



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: OSDS/S. Gumuwang  
 Address: PR No.: 2022-04-005  
 Telephone No.: Quotation No.: 2022-01-004  
 e-Mail: Date: January 24, 2022  
 Date received by the Supplier: ABC: 29,998.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than January 28, 2022 2:00pm

  
**JULIET C. SANNAD**

Chief- Curriculum Implementation  
 Division  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	2	Units	Photo default – 10 x 15 cm / 4 x 6 “: Approx 69 sec per photo (border) / 90 sec per photo (borderless)  Draft, A4 (black/colour): Up to 33 ppm / 15 ipm  ISO 24734, A4 simplex (black/colour): Up to 10 ipm / 5.0 ipm  First page out time from ready mode (Black/coulour): Approx 10 sec / 16 sec  Printer type: Print, scan, copy, fax with ADF		



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Address: 82 Military Cut-off Road, Baguio City  
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguioicity@gmail.com  
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ISO 9001:2015 Certified  
 Quality Management System  
 CRN RU-19.2560.026  
 Issued on 12/27/2019



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			Copy quality: Draft / standard / best quality		
			Maximum copy size: Legal		
				<b>TOTAL</b>	
Purpose: Procurement of printer for accounting office use					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:

Item No.	QTY	Unit	Item Description	Unit Price	Total Price
	1	Units	Printer type: Print scan copy fax with ADF (Black/colour); Approx 10 sec / 10 sec / 10 sec; First page out time from ready mode (Black/colour); Approx 10 sec / 10 sec / 10 sec; ISO 2479; A4 samples; Black/colour; Up to 10 Draft; A4 (black/colour); Up to 33 ppm; 12 ipm (borders); see per photo (border); 90 sec per photo (photo detail - 10 x 15 cm / 4 x 6.25 approx cm)		



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