



**ETCOR EDUCATIONAL RESEARCH CENTER**

Sta. Ana, Pampanga, Philippines

Mobile Number: 0939-202-9035 / e-mail address: [embracingthecultureofresearch@gmail.com](mailto:embracingthecultureofresearch@gmail.com)



DepED DIVISION OFFICE BAGUIO CITY  
FEB 1 2022  
RECEIVED

February 10, 2022

**Dr. Estela L. Cariño**  
Regional Director  
Department of Education  
Cordillera Administrative Region (CAR)  
Republic of the Philippines

DEPARTMENT OF EDUCATION  
RECEIVED  
FEB 11 2022  
BY: *[Signature]*

Dear Dr. Cariño:

ETCOR Educational Research Center (Philippines) will conduct the "2022 International Awards for Outstanding Educators & Researchers (ETCOR Awards 2022)" on December 27, 2022. Nomination opens on February 12, 2022 and closes on October 1 of the same year. Attached is ETCOR Memorandum No. 2, 2022, a 40-page document about the said event's guidelines, qualifications, criteria and other pertinent documents and details for the information of all concerned. Said document can also be accessed via this link: <https://tinyurl.com/DocumentsAwardsETCOR>.

We would like to request from your good office to please help us disseminate this event, specially to teachers, school administrators, researchers, and other professionals who might be interested to join in the above-mentioned activity.

For more information and/or clarifications about this communication, you may contact us via mobile number 0939-202-9035 and/or e-mail address [embracingthecultureofresearch@gmail.com](mailto:embracingthecultureofresearch@gmail.com).

Thank you and keep safe and healthy!

One with you in embracing the culture of research.

*[Signature]*  
**Dr. Shiello R. Amihan**  
Event Chairman  
ETCOR Awards 2022

DEPARTMENT OF EDUCATION  
RECORDS SECTION  
FEB 15 2022



Republic of the Philippines  
Department of Education  
CORDILLERA ADMINISTRATIVE REGION

February 14, 2022

**ADVISORY**

**TO: SCHOOLS DIVISION SUPERINTENDENTS  
ALL DIVISIONS  
ALL RESEARCH COORDINATORS  
SCHOOL PRINCIPALS/ HEADS  
ALL OTHER CONCERNED**

For information and widest dissemination.

To: School Administrators, Principals & Teachers In-Charge  
(Elementary & Secondary)  
FOR YOUR INFORMATION & APPROPRIATE ACTION  
*[Signature]*  
**FEDERICO P. MARTIN, EDD, CEED, CESO V**  
Schools Division Superintendent

*[Signature]*  
**ESTELA LEON-CARIÑO EDD, CESO III**  
Director IV / Regional Director

//pprd/alp//CPP





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### ETCOR Memorandum No. 8, s. 2022

DATE : February 8, 2022  
TO : ETCOR's Research Consultants and all others concerned  
FROM : Dr. Shielilo R. Amihan  
Event Chairman, ETCOR Awards 2022  
SUBJECT : Guidelines, Qualifications, Criteria & Other Pertinent Documents and  
Details for ETCOR's "2022 International Awards for Outstanding  
Educators & Researchers" (ETCOR Awards 2022)

Dear ETCOR Research Consultants and all others concerned,

This is to announce the conduct of the "2022 International Awards for Outstanding Educators & Researchers" (ETCOR Awards 2022) on **December 27, 2022**. Nomination begins on February 12, 2022 and ends on October 1 of the same year. Attached is a copy of the event's guidelines, qualifications, criteria and other pertinent documents and details for the information of all concerned.


The list of members of the Screening Committee and the Advisory Council for the said event will be issued in a separate memorandum.

All previous issuances/memoranda and/or other communications inconsistent with this Memorandum are deemed repealed, revoked, and/or superseded accordingly.

For more information and/or clarifications regarding this Memorandum, please coordinate with ETCOR via mobile number 0939-202-9035 and/or e-mail address embracingthecultureofresearch@gmail.com.

For your information and guidance.

One with you in embracing the culture of research,

  
**Dr. Shielilo R. Amihan**  
Event Chairman, ETCOR Awards 2022

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## ETCOR EDUCATIONAL RESEARCH CENTER'S INTERNATIONAL AWARDS FOR OUTSTANDING EDUCATORS AND RESEARCHERS (ETCOR AWARDS 2022)

ETCOR Educational Research Center recognizes the contribution to the education of all educators and leaders around the world. These include educators and leaders from various fields of expertise, disciplines, and industries. Their sacrifices and offering of oneself in the name of authentic service to all students and the humanity in general are evidently manifested nowadays, especially during this time of pandemic. Similarly, educators, leaders and other professionals who are involved in research and development to ensure the continuity of learning during these challenging times, as well as those who tirelessly work and conduct research for the progress of the human race, are likewise commendable as they truly serve as frontliners in the battle to ensure evidence-based delivery of education, as well as the promotion of human development. Premises considered, ETCOR Educational Research Center will conduct the **INTERNATIONAL AWARDS FOR OUTSTANDING EDUCATORS AND RESEARCHERS (ETCOR Awards 2022)** on **December 27, 2022, Tuesday**, at a venue for physical or face-to-face awarding to be determined at a later date by the event organizers. Participants who will choose to virtually attend the event will also be allowed in view of the COVID-19 situation and the guidelines by the Philippine government, specifically by the COVID-19 Inter-Agency Task Force (IATF) for the Management of Emerging Infectious Diseases, as well as those participants who may have other valid reasons other than the said health situation.

ETCOR Awards 2022 will have three categories: (1) **Category A for Outstanding Educators and Leaders**, (2) **Category B for Outstanding Educators and Leaders who are Research Consultants of the ETCOR Educational Research Center**, and (3) **Category C for Outstanding Research Management and Innovation for Research Consultants of the ETCOR Educational Research Center**.

For Category A (**Outstanding Educators and Leaders**), the awards to be given are the following:

- I. Outstanding Educator;
- II. Outstanding Educator in a Specific Subject Area, Field or Industry Other than Research; and
- III. Outstanding Leader in the Field of Education or in Other Fields or Industries Other than Research

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**For Category B (Outstanding Educators and Leaders who are Research Consultants of the ETCOR Educational Research Center), the awards to be given are the following:**

- I. Outstanding Educator in the Field of Research; and
- II. Outstanding Leader in the Field of Research; and

**For Category C (Outstanding Research Management and Innovation for Research Consultants of the ETCOR Educational Research Center), the awards to be given are the following:**

- I. Outstanding Research Management and Innovation for Basic Education;
- II. Outstanding Research Management and Innovation for Higher Education; and
- III. Outstanding Research Management and Innovation for Other Fields or Industries

A person may be nominated to any or all the awards as mentioned above (Categories A to C) for as long as he/she meets all the qualifications set by ETCOR. ETCOR Awards 2021 awardees can no longer be nominated to ETCOR Awards 2022 unless they are being nominated to a different award/s. Those who were nominated in ETCOR Awards 2021 but did not meet the minimum score of 70%, thus they did not qualify for the award/s, can be nominated for the same award for ETCOR Awards 2022.

Before nominating a person or accepting a nomination, all interested parties are strongly advised to carefully read first the ETCOR Awards 2022 guidelines. Everyone is expected by ETCOR to conduct a self-assessment first before initiating the nomination process, review and assess one's pertinent documents, and, if possible, conduct a self-initiated computation of scores using the sample scoresheets/rubrics of ETCOR as found in the succeeding pages.

For ETCOR Research Consultants, they may also be nominated to any or all the awards as mentioned, and they will also have to undergo the same screening procedures as with other nominees. There shall be no special treatment to be given to any Research Consultant regardless of his/her position in ETCOR. ETCOR Awards 2022 rules and guidelines shall be strictly applied to all nominees, ETCOR Research Consultants or not. Further, ETCOR Research Consultants serving as members of the ETCOR Awards 2022 Screening Committee, as well as the members of the ETCOR Awards 2022 Advisory Council, are NOT eligible for the awards (Categories A to C) even if, for example, while the search is on-going, they will resign as members of the Screening Committee or as members of the Advisory Council. This only means that once they assume the position of either Screening Committee members or Advisory Council members, they can no longer be nominated for any of the awards in Category A, Category B, and Category C until the culmination of the event on December 27, 2022. Members

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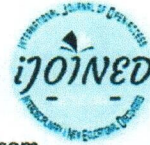




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of the Screening Committee and the Advisory Council may only be given special awards or special citations by the research center for their outstanding performance either as members of the Screening Committee or members of the Advisory Council.

