

Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

February 17, 2022

DIVISION MEMORANDUM  
No. 054, s. 2022

**UPDATES ON THE DIVISION EARLY PROCUREMENT ACTIVITIES (EPA)**

To: CID Chief Education Supervisor  
Education Program Supervisors  
Public Schools District Supervisors  
Public School Heads/Principals  
Teachers  
All Others Concerned

1. Relative to Regional Memorandum No. 588 S. 2021 on the *Conduct of Early Procurement Activities at the SDOs of DepEd CAR*, this is to inform the field on the production and delivery of Self-Learning Modules. As stated, there are required SLMs to be prioritized for Quarters 3 and 4 of the current School Year and appropriate SLMs for other grade levels and subject areas (K-G3, SHS) deemed necessary. These SLMs shall be reproduced using the allocated 2022 Flexible Learning Options (FLO) funds.
2. Hence, this is the current status of EPA in SDO Baguio. Kindly refer to the attached list for details.
  - a. Ongoing printing of SLMs for Quarter 3 Kinder to Grade 3 and
  - b. Production of SLMs for Quarter 4 Grades 4-10 (9 subjects) and SLMs for Quarter 1 Senior High School, SY 2022-2023.
3. In line with these developments and unforeseen circumstances, schools are encouraged to have contingency measures to ensure continuity of learning.
4. Immediate and wide dissemination of this memorandum is highly appreciated.

**FEDERICO P. MARTIN, EdD. CEdd., CESO V**  
*Schools Division Superintendent*

\* Inclosures: as stated and RM 588. 2021



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Quarter 3 Kinder to Grade 3 SLMs for Printing and Delivery

Grade Level	Modules/Weeks
Kinder	3,4,5

GRADE 1	
Subject Areas	Modules/Weeks
ARALING PANLIPUNAN	3,4,5
ENGLISH	3,4,5
EsP	3,4,6
FILIPINO	3,4,5,6
MAPEH-Arts	3,4
MAPEH-PE	5,6
MAPEH-Health	7,8
MATHEMATICS	3,4,5,6
MOTHER TONGUE	3,4,5

GRADE 2	
Subject Areas	Modules/Weeks
ARALING PANLIPUNAN	3,4,5
ENGLISH	3,4,5
EsP	3,4,5
FILIPINO	3,4,5,6
MAPEH-Arts	1,2
MAPEH-PE	1,2
MAPEH-Health	1,2
MATHEMATICS	3,4,5,6,7
MOTHER TONGUE	3,4,5

GRADE 3	
Subject Areas	Modules/Weeks
ARALING PANLIPUNAN	3,4,5/6
ENGLISH	3,4,5
EsP	3,4,5
FILIPINO	3,4,5,6
MAPEH-Arts	2
MAPEH-PE	1,2
MAPEH-Health	1,2
MATHEMATICS	3,4,5,6,7
MOTHER TONGUE	3,4,5
SCIENCE	3,4,5,6,7



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9 Subjects for Quarter 4

Subject Areas and Grade Levels	Modules/Weeks
ESP 4	1,2,3
Arts 4	1,5
Music 4	1,5
PE 5	1,2
PE 6	1,2
Arts 7	1,2,5
AP 8	1,2,3,7,8
PE 8	1

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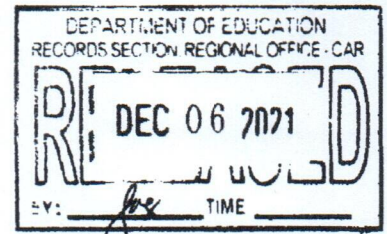
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Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
WANGAL, LA TRINIDAD, BENGUET



December 1, 2021

**REGIONAL MEMORANDUM**

No. 588-2021

**CONDUCT OF EARLY PROCUREMENT ACTIVITIES (EPA) AT THE  
SCHOOLS DIVISION OFFICES OF DEPED CORDILLERA  
ADMINISTRATIVE REGION**

TO: OIC-Assistant Regional Director  
Schools Division Superintendents  
All Others Concerned

1. Pursuant to Joint Memorandum DM-OUCI-2021-539 and Joint Memorandum DM-OUCI-2021-565, the Department of Education-Cordillera Administrative Region informs the Schools Division Offices (SDOs) that with the approval of the FY 2022 National Expenditure Program (NEP), the SDOs may undertake early procurement activities (EPA) for the development, production, and delivery of Self-Learning Modules for FY 2022.
2. The conduct of EPA is anchored to Republic Act No. 9184, otherwise known as the Government Procurement Reform Act which provides the legal reference for the conduct of early procurement activities.
3. The funds to be downloaded to the SDOs shall be used for the development, production and delivery of self-learning modules. In view of the upcoming opening of Quarters 3 and 4 of SY 2021-2022, the required SLMs for the said quarters should be prioritized (list is provided in Annex A). However, SDOs that have already sufficient quantities of SLMs for Quarters 3 and 4 may also produce other SLMs other than the identified grade levels and subject areas. Depending on the SDO's respective circumstances, the SDOs may determine the most appropriate SLMs to be produced.
4. SDOs may initiate early procurement activities short of award to ensure timely availability of SLMs for FY 2022. However, it must be noted that contracts shall not be perfected until the GAA is passed.



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5. Below is the suggestive technical specifications of the SLMs:

<b>Properties</b>	<b>Technical Specifications (For Procured/Supplier)</b>
Paper Size	8:25" x 10.74" (A4) Paper size used on layout (A3 - to be folded)
Paper Thickness (Cover)	Foldcote No. 12 (FC #12) 1 color, glossy A3
Paper (Inside)	70-80 gsm 1color/4color
Binding	Saddle Stitch

6. The guidelines on the conduct of EPA (DepEd Order No. 051, s. 2021) is also attached in this memo (Annex C).

7. For more information and assistance, please contact the Regional Office thru 422-1318 or CLMD OIC Rosita Agnasi at [rosita.agnasi@deped.gov.ph](mailto:rosita.agnasi@deped.gov.ph).

8. Immediate and widest dissemination of and compliance with this Memorandum is directed.

  
**ESTELA L. CARIÑO EdD, CESO III**  
Director IV/Regional Director