ISSUED IDENTIFICATIONS  
(Passport, Driver's License, SSS, GSIS, Philhealth... IDs)

NAME	NUMBER	ISSUED AT
OWNER <u>FEDERICO P. MARTIN, EdD CeD, CESO V</u>	<u>GSIS ID NO 956 0895706012</u>	<u>BAGUIO CITY</u>
CONTRACTOR <u>ANTONIO C. TIBAY</u>	<u>PRC ID 4398</u>	<u>BAGUIO CITY</u>

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is the free and voluntary act and deed of the entities which they respectively represent.

The foregoing instrument is a CONTRACT consisting of four (4) pages (exclusive of attachments), including this page on which this acknowledgment is written and signed by the parties and their instrument witnesses on the left hand margin of each and every page hereof.

WITNESS MY HAND AND NOTARIAL SEAL, on the date and place first above written.

MODESTO T. ANDONG  
Notary Public  
Commission No. 39, NR-20-R / Until December 31, 2021  
PTR No. 4867667; 12-22-2020 / Baguio City (for 2021)  
IBP Prov. No. 0086630; 12-22-2020 (for 2021)  
Roll No. 31289 / 5-15-81 / Manila  
MCLE COMPLIANCE No. VI-0000192 / June 14, 2016  
BIR TIN No. 121-017-652-000  
No. 19, 2nd Floor Old Market Building,  
Magsaysay Avenue, Baguio City, Philippines

Doc. No. 343  
Page No. 09  
Book No. 57  
Series of 2021