All nominations shall be reviewed and evaluated by ETCOR's assigned Screening Committee Members who will be composed of sixteen (16) ETCOR Research Consultants. Prior to the official opening of nominations for ETCOR Awards 2022, said Screening Committee Members shall be screened and selected by the research center, through the ETCOR Awards 2022 Advisory Council, from its list of applicants. In the said screening and selection of ETCOR Awards 2022 Screening Committee Members, the following qualifications shall be met:

1. Must be a registered ETCOR Research Consultant;
2. Preferably an awardee of ETCOR's "International Awards for Outstanding Educators and Researchers" (ETCOR Awards 2021);
3. Must be a holder of a doctorate degree;
4. With excellent oral and written communication skills; and
5. Willing to review and scrutinize various documents and to participate actively in the interview process and deliberations to determine the qualifications of a nominee to ETCOR Awards 2022.

For the ETCOR Awards 2022 Advisory Council, this will be composed of five (5) members: the Event Chairman, the Head Research Consultant, and three International and National Consultants of the research center. While the said Advisory Council has no voting power during the ETCOR Awards 2022 deliberations of nominees to the awards, its opinions on matters involving the entire process of the ETCOR Awards 2022 must be given high regard, specifically on the rules and guidelines to be followed, as well as on the previous decisions of the research center which shall be considered in the decisions of the present Screening Committee Members.

### Nomination Process

A person who possesses all the qualifications as required by ETCOR Awards 2022 may be nominated to any or all the awards under Categories A to C. Said nomination must be done by any of the following persons:

1. **A colleague of the nominee for at least one year.** A colleague is a person with whom another person works in a profession or business. Usually, said people have the same job descriptions, although not necessarily of the same or identical ranks. For purposes of ETCOR Awards 2022, a teacher's colleague, for example, refers to a co-teacher

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regardless of rank or position. For example, if a nominee is a Master Teacher I and the nominator is a Teacher II, that shall be allowed by the rules because both have teaching positions although a Master Teacher I is a higher rank or position than a Teacher II. The rules shall also allow an Instructor I to be nominated by an Associate Professor IV acting/serving as a colleague in the context of ETCOR Awards 2022. For other fields or industries, the same interpretation shall also be applied.

2. **A superior of the nominee for at least one year.** A superior is someone who has supervisory or managerial function over another person – usually called a subordinate. For example, any teacher, regardless of rank or position, shall be considered a subordinate of a Head Teacher exercising school management and/or supervision. An assistant principal or a school head is also a superior of the said teacher. Thus, for ETCOR Awards purposes, for example, a teacher may be nominated by any of the following: head teacher, assistant principal, or school head. It can also happen that such teacher is nominated by other authorities other than his/her immediate superior in the school (e.g. a supervisor, a division chief, or a superintendent). In the higher education, an Instructor I may be nominated by an Assistant Professor IV if the latter has a designation (e.g. a Dean, a Coordinator) which makes him/her a superior of the former.

**Download the Nomination Form via this link**

<https://tinyurl.com/DocumentsAwardsETCOR>, accomplish and sign it, then submit or upload it via this link <https://tinyurl.com/SubmitNominationForAwardsETCOR>.

### Qualifications for Category A, Category B and Category C

#### Category A (Outstanding Educators and Leaders):

- I. **Outstanding Educator;**
- II. **Outstanding Educator in a Specific Subject Area, Field or Industry Other than Research; and**
- III. **Outstanding Leader in the Field of Education or in Other Fields or Industries Other than Research**

### QUALIFICATIONS for the Outstanding Educator:

#### Basic Qualifications:

1. Must have a valid and updated teaching license (LET) or other acceptable government eligibility/license. For teachers in the higher education, the teaching license will not be

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required unless the nominee is assigned in the College of Education or teaching education courses;

2. At least a holder of a bachelor's degree from a reputable educational institution as evidenced by the Transcript of Records;
3. Must have three consecutive, at least Very Satisfactory (VS) performance ratings in the last three (3) school years. In the case of teachers who are rated on a semestral basis, they must have six consecutive, at least Very Satisfactory (VS) performance ratings in the last six (6) semesters or 9 terms for trimester basis. Document to be submitted: IPCRF or Performance Evaluation Sheet, or any document/certification stating the needed information for the said qualification;
4. Must be teaching or in the academe (public and/or private) for at least three (3) years as evidenced by the service records/certificate of employment;
5. Must have no pending and/or should have not been found guilty of any criminal and/or administrative offense. Document to be submitted: NBI and/or police clearance (if available), or certification from the legal division or any other competent authority (Schools Division Superintendent, School Principal/Head/Director/HRMO) of the nominee.

### Outstanding Accomplishments:

6. Must have fully documented outstanding accomplishments as an educator such as, but not limited to, (a) Outstanding Teacher Award, (b) Innovation, (c) Research and Research Publications, and (d) Consultancy/Speakership/Chairmanship. Documents to be submitted: all documents to show/prove the said accomplishments.

CRITERIA FOR JUDGING for the Outstanding Educator		
1	Education	20%
2	Performance Rating as Educator	20%
3	Years in the Service	5%
4	Outstanding Teacher Award	10%
5	Innovation	10%
6	Research and Research Publications	10%
7	Consultancy/Speakership/Chairmanship	10%
8	Other citations/recognitions	10%
9	Interview	2.5%
10	Social Media Support	2.5%
<b>TOTAL</b>		<b>100%</b>

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## Rubric to be used by the Screening Committee for the Outstanding Educator:

Criteria	Highest Possible Score	Submitted Document
1. Education	20%	Baccalaureate degree = 15 Masters (on going) (minimum of 24 units) = 16 Masters (CAR) = 17 Masters degree = 17.5 Doctorate (on going) (minimum of 24 units) = 18 Doctorate (CAR) = 18.5 Doctorate degree = 20
2. Performance Rating as Educator	20%	Average score divided by the highest possible rating and multiplied by 20%
3. Years in the Service	5%	3 years = 1% 4-5 years = 2% 6-7 years = 3% 8-9 years = 4% 10 years and above = 5%
4. Outstanding Teacher Award	10%	<b>Levels of Award: (just get the highest point)</b> School/Department = 5% District/College = 6% Division/University = 7% Region = 8% National = 9% International = 10%
5. Innovation	10%	<b>For Basic Education:</b> Approved Proposal = 6% Started the implementation = 7% Fully implemented in the school (Classroom, department, unit) = 8% Adopted in the district = 9% Adopted in the division = 10%  <b>For Higher Education:</b> Approved Proposal = 6% Patent Registration or approval of head, superior = 7% Implementation

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		(department, college-wide, university) = 8%
		Implementation (community) = 10%
6. Research and Research Publications	10%	Approved proposal only = 6% Completed research = 8% Paper Presentation = 9% Published = 10% <i>(Note: the percentage will be equally divided based on the number of authors)</i>
7. Consultancy, Speakership or Chairmanship	10%	<b>Level of Consultancy, Speakership or Chairmanship:</b> School/Department = 5% District/College = 6% Division/University = 7% Region = 8% National = 9% International = 10%
8. Other citations or recognitions	10%	(Other meritorious achievements or recognitions such as, but not limited to, the following: <ul style="list-style-type: none"> <li>o Trainings/ Seminars = 2%</li> <li>o Workshops = 2%</li> <li>o Awards other than Teacher Award = 2%</li> <li>o Organization membership = 2%</li> <li>o Community Extension/Services = 2%</li> </ul>
9. Interview	2.5%	Score to be determined by the Screening Committee Members
10. Social Media Support	2.5%	1,000 Shares or Likes in Facebook = 0.5% 2,000 Shares or Likes in Facebook = 1.0% 3,000 Shares or Likes in Facebook = 1.5% 4,000 Shares or Likes in Facebook = 2.0% 5,000 Shares or Likes in Facebook = 2.5%  Likes or Shares (whichever is higher; not counted cumulatively)  Counting of Shares and/or Likes shall start from ETCOR's posting of the nomination on its Facebook Page and shall culminate after 20 days
<b>TOTAL</b>	<b>100%</b>	

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## QUALIFICATIONS for the Outstanding Educator in a Specific Subject Area, Field or Industry Other than Research:

### Basic Qualifications:

1. Must have a valid and updated teaching license (LET) or other acceptable government eligibility/license aligned to their specific field or industry. For teachers in the higher education, the teaching license will not be required unless the nominee is assigned in the College of Education or teaching education courses. Nominees will not also be required a license if they belong to specific fields or industries that do not require a license in order for them to practice their profession/industry;
2. At least a holder of a bachelor's degree from a reputable educational institution as evidenced by the Transcript of Records. Such bachelor's degree must be aligned with the specific subject area, field or industry being nominated for. For example, if a person is being nominated for the Outstanding Educator in Mathematics Award, his/her bachelor's degree must also be in Mathematics or at least a degree that is relevant and related to Mathematics. In cases of non-alignment of the said bachelor's degree, alignment of further studies or special courses taken by the nominee shall be accepted;
3. Must have three consecutive, at least Very Satisfactory (VS) performance ratings in the last three (3) school years. In the case of teachers or other professionals coming from other fields or industries and who are rated on a semestral basis, they must have six consecutive, at least Very Satisfactory (VS) performance ratings in the last six (6) semesters or 9 terms for trimester basis. Document to be submitted: IPCRF or Performance Evaluation Sheet, or any document/certification stating the needed information for the said qualification;
4. Must be teaching or in the academe or providing training or technical assistance in their specific fields or industries (public and/or private) for at least three (3) years as evidenced by the service records/certificate of employment. For this particular award, the nominee's years of service shall be understood as a service for the specific subject area or specific field, or industry being nominated for. For example, if a person is being nominated for the Outstanding Educator in Mathematics Award, his/her years of experience must also be in Mathematics or at least experiences that are relevant and related to Mathematics;
5. Must have no pending and/or should have not been found guilty of any criminal and/or administrative offense. Document to be submitted: NBI and/or police clearance (if available), or certification from the legal division or any other competent authority (Schools Division Superintendent, School Principal/Head/Director/HRMO) of the nominee.





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## Outstanding Accomplishments:

6. Must have fully documented outstanding accomplishments as an educator such as, but not limited to, (a) Outstanding Teacher/Professional/Industry Practitioner Award, (b) Innovation, (c) Research and Research Publications, and (d) Consultancy, Speakership, Chairmanship. It is understood that in this particular award, the nominee's outstanding accomplishments must be aligned, or at least relevant and related, to the specific subject area, or field or industry being nominated for. Documents to be submitted: all documents to show/prove the said accomplishments.

CRITERIA FOR JUDGING for the Outstanding Educator in a Specific Subject Area, Field or Industry Other than Research		
1	Education	20%
2	Performance Rating as Educator/Professional/Industry Practitioner	20%
3	Years in the Service	5%
4	Outstanding Teacher/Professional/Industry Practitioner Award	10%
5	Innovation	10%
6	Research and Research Publications	10%
7	Consultancy/Speakership/Chairmanship	10%
8	Other citations/recognitions	10%
9	Interview	2.5%
10	Social Media Support	2.5%
<b>TOTAL</b>		<b>100%</b>

**Rubric to be used by the Screening Committee for the Outstanding Educator in a Specific Subject Area, Field or Industry Other than Research:**

Criteria	Highest Possible Score	Submitted Document
1. Education	20%	Baccalaureate degree = 15
		Masters (on going) (minimum of 24 units) = 16
		Masters (CAR) = 17
		Masters degree = 17.5
		Doctorate (on going) (minimum of 24 units) = 18
		Doctorate (CAR) = 18.5
		Doctorate degree = 20

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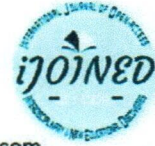
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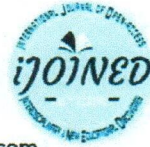
<b>2. Performance Rating as Educator, Professional, Industry Practitioner</b>	20%	Average score divided by the highest possible rating and multiplied by 20%
<b>3. Years in the Service</b>	5%	3 years = 1% 4-5 years = 2% 6-7 years = 3% 8-9 years = 4% 10 years and above = 5%
<b>4. Outstanding Teacher, Professional, Industry Practitioner Award</b>	10%	<b>Levels of Award: (just get the highest point)</b> School/Department = 5% District/College = 6% Division/University = 7% Region = 8% National = 9% International = 10%
<b>5. Innovation</b>	10%	<b>For Basic Education:</b> Approved Proposal = 6% Started the implementation = 7% Fully implemented in the school (Classroom, department, unit) = 8% Adopted in the district = 9% Adopted in the division = 10%  <b>For Higher Education and Other Fields or Industries:</b> Approved Proposal = 6% Patent Registration or approval of head, superior Implementation (department, college-wide, university) = 8% Implementation (community) = 10%
<b>6. Research and Research Publications</b>	10%	Approved proposal only = 6% Completed research = 8% Paper Presentation = 9% Published = 10% <i>(Note: the percentage will be equally divided based on the number of authors)</i>
<b>7. Consultancy, Speakership or Chairmanship:</b>	10%	

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<b>Chairmanship</b>		School/Department = 5% District/College = 6% Division/University = 7% Region = 8% National = 9% International = 10%
<b>8. Other citations or recognitions</b>	10%	(Other meritorious achievements or recognitions such as, but not limited to, the following: ○ Trainings/ Seminars = 2% ○ Workshops = 2% ○ Awards other than Teacher Award = 2% ○ Organization membership = 2% ○ Community Extension/Services = 2%
<b>9. Interview</b>	2.5%	Score to be determined by the Screening Committee Members
<b>10. Social Media Support</b>	2.5%	1,000 Shares or Likes in Facebook = 0.5% 2,000 Shares or Likes in Facebook = 1.0% 3,000 Shares or Likes in Facebook = 1.5% 4,000 Shares or Likes in Facebook = 2.0% 5,000 Shares or Likes in Facebook = 2.5%  Likes or Shares (whichever is higher; not counted cumulatively)  Counting of Shares and/or Likes shall start from ETCOR's posting of the nomination on its Facebook Page and shall culminate after 20 days
<b>TOTAL</b>	<b>100%</b>	

## QUALIFICATIONS for the Outstanding Leader in the Field of Education or in Other Fields or Industries Other than Research:

### Basic Qualifications:

1. Must have a valid and updated teaching license (LET) or other acceptable government eligibility/license/Principal's Test Passer. For school leaders in the higher education, the teaching license will not be required unless the nominee is assigned in the College of Education or supervising teachers teaching education courses. Nominees will not also be

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 Twitter Account : [https://twitter.com/ETCOR\\_research](https://twitter.com/ETCOR_research)  
 YouTube Channel : <https://tinyurl.com/YouTubeETCOR>

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- required a license if they belong to specific fields or industries that do not require a license in order for them to practice or lead their profession/industry;
2. At least a holder of a bachelor's degree from a reputable educational institution as evidenced by the Transcript of Records;
  3. Must have three cumulative, at least Very Satisfactory (VS) performance ratings for at least three (3) school years. In the case of school leaders or other professionals/leaders coming from other fields or industries and who are rated on a semestral basis, they must have six consecutive, at least Very Satisfactory (VS) performance ratings in the last six (6) semesters or 9 terms for trimester basis. Document to be submitted: IPCRF or Performance Evaluation Sheet, or any document/certification stating the needed information for the said qualification;
  4. Must be in the field of education or in the academe, or in their specific field or industry, for at least five (5) years as evidenced by service records/certificate of employment;
  5. Must have at least three (3) years cumulative experience in supervision and school leadership/management, or leadership/management in their specific field or industry, as evidenced by service records/certificate of employment.
  6. Must have no pending and/or should have not been found guilty of any criminal and administrative offense. Document to be submitted: NBI and/or police clearance (if available), or certification from the legal division or any other competent authority (Schools Division Superintendent, Public Schools District Supervisor, School Principal/Head/Director/HRMO) of the nominee.

### Outstanding Accomplishments:

7. Must have fully documented outstanding accomplishments in school management and supervision, or leadership/management in their specific field or industry, such as, but not limited to, (a) Outstanding School Leader or other Specific Leadership Award other than in Research, (b) Innovation, (c) Research and Research Publications, and (d) Consultancy /Speakership /Chairmanship. Documents to be submitted: all documents to show/prove the said accomplishments;

CRITERIA FOR JUDGING for the Outstanding Leader in the Field of Education or in Other Fields or Industries Other than Research		
1	Education	20%
2	Performance Rating as a Leader	20%
3	Years in the Service	5%
4	Outstanding School Leader or Other Leadership Other than in Research	10%
5	Innovation	10%
6	Research and Research Publications	10%

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7	Consultancy/Speakership/Chairmanship	10%
8	Other citations/recognitions	10%
9	Interview	2.5%
10	Social Media Support	2.5%
<b>TOTAL</b>		<b>100%</b>

### Rubric to be used by the Screening Committee for the Outstanding Leader in the Field of Education or in Other Fields or Industries Other than Research:

Criteria	Highest Possible Score	Submitted Document
1. Education	20%	Baccalaureate degree = 15
		Masters (on going) (minimum of 24 units) = 16
		Masters (CAR) = 17
		Masters degree = 17.5
		Doctorate (on going) (minimum of 24 units) = 18
		Doctorate (CAR) = 18.5
Doctorate degree = 20		
2. Performance Rating as a Leader	20%	Average score divided by the highest possible rating and multiplied by 20%
3. Years in the Service	5%	5 years = 2%
		6-7 years = 3%
		8-9 years = 4%
		10 years and above = 5%
4. Outstanding School Leader or Other Leadership Other than in Research	10%	<b>Levels of Award: (just get the highest point)</b>
		School/Department = 5%
		District/College = 6%
		Division/University = 7%
		Region = 8%
		National = 9%
International = 10%		
5. Innovation	10%	<b>For Basic Education:</b>
		Approved Proposal = 6%
		Started the implementation = 7%
		Fully implemented in the school (Classroom, department, unit) = 8%
		Adopted in the district = 9%





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		Adopted in the division = 10%
		<b>For Higher Education and Other Fields or Industries:</b> Approved Proposal = 6% Patent Registration or approval of head, superior = 7% Implementation (department, college-wide, university) = 8% Implementation (community) = 10%
6. Research and Research Publications	10%	Approved proposal only = 6% Completed research = 8% Paper Presentation = 9% Published = 10% <i>(Note: the percentage will be equally divided based on the number of authors)</i>
7. Consultancy, Speakership or Chairmanship	10%	<b>Level of Consultancy, Speakership or Chairmanship:</b> School/Department = 5% District/College = 6% Division/University = 7% Region = 8% National = 9% International = 10%
8. Other citations or recognitions	10%	(Other meritorious achievements or recognitions such as, but not limited to, the following: <ul style="list-style-type: none"> <li>○ Trainings/ Seminars = 2%</li> <li>○ Workshops = 2%</li> <li>○ Awards other than Teacher Award = 2%</li> <li>○ Organization membership = 2%</li> <li>○ Community Extension/Services = 2%</li> </ul>
9. Interview	2.5%	Score to be determined by the Screening Committee Members
10. Social Media Support	2.5%	1,000 Shares or Likes in Facebook = 0.5% 2,000 Shares or Likes in Facebook = 1.0% 3,000 Shares or Likes in Facebook = 1.5% 4,000 Shares or Likes in Facebook = 2.0% 5,000 Shares or Likes in Facebook = 2.5%

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		Likes or Shares (whichever is higher; not counted cumulatively)
		Counting of Shares and/or Likes shall start from ETCOR's posting of the nomination on its Facebook Page and shall culminate after 20 days
<b>TOTAL</b>	<b>100%</b>	

## Category B (Outstanding Educators and Leaders who are Research Consultants of the ETCOR Educational Research Center):

- I. Outstanding Educator in the Field of Research; and
- II. Outstanding Leader in the Field of Research; and

### QUALIFICATIONS for the Outstanding Educator in the Field of Research:

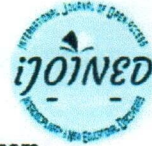
#### Basic Qualifications:

1. Must be a Research Consultant of the ETCOR Educational Research Center at least before the deadline of nomination to the award/s (October 1, 2022) as evidenced by the valid Certificate as a Research Consultant and/or valid Certificate of Recognition as a Research Consultant;
2. Must have a valid and updated teaching license (LET) or other acceptable government eligibility/license. For teachers in the higher education, the teaching license will not be required unless the nominee is assigned in the College of Education or teaching education courses. Nominees will not also be required a license if they belong to specific fields or industries that do not require a license in order for them to practice their profession/industry;
3. At least a holder of a bachelor's degree from a reputable educational institution as evidenced by the Transcript of Records;
4. Must have three consecutive, at least Very Satisfactory (VS) performance ratings in the last three (3) school years. In the case of teachers or other professionals coming from other fields or industries and who are rated on a semestral basis, they must have six consecutive, at least Very Satisfactory (VS) performance ratings in the last six (6) semesters or 9 terms for trimester basis. Document to be submitted: IPCRF or Performance Evaluation Sheet, or any document/certification stating the needed information for the said qualification;





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- Must be in the field of education or in the academe, or providing training or technical assistance in research in their specific fields or industries (public and/or private), for at least three (3) years and a teacher/professor of research subjects or as a research adviser/mentor of students, for at least one (1) year as evidenced by service records/certificate of employment; or be actively engaged in research and development or design/creative work for the past three (3) years with supporting documents;
- Must have no pending and/or should have not been found guilty of any criminal and administrative offense. Document to be submitted: NBI and/or police clearance (if available), or certification from the legal division or any other competent authority (Schools Division Superintendent, School Principal/Head/Director/HRMO) of the applicant.

### Outstanding Accomplishments:

- Must have fully documented outstanding accomplishments as a researcher such as, but not limited to, (a) Paper Presentation in Research Conferences, (b) Innovations in Research, (c) Research and Research Publications, (d) Consultancy, Speakership, Chairmanship in research and/or research-related activities, (e) research impact citations, and (f) Lecturer/Moderator/event chairperson/in-charge of Welcome/Closing Remarks in ETCOR-initiated activities, designations from ETCOR. (Documents to be submitted: all documents to show/prove the said accomplishments);

CRITERIA FOR JUDGING for the Outstanding Educator in the Field of Research		
1	Years of Experience in Research	10%
2	Education	10%
3	Performance Rating	10%
4	Outstanding Accomplishments in Research	65%
5	Interview	2.5%
6	Social Media Support	2.5%
<b>TOTAL</b>		<b>100%</b>

### Rubric to be used by the Screening Committee for the Outstanding Educator in the Field of Research:

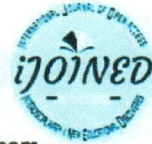
Criteria	Highest Possible Score	Submitted Document	
1. Years in	10%	1 year	= 6%

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<b>Research</b>		1.5 year - 2 years = 8%	
		3 years and up = 10%	
<b>2. Education</b>	10%	Baccalaureate degree = 5% Masters (on going) ( <i>minimum of 24 units</i> ) = 6% Masters (CAR) = 7% Masters degree = 7.5% Doctorate (on going) ( <i>minimum of 24 units</i> ) = 8% Doctorate (CAR) = 8.5% Doctorate degree = 10%	
<b>3. Performance Rating as an Educator</b>	10%	Average score divided by the highest possible rating and multiplied by 10%	
<b>4. Outstanding Accomplishments in Research</b>	65%	<b>Research Speakership (10%)</b> <i>(in conferences/seminars)</i> Local = 6% National = 8% International = 10% <b>Note: Speaking engagement MUST be research-related</b>	
		<b>Completed and Funded Research (10%)</b> Non- funded research = 4% Division/University /School funded = 6% Commissioned Research (CHED, DOST, NHERA, BERF/PRP,etch ) = 8% Internationally funded = 10%	
		<b>Research Presentation (10%)</b> University/ school Forum = 5% Division Forum = 6% Regional Forum = 7% National Forum = 8% International Forum = 10%	
		<b>Research Publication (15%)</b> University/ school wide distribution = 11% Peer Reviewed Non ISI or Non Scopus Indexed = 13% ISI or Scopus Indexed = 15%	
		<b>Research Patents or Innovations (10%)</b>  <b>For Basic Education:</b> Approved Proposal = 6%	





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		Started the implementation = 7% Fully implemented in the school (Classroom, department, unit) = 8% Adopted in the district = 9% Adopted in the division = 10%  <b>For Higher Education or Other Fields or Industries:</b> Approved Proposal = 6% Patent Registration or approval of head/ superior = 7% Implementation (department, college-wide, university) = 8% Implementation (community) = 10%  <b>Research Awards (10%)</b> University Award = 6% Division Award = 7% Regional Award = 8% National Award = 9% International Award = 10%
<b>5. Interview</b>	2.5%	Score to be determined by the Screening Committee Members
<b>6. Social Media Support</b>	2.5%	1,000 Shares or Likes in Facebook = 0.5% 2,000 Shares or Likes in Facebook = 1.0% 3,000 Shares or Likes in Facebook = 1.5% 4,000 Shares or Likes in Facebook = 2.0% 5,000 Shares or Likes in Facebook = 2.5%  Likes or Shares (whichever is higher; not counted cumulatively)  Counting of Shares and/or Likes shall start from ETCOR's posting of the nomination on its Facebook Page and shall culminate after 20 days
<b>TOTAL</b>		<b>100%</b>





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### QUALIFICATIONS for the Outstanding Leader in the Field of Research:

#### Basic Qualifications:

1. Must be a Research Consultant of the ETCOR Educational Research Center at least before the deadline of nomination to the award/s (October 1, 2022) as evidenced by the valid Certificate as a Research Consultant and/or valid Certificate of Recognition as a Research Consultant;
2. Must have a valid and updated teaching license (LET) or acceptable government eligibility/license/Principal's Test Passer. For leaders in the higher education, the teaching license will not be required unless the nominee is assigned in the College of Education or supervising teachers teaching education courses. Nominees will not also be required a license if they belong to specific fields or industries that do not require a license in order for them to practice or lead their profession/industry;
3. At least a holder of a bachelor's degree from a reputable educational institution as evidenced by the Transcript of Records;
4. Must have three consecutive, at least Very Satisfactory (VS) performance ratings in the last three (3) school years. In the case of leaders or professionals coming from other fields or industries and who are rated on a semestral basis, they must have six consecutive, at least Very Satisfactory (VS) performance ratings in the last six (6) semesters or 9 terms for trimester basis. Document to be submitted: IPCRF or Performance Evaluation Sheet, or any document/certification stating the needed information for the said qualification;
5. Must be in the field of education or in the academe, or providing training or technical assistance in research in their specific fields or industries (public and/or private), for at least five (5) years and has research leadership experience for at least three cumulative (3) years as evidenced by service records/certificate of employment, or any other certification or proof that the nominee is functioning as a leader in the field of research;
6. Must have no pending and/or should have not been found guilty of any criminal and administrative offense. Document to be submitted: NBI and/or police clearance (if available), or certification from the legal division or any other competent authority (Schools Division Superintendent, School Principal/Head/Director/HRMO) of the applicant.

#### Outstanding Accomplishments:

7. Must have fully documented outstanding accomplishments as a leader in research such as, but not limited to, (a) Paper Presentation in Research Conferences, (b) Innovations in Research, (c) Research and Research Publications, (d) Consultancy, Speakership,

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Facebook Page : <https://www.facebook.com/EmbracingTheCultureOfResearch>

Twitter Account : [https://twitter.com/ETCOR\\_research](https://twitter.com/ETCOR_research)

YouTube Channel : <https://tinyurl.com/YouTubeETCOR>

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Chairmanship in research and/or research-related activities, (e) research impact citations, and (f) Lecturer/Moderator/event chairperson/in-charge of Welcome/Closing Remarks in ETCOR-initiated activities, designations from ETCOR. (Documents to be submitted: all documents to show/prove the said accomplishments;

CRITERIA FOR JUDGING for the Outstanding Leader in the Field of Research		
1	Years of Leadership in Research	10%
2	Education	10%
3	Performance Rating	10%
4	Outstanding Accomplishments in Research	65%
5	Interview	2.5%
6	Social Media Support	2.5%
<b>TOTAL</b>		<b>100%</b>

### Rubric to be used by the Screening Committee for the Outstanding Leader in the Field of Research:

Criteria	Highest Possible Score	Submitted Document
1. Years of Leadership in Research	10%	1 year = 6%
		1.5 year - 2 years = 8%
		3 years and up = 10%
2. Education	10%	Baccalaureate degree = 5%
		Masters (on going) (minimum of 24 units) = 6%
		Masters (CAR) = 7%
		Masters degree = 7.5%
		Doctorate (on going) (minimum of 24 units) = 8%
		Doctorate (CAR) = 8.5%
Doctorate degree = 10%		
3. Performance Rating as a Leader	10%	Average score divided by the highest possible rating and multiplied by 10%

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4. Outstanding Accomplishment s in Research	65%	<b>Research Speakership (10 %)</b> <i>(in conferences/seminars)</i>		
		Local	= 6%	
		National	= 8%	
		International	= 10%	
		<b>Note: Speaking engagement MUST be research-related</b>		
		<b>Completed and Funded Research (10%)</b>		
Non-funded research	= 4%			
Division/University /School funded	= 6%			
Commissioned Research (CHED, DOST, NHERA, BERF/PRP,etch )	= 8%			
Internationally funded	= 10%			
<b>Research Presentation (10%)</b>				
University/ school Forum	= 5%			
Division Forum	= 6%			
Regional Forum	= 7%			
National Forum	= 8%			
International Forum	= 10%			
<b>Research Publication (15%)</b>				
University/ school wide distribution	= 11%			
Peer Reviewed Non ISI or Non Scopus Indexed	= 13%			
ISI or Scopus Indexed	= 15%			
<b>Research Patents or Innovations (10%)</b>				
<b>For Basic Education:</b>				
Approved Proposal	= 6%			
Started the implementation	= 7%			
Fully implemented in the school (Classroom, department, unit)	= 8%			
Adopted in the district	= 9%			
Adopted in the division	= 10%			
<b>For Higher Education or Other Fields or Industries:</b>				
Approved Proposal	= 6%			
Patent Registration or approval of head/ superior Implementation (department, college-wide, university)	= 8%			
Implementation (community)	= 10%			

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		<b>Research Awards (10%)</b> University Award = 6% Division Award = 7% Regional Award = 8% National Award = 9% International Award = 10%
5. Interview	2.5%	Score to be determined by the Screening Committee Members
6. Social Media Support	2.5%	1,000 Shares or Likes in Facebook = 0.5% 2,000 Shares or Likes in Facebook = 1.0% 3,000 Shares or Likes in Facebook = 1.5% 4,000 Shares or Likes in Facebook = 2.0% 5,000 Shares or Likes in Facebook = 2.5%  Likes or Shares (whichever is higher; not counted cumulatively)  Counting of Shares and/or Likes shall start from ETCOR's posting of the nomination on its Facebook Page and shall culminate after 20 days
<b>TOTAL</b>		<b>100%</b>

**Category C (Outstanding Research Management and Innovation either for Basic Education or for Higher Education, or for Other Fields or Industries):**

**QUALIFICATIONS for the Outstanding Research Management and Innovation (either for Basic Education or for Higher Education, or for Other Fields or Industries):**

In this award, the emphasis is not on the person or the nominee, but on the research management, or system, or project or product or innovation which was originally conceptualized and fully implemented by the nominee, and which benefited people in the classroom, school or the community, or in the nominee's specific field or industry. The qualifications for this award are as follow:

**Basic Qualifications:**

1. The author of the research management, or system, or project or innovation must be a Research Consultant of the ETCOR Educational Research Center at least before the deadline of nomination to the award/s (October 1, 2022) as evidenced by the valid

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- Certificate as a Research Consultant and/or valid Certificate of Recognition as a Research Consultant;
2. The said author has a valid and updated teaching license (LET) or other acceptable government eligibility/license. For teachers in the higher education, the teaching license will not be required unless the nominee is assigned in the College of Education or supervising teachers teaching education courses, or a nominee teaching education courses. Nominees will not also be required a license if they belong to specific fields or industries that do not require a license in order for them to practice their profession/industry;
  3. At least a holder of a bachelor's degree from a reputable educational institution as evidenced by the Transcript of Records;
  4. The said author must be in the field of education or in the academe, or in his/her specific field or industry (public and/or private), for at least five (5) months or one (1) semester as evidenced by service records/certificate of employment. The reason for the 5-month or 1-semester experience in the field of education, or in other fields or industries, is the fact that the conceptualization and implementation of a research management, or system, or project or product or innovation may not be dependent on the number of years of stay in that particular field or industry. Younger employees may already be innovative even during the first semester/year of their stay in their institution/industry. Further, the focus of the award is neither the nominee nor his/her years of experience, but the existence of a research management, or system, or project, or product or innovation.
  5. Must have no pending and/or should have not been found guilty of any criminal and administrative offense. Document to be submitted: NBI and/or police clearance (if available), or certification from the legal division or any other competent authority (Schools Division Superintendent, School Principal/Head/Director/HRMO) of the applicant.

#### Outstanding Accomplishment (Innovation):

6. Must have fully documented and implemented research management, or system, or project or product or innovation as evidenced by approved project proposal, proof of implementation, accomplishment reports (or patent, if applicable) and other documents that can support the success of the research management, or system, or project or product or innovation.





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<b>CRITERIA FOR JUDGING for the Outstanding Research Management and Innovation (Basic Education)</b>		
<i>(Maximum points are based on the status of implementation of the innovation while specific points shall depend on the appreciation/assessment of the Screening Committee Members based on the applicable rules and guidelines applied during the ETCOR Awards 2021.)</i>		
1	Conceptualized only	55%
2	Started the implementation	65%
3	Fully implemented in the school (Classroom, department, unit)	75%
4	Adopted in the district	85%
5	Adopted in the division	95%
<b>Additional scores which are independent from the status of implementation of the innovation</b>		
6	Interview <i>Score to be determined by the Screening Committee Members</i>	2.5%
7	<b>Social Media Support</b>  1,000 Shares or Likes in Facebook = 0.5% 2,000 Shares or Likes in Facebook = 1.0% 3,000 Shares or Likes in Facebook = 1.5% 4,000 Shares or Likes in Facebook = 2.0% 5,000 Shares or Likes in Facebook = 2.5%  <i>Likes or Shares (whichever is higher; not counted cumulatively)</i>  <i>Counting of Shares and/or Likes shall start from ETCOR's posting of the nomination on its Facebook Page and shall culminate after 20 days</i>	2.5%
<b>TOTAL</b>		<b>100%</b>

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<b>CRITERIA FOR JUDGING for the Outstanding Research Management and Innovation (Higher Education)</b>		
<i>(Maximum points are based on the status of implementation of the innovation while specific points shall depend on the appreciation/assessment of the Screening Committee Members based on the applicable rules and guidelines applied during the ETCOR Awards 2021.)</i>		
1	<b>Conceptualized only</b>	55%
2	<b>Patent Registration or approval of head/ superior</b>	70%
3	<b>Implementation (department, college-wide, university)</b>	85%
4	<b>Implementation (community)</b>	95%
<b>Additional scores which are independent from the status of implementation of the innovation</b>		
5	<b>Interview</b> <i>Score to be determined by the Screening Committee Members</i>	2.5%
6	<b>Social Media Support</b>  1,000 Shares or Likes in Facebook = 0.5% 2,000 Shares or Likes in Facebook = 1.0% 3,000 Shares or Likes in Facebook = 1.5% 4,000 Shares or Likes in Facebook = 2.0% 5,000 Shares or Likes in Facebook = 2.5%  <i>Likes or Shares (whichever is higher; not counted cumulatively)</i>  <i>Counting of Shares and/or Likes shall start from ETCOR's posting of the nomination on its Facebook Page and shall culminate after 20 days</i>	2.5%
<b>TOTAL</b>		<b>100%</b>

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<b>CRITERIA FOR JUDGING for the Outstanding Research Management and Innovation (Other Field or Industries)</b>		
<i>(Maximum points are based on the status of implementation of the innovation while specific points shall depend on the appreciation/assessment of the Screening Committee Members based on the applicable rules and guidelines applied during the ETCOR Awards 2021.)</i>		
1	Conceptualized only	55%
2	Patent Registration or approval of head/ superior	70%
3	Implementation (in the specific field or industry)	85%
4	Implementation (community)	95%
<b>Additional scores which are independent from the status of implementation of the innovation</b>		
5	Interview <i>Score to be determined by the Screening Committee Members</i>	2.5%
6	<b>Social Media Support</b>  1,000 Shares or Likes in Facebook = 0.5% 2,000 Shares or Likes in Facebook = 1.0% 3,000 Shares or Likes in Facebook = 1.5% 4,000 Shares or Likes in Facebook = 2.0% 5,000 Shares or Likes in Facebook = 2.5%  <i>Likes or Shares (whichever is higher; not counted cumulatively)</i>  <i>Counting of Shares and/or Likes shall start from ETCOR's posting of the nomination on its Facebook Page and shall culminate after 20 days</i>	2.5%
<b>TOTAL</b>		<b>100%</b>

**Other important guidelines/reminders in the interpretation of the qualifications and criteria for ETCOR Awards 2022 based on previous and applicable rulings:**

**1. On Education**

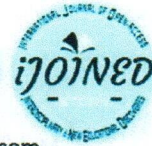
- a. The degree of Bachelor of Laws with corresponding Bar eligibility shall be computed as equivalent to a Master's Degree. The same interpretation shall also be applied for the Juris Doctor program unless proofs to the contrary are provided by the nominee based on either existing or rules implemented while the search (ETCOR Awards 2022) is on-going;

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- b. The academic status/stage of "Complete Academic Requirements (CAR)" shall not be presumed based on the number of units earned because different courses or programs also have varying number of units required. Other proofs which seemingly presume the CAR-status shall not be accepted as well. In crediting the CAR-status of a nominee, only documents which categorically state the CAR-status must be accepted. It is also understood that such documents must come from the school authorities where the nominee is/has enrolled and not from other authorities or superiors of the said nominee (e.g. school head, supervisor); and
- c. Earned, not enrolled, units shall be given points in the entire proceedings of the search.

### 2. On Performance Rating

- a. In special circumstances when a nominee is not subjected to performance evaluation or is not given performance evaluation or assessment as certified by authorities or his/her superiors, the criterion on Performance Rating shall not be computed. This means that only the criteria applicable shall be included in the computation and be converted to 100% to still determine the nominee's overall score.

### 3. On Awards (Outstanding Teacher, Leader, Researcher, Professional, Industry Practitioner)

- a. Awards must be merit-based. This means that for ETCOR Awards 2022, nominees must prove that they really deserved the awards that they are presenting to ETCOR for computation. It is the nominee's responsibility or call to erase any doubts by the Screening Committee as to the validity and credibility of the award/s he/she is presenting to ETCOR. All supporting documents shall be submitted by the nominee to prove that his/her award/s went through meticulous procedures (that there was an application/nomination process, there were people assigned as screening committee members/judges/panel, that there was a schedule followed indicating the important dates of the search, there were actual deliberations/interviews, there were scores and other relevant communications from the Awarding Body, that the award/s was/were actually conferred as proven by certificate/s and other documentations);
- b. Awards which are honorary in nature, or those which are only subject to the discretion of the head of an agency, organization or institution, shall not be accepted for purposes of score computation in the ETCOR Awards 2022. Since they are not a product of a search or of a rigorous selection process, they are only considered as special citations, thus they can be only computed or be given

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credit under "Other Accomplishments/Citations". For purposes of discussion, an example of this kind of award would be a "Principal's Award" conferred/given by a school head to one of his/her teachers. Such award shall be considered as a special citation or honorary in nature only unless the school has documents to support that guidelines were prepared and implemented, that a selection process was followed, that there were actually screening committee members or panel of reviewers, that documents were reviewed and assessed based on merit, among others;

- c. ETCOR Awards 2022 shall give preference to a nominee's award/s which he/she earned or has been conferred to him/her from a search that is conducted once a year, or once every two years or more years. While the ETCOR accepts awards given by other awarding bodies, organizations, or institutions on a quarterly or biannually basis, or other awards done more frequently in a year, nominees with such awards shall prove that even with those very short schedule and those very frequent giving or conferment of awards, these awards still went through rigorous process and their credibility is beyond question. The purpose of this provision is to encourage and promote sufficient preparations for the entire process of any search which, on its face value, is being compromised when the said search is given more frequently;
- d. The collection of registration fees (if any) to support the operational expenses of the Awarding Body or of the organization or institution is acceptable for as long as the award/s did not depend on such payment but on the guidelines and procedures of the search; and
- e. Non-existence of government advisory or dissemination of the search from which a nominee has been conferred/given an award is also acceptable as the ETCOR Awards 2022 gives more emphasis to the strict procedures and guidelines of any search or award/s being presented to it for computation.

#### 4. On Innovation

- a. Innovations include books, strategic intervention materials (SIMs), learning materials, events, or other projects initiated and completed by the nominee and certified by his/her supervisor/s. Innovations' impact or contribution to the school or community is very important to ETCOR, thus aside from presenting documents as to the conceptualization and approval for implementation of an innovation, documents to prove impact or contribution to the school or community shall also be submitted by a nominee; and
- b. For innovations under Categories B and C (those exclusively for ETCOR Research Consultants), it is understood that those innovations must be research-aligned or





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they are specifically innovations involving research development, management or system.

### 5. On Research and Research Publications

- a. ETCOR will only give credit to full research paper publication in a research journal. Published research abstracts can be given points only to "Other Accomplishments/Citations". Research published in magazines and/or newspapers, even if they are 'full paper publication', are also not considered and will also be given credit in "Other Accomplishments/Citations".

### 6. On the recency of documents to be submitted

- a. As a general rule, the documents to be submitted by a nominee shall be those that he/she earned within the last five years. Exception to the rule shall be applied to documents or credentials which are not bounded by time or certain cessation of credits by virtue of a timeline;
- b. Documents already used by a nominee for his/her recent ranking or promotion shall still be accepted for ETCOR Awards 2022 as ETCOR is a separate entity and is not bounded by the rules on crediting of documents (based on timeline) of other institution or entities; and
- c. Nominees who are ETCOR Awards 2021 awardees can still use the same documents they submitted in 2021 because as the guidelines state, they can only be nominated to ETCOR Awards 2022 for a different award/s. Thus, the documents that they used in 2021 will now be used in a different award/s with different criteria and assessment.

### Guidelines in Organizing and Submitting of Pertinent Documents:

1. A nominee is required to create a Google drive folder where he/she will upload all her pertinent documents for ETCOR Awards 2022. The name of the Google drive folder must include the complete name of the nominee starting with his/her last name, then first name, then middle name, and the words Nominee - ETCOR Awards 2022. Example: **Morales, Geneva Mendoza - Nominee - ETCOR Awards 2022**. Inside this Google drive folder should be two sub-folders namely, **1. Basic Qualifications**, and **2. Outstanding Accomplishments**. The nominee shall ensure that his/her documents on basic qualifications are inside the sub-folder **1. Basic Qualifications**, and his/her documents on outstanding accomplishments are inside the sub-folder **2. Outstanding Accomplishments**. Inside the sub-folders **1. Basic Qualifications** and **2. Outstanding Accomplishments**, the nominee is required to create further sub-folders for all the criteria under the basic qualifications and the outstanding accomplishments,

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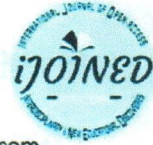
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respectively. These further sub-folders shall contain all the documents required for a particular criterion. See example below (*assuming a person is nominated for Category A – Outstanding Educator*):

Main folder: **Morales, Geneva Mendoza - Nominee - ETCOR Awards 2022**

Sub-folders: **1. Basic Qualifications and 2. Outstanding Accomplishments**

### Contents of sub-folder 1. Basic Qualifications:

- Sub-folder 1.1. **Eligibility or License**
- Sub-folder 1.2. **Educational Qualifications**
- Sub-folder 1.3. **Performance Rating**
- Sub-folder 1.4. **Years in the Service**
- Sub-folder 1.5. **No Pending Case**

### Contents of sub-folder 2. Outstanding Accomplishments:

- Sub-folder 2.1. **Outstanding Teacher Award**
- Sub-folder 2.2. **Innovation**
- Sub-folder 2.3. **Research and Research Publications**
- Sub-folder 2.4. **Consultancy/Speakership/Chairmanship**
- Sub-folder 2.5. **Other Citations/Recognitions/Accomplishments**

2. All files or contents of each sub-folder must be properly labeled and/or be given an appropriate file name which will give the ETCOR reviewers an idea on what a file or document is all about even without actually opening it yet;
3. If a nominee has various documents for one criterion, for example in education he/she has bachelor's degree, master's degree, and doctoral degree, he/she is strongly advised to merge all those education documents into one document or one PDF file and the pages are arranged accordingly;
4. The nominee needs to ensure that ETCOR, through its e-mail address [embracingthecultureofresearch@gmail.com](mailto:embracingthecultureofresearch@gmail.com), has full access to his/her Google drive folder. The nominee will be informed by ETCOR when to give access to the specific reviewers or Screening Committee members assigned to his/her documents; and
5. The link to the nominee's folder shall be known to ETCOR when the nominee's nominator submits the *Nomination Form* (see **Appendix A**) via this link <https://tinyurl.com/SubmitNominationforAwardsETCOR>.

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### SCREENING PROCESS for ETCOR's International Awards for Outstanding Educators and Researchers (ETCOR Awards 2022)

#### STEP 1

##### **Submission of Nomination to ETCOR Secretariat**

ETCOR Secretariat receives the nominee's pertinent documents when the latter's nominator submits the *Nomination Form* via this link <https://tinyurl.com/SubmitNominationForAwardsETCOR>. Subject to its discretion, the Secretariat may or may not check the completeness of the submitted documents, or of the compliance of the nominee to the format/templates to be used for the said nomination. It is the nominee's responsibility to ensure that his/her submitted documents are both complete and compliant with the required format/templates.

#### STEP 2

##### **Initial Review**

ETCOR Secretariat forwards the nominee's pertinent documents to the assigned Team of Initial Reviewers. This Team is composed of two to three members who shall come from the Screening Committee of ETCOR Awards 2022. It is tasked to review the submitted documents and determine whether the nominee meets the basic qualifications and recommend to the Event Chairman either the acceptance or rejection of the said nomination.

Upon receipt of the nominee's pertinent documents, the assigned Team of Initial Reviewers is given a maximum of one (1) week from which to report to the Event Chairman and to ETCOR through the Secretariat the results of its initial review. In case of a failure to submit on the given time, the nominee's pertinent documents shall be assigned to another Team of Initial Reviewers.

In case the Team of Initial Reviewers finds that the nominee did not meet the Basic Qualifications, there shall be no further evaluation of his/her submitted documents and he/she shall be informed in writing through the Secretariat. Within three days upon receipt of such notice, a nominee can still request for reconsideration of the said decision using **Appendix B** (<https://tinyurl.com/DocumentsAwardsETCOR>). The same Team of Initial Reviewers shall decide on the matter (the nominee's motion for reconsideration).

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## STEP 3.

### Interview and Final Review and Deliberations

After the pertinent documents of eight nominees have already been initially reviewed by the eight Teams of Initial Reviewers, the Interview and Final Review and Deliberations of the said nominations can now be conducted with the majority, if not all, of the Screening Committee Members and the majority, if not all, of the Advisory Council present and assembled as one Awarding Body. During the Interview and Final Review and Deliberations, the assigned Team of Initial Reviewers who reviewed the pertinent documents of a specific nominee shall also serve as the presenter of the latter's scores before the Awarding Body.

During this Interview and Final Review and Deliberations, the presence of the nominee is required so that he/she, together with his/her assigned Team of Initial Reviewers, can answer further questions and/or clarifications by the Awarding Body. In case of a disagreement among the members of the Awarding Body as to the scores to be given to the nominee, or to any important matters related thereto, there shall be voting among the said members and each member, including the Event Chairman (*as part of the Screening Committee and not of the Advisory Council during deliberations*), is only entitled to one vote and the majority wins. During the deliberations, the members of the Advisory Council do not have voting power. Subject to the discretion and convenience of the Awarding Body, they can conduct Interview and Final Review and Deliberations either with eight or sixteen nominees.

During deliberations, each Screening Committee Member can voice out his/her opinions or stand on a particular issue. Separate or dissenting opinions will also be put on record. However, the collegiality of the committee shall prevail. Majority decision shall be taken as the decision of the entire committee as a collegial body.

Members of Screening Committee and of the Advisory Council with different opinions or stand on a particular issue and who will voice these different opinions or stand outside the deliberations (*e.g. in social media or other platforms, or to other persons not personally involved in the particular issue*), shall be dealt with accordingly based on ETCOR rules and codes on ethical behavior without prejudice to the possible filing of necessary charges or litigation against them.





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## STEP 4:

### Formal Notification of Results

Through e-mail, ETCOR formally informs the nominee of the results of his/her nomination. Within three days upon receipt of such notice, the nominee can still appeal the said decision using **Appendix C** (<https://tinyurl.com/DocumentsAwardsETCOR>). The Awarding Body shall decide on the matter (the nominee's appeal).

To join, interested parties must download the Nomination Form via this link <https://tinyurl.com/DocumentsAwardsETCOR>, accomplish and sign it, then submit or upload it via this link <https://tinyurl.com/SubmitNominationForAwardsETCOR> starting February 12, 2022 (Saturday). **Deadline of submission of application is on October 1, 2022 (Saturday).**

Qualified nominees are those people who (1) meet all the basic qualifications as enumerated in each award, and (2) garnered at least seventy percent (70%) of the total points, based on the assessment of the Screening Committee Members. Qualified nominees will be notified via e-mail message.

**Awards to be received:** Plaque of Recognition, Certificate, Medal and Book of Compilation of Awards in PDF format

### Schedule of Payments:

1	Non-refundable processing fee of One thousand pesos [PHP 1,000.00] (20 US dollars – for foreign nominees) if nominating for one award only; additional Five hundred pesos [PHP 500.00] (10 dollars – for foreign nominees) for every additional nomination/award.
2	Non-refundable final payment of One thousand five hundred pesos [PHP1,500.00] (30 US dollars – for foreign nominees) per award once the nominee is notified of the approval of his/her nomination by meeting all the basic qualifications required by the Screening Committee. This amount shall be paid within thirty (30) days after receipt of the said notification, otherwise the entire nomination shall be considered void. In case a nomination is disapproved (the nominee did not meet all the basic qualifications required by the Screening Committee), no final payment shall be made. Disapproved nominations may be appealed to ETCOR.
3	For ETCOR Research Consultants, twenty percent (20%) discount shall be applied to the final payment per award.
4	The payments to be collected will be used to cover operational expenses (e.g. awardees' plaques, medals and certificates, honorarium for reviewers, staff compensation,

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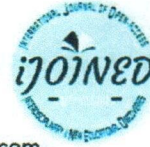
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communication allowance, supplies and other office maintenance). The shipping fee for the Plaque of Recognition, Certificate, and Medal will be shouldered by the awardees.

Payments shall be transferred, sent, or deposited to any of our bank accounts as follow:

**BDO Unibank [BDO UNIBANK, INC.] Savings Account:**

Account Name : ETCOR Educational Research Center or simply ETCOR  
Account Number : 004350318464  
Swift Code : BNORPHMM

**Metrobank [METROPOLITAN BANK & TRUST COMPANY] Checking Account:**

Account Name : ETCOR  
Account Number : 296-7-29652500-2  
Swift Code : MBTCPHMM

GCash may also be used to send payment in ETCOR's Metrobank Checking Account as previously mentioned.

In the event that the payment options mentioned are not available, ETCOR may be contacted for inquiries and/or further instructions via mobile number 0939-202-9035 and/or e-mail address [embracingthecultureofresearch@gmail.com](mailto:embracingthecultureofresearch@gmail.com).

**Other Announcements:**

To join ETCOR Educational Research Center as a Research Consultant:

<https://tinyurl.com/rcETCOR>

To submit nomination to ETCOR's "International Awards for Outstanding Educators & Researchers" (ETCOR Awards 2022): <https://tinyurl.com/SubmitNominationForAwardsETCOR>

To access the guidelines, qualifications, criteria & other pertinent documents and details for ETCOR's "International Awards for Outstanding Educators & Researchers" (ETCOR Awards 2022): <https://tinyurl.com/DocumentsAwardsETCOR>

To submit an abstract / To register as a participant to ETCOR's 1st International Multidisciplinary Virtual Research Conference:

<https://tinyurl.com/JoinResearchConferenceETCOR>

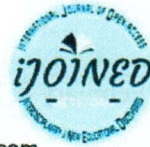
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To see the other details and/or updates about ETCOR's 1st International Multidisciplinary Virtual Research Conference: <https://tinyurl.com/ResearchConferenceETCOR>

To submit an article for publication on our research journal: <https://tinyurl.com/iJOINEDetcor>

To request for certificates and other pertinent documents:  
<https://tinyurl.com/certificateETCOR>

To support ETCOR as a subscriber:  
<https://facebook.com/becomesupporter/EmbracingTheCultureOfResearch/>

To register to ETCOR's Quantitative Research Seminars: <https://tinyurl.com/QuantitativeETCOR>

To register to ETCOR's Qualitative Research Seminars: <https://tinyurl.com/QualitativeETCOR>

To watch ETCOR's video lectures: <https://tinyurl.com/YouTubeETCOR>

For those who are interested to transact or request for the research consultation services of ETCOR's Research Consultants, kindly ensure that you are really transacting with the right person as there are already a lot of scammers nowadays. Beware of fake accounts. Request for valid IDs and other means or ways of identifying the legitimacy of the transaction, or of the person you are transacting with (request for video calls so you can see the person). Send payments only to the names or to the accounts bearing the same name of the person/s as appearing in the presented valid identification.

For other inquiries and/or concerns, you may contact ETCOR Educational Research Center via mobile number **0939-202-9035** and/or e-mail address [embracingthecultureofresearch@gmail.com](mailto:embracingthecultureofresearch@gmail.com). You may also send us a private message via our Facebook Page <https://www.facebook.com/EmbracingTheCultureOfResearch>.

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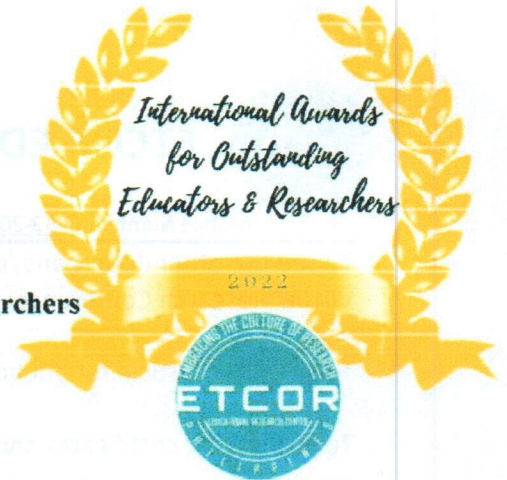
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February 8, 2022

**Shielilo R. Amihan, PhD**  
Event Chairman

**2022 International Awards for Outstanding Educators & Researchers**  
**ETCOR Educational Research Center - PHILIPPINES**



Dear Dr. Amihan:

The Peace of the Lord!

I would like to respectfully nominate **Dr. Geneva M. Morales** to ETCOR Educational Research Center's **2022 International Awards for Outstanding Educators & Researchers (ETCOR Awards 2022)**, for the following awards. *(Please check as applicable.)*

- **Note:** *Category A is open to everyone who meets all the criteria of ETCOR Awards 2022 (See guidelines here: <https://tinyurl.com/DocumentsAwardsETCOR>. Categories B and C are exclusively for ETCOR Research Consultants only.*

	<b>Category A - Outstanding Educator</b>
	<b>Category A - Outstanding Educator in a Specific Subject Area, Field or Industry Other than Research</b> <i>(Please write in the blank the specific subject area, field, or industry)</i> Outstanding Educator in _____
	<b>Category A - Outstanding Leader in the Field of Education or in Other Fields or Industries Other than Research</b> <i>(Please write in the blank the specific field or industries other than research if the nomination is not leadership in the field of education / school leadership)</i> Outstanding Leader in _____
	<b>Category B - Outstanding Educator in the Field of Research</b>
	<b>Category B - Outstanding Leader in the Field of Research</b>
	<b>Category C - Outstanding Research Management and Innovation (Basic Education)</b>
	<b>Category C - Outstanding Research Management and Innovation (Higher Education)</b>
	<b>Category C - Outstanding Research Management and Innovation (Other Fields or Industries)</b>

Dr. Morales' pertinent documents can be accessed via this link: <https://tinyurl.com/MoralesDocs>



In submitting these documents, I trust that ETCOR Educational Research Center will protect Dr. Morales' records/information and will only use them for purposes of this event in compliance with the Data Privacy Law.

I and my nominee are also fully aware that any fictitious or fabricated documents which we submitted, or any misrepresentation to any details of her qualifications for the award/s, shall result to her automatic disqualification from this nomination without prejudice to any litigation or legal actions which ETCOR Educational Research Center may initiate against me and my nominee.


I am also aware that after accomplishing and signing this *Nomination Form*, I need to submit/upload it via this link: <https://tinyurl.com/SubmitNominationForAwardsETCOR>.

Additionally, relative to this application, **I and my nominee allow ETCOR Educational Research Center to do the following:**

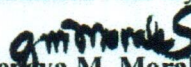
1. Conduct background investigation to fully determine her qualifications, as well as to verify the authenticity and validity of all the documents which we submitted; and
2. Inform the public through its Facebook Page and/or website that Dr. Geneva M. Morales has been nominated for an award/s and request the public or any interested parties to report to ETCOR any reasons which may either support her nomination or disqualify her from receiving the award/s.

Thank you so much and God bless!

One with you in embracing the culture of research,

  
Juan P. Dela Cruz, MAEd (*Nominator*)  
Master Teacher II  
San Sebastian National High School  
Olongapo City, Philippines  
0922-543-3411  
[Juandelacruz004@deped.gov.ph](mailto:Juandelacruz004@deped.gov.ph)

Submitted with my full knowledge and consent,

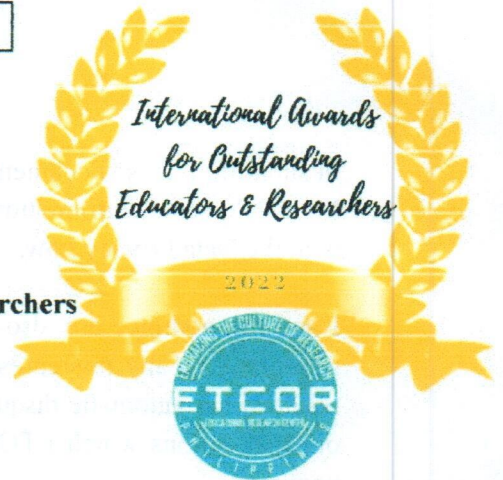
  
Geneva M. Morales, EdD (*Nominee*)  
Directress  
School of Holy Guardian Angeles, Inc.  
Davao City, Philippines  
0922-842-5153  
[genevamorales@shga.edu.ph](mailto:genevamorales@shga.edu.ph)



March 28, 2022

**Shielilo R. Amihan, PhD**  
Event Chairman

**2022 International Awards for Outstanding Educators & Researchers**  
**ETCOR Educational Research Center - PHILIPPINES**



Dear Dr. Amihan:

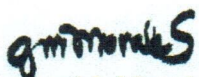
The Peace of the Lord!

In relation to your letter informing me that based on the Team of Initial Reviewers' assessment of my basic qualifications, I am not qualified to ETCOR Educational Research Center's **2022 International Awards for Outstanding Educators & Researchers (ETCOR Awards 2022)**, specifically \_\_\_\_\_ for the \_\_\_\_\_ award/s<sup>1</sup>, I would like to respectfully request that the said team reconsiders its decision due to the following reasons:

1. Reason #1; and
2. Reason #2; (*Add another number if necessary*)

Thank you so much and God bless!

One with you in embracing the culture of research,

  
**Geneva M. Morales, EdD (Nominee)**  
Directress  
School of Holy Guardian Angeles, Inc.  
Davao City, Philippines  
0922-842-5153  
[genevamorales@shga.edu.ph](mailto:genevamorales@shga.edu.ph)

<sup>1</sup> Please specify the award/s from which the committee stated that you are not qualified.



October 24, 2022

**Shielilo R. Amihan, PhD**  
Event Chairman

**2022 International Awards for Outstanding Educators & Researchers**  
**ETCOR Educational Research Center - PHILIPPINES**



Dear Dr. Amihan:

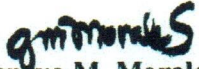
The Peace of the Lord!

In relation to your letter informing me that, based on the Screening Committee's assessment of all my submitted documents, I did not meet the needed minimum score/point of seventy percent (70%) and thus I am not qualified to ETCOR Educational Research Center's **2022 International Awards for Outstanding Educators & Researchers (ETCOR Awards 2022)**, specifically for the award/s<sup>1</sup> \_\_\_\_\_, I would like to respectfully request that the said committee reconsiders its decision due to the following reasons:

1. Reason #1; and
2. Reason #2; (*Add another number if necessary*)

Thank you so much and God bless!

One with you in embracing the culture of research,

  
**Geneva M. Morales, EdD (Nominee)**  
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<sup>1</sup> Please specify the award/s from which the committee stated that you are not qualified.