



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
 Division of Baguio City
 West Central District



PACDAY QUINIO ELEMENTARY SCHOOL
 Km. 4, Asin Road, Baguio City

REQUEST FOR QUOTATION

Standard Form: SF-GOOF-60

Revised on: May 24, 2004

Standard Form Title: Request for Quotation

Supplier:

Address:

Telephone: No.:

Email:

Date Received by the Supplier:

Requesting Unit: Pacday Quinio ES


PR No.:2022-02-001

Quotation No.: 2022-02-001

Date: February 16, 2022

ABC: **119,485.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than February 22, 2022


DETY H. GADDANG

Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's/Business Permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with requirements.
- ✓ All entries must be type written or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days
- ✓ Price validity shall be for a period of 30 Calendar Days

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	35	reams	Paper, Multi-purpose copy (A4, 70 gsm)		
2	34	reams	Paper, Multi-purpose copy (Legal, 70 gsm)		
3	34	bottle	INK CART, EPSON C13T664100 (T6641), Black		
4	34	bottle	INK CART, EPSON C13T664200 (T6642), Cyan		
5	34	bottle	INK CART, EPSON C13T664300 (T6643), Magenta		
6	34	bottle	INK CART, EPSON C13T664400 (T6644), Yellow		
7	10	kilo	DETERGENT POWDER, all purpose, 1 kg.		
8	35	pack	SURGICAL MASK, 3-ply		

9	15	piece	STICK BROOM		
10	15	gallon	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters		
11	10	pack	TRASH BAG, GPP specs, yellow, 940mm x 1016mm		
12	5	pack	CARTOLINA, assorted colors		
13	100	box	STAPLE WIRE, STANDARD (26/6)		
14	34	box	TAPE, MASKING, width: 24mm (±1mm)		
15	34	box	TAPE, MASKING, width: 48mm (±1mm)		
16	34	box	TAPE, PACKAGING, width: 48mm (±1mm)		
17	34	box	TAPE, TRANSPARENT, width: 24mm (±1mm)		
18	34	box	TAPE, TRANSPARENT, width: 48mm (±1mm)		
19	40	piece	CORRECTION TAPE, film base type, UL 6m min		
20	34	piece	DATA FILE BOX, made of chipboard, with closed ends		
21	10	bundle	FOLDER, TAGBOARD, for legal size documents		
22	5	piece	STAPLER, STANDARD TYPE, load cap: 200 staples min		
23	34	piece	CLEARBOOK, 20 transparent pockets, for LEGAL size		
24	10	piece	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip		
25	10	reams	Vellum Special Paper		
26	1	roll	Magnetic Plastic Cover		
27	5	piece	Duct Tape		
28	10	box	SAFETY-PAPER FASTENER		
29	10	pack	Laminating film-long		
30	1	box	ENVELOPE, mailing		
31	40	roll	DOUBLE SIDED TAPE, 1 inc.		
				TOTAL	

Purpose: Procurement of supplies & materials of school

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature Over Printed Name

TIN No.

Date/Telephone No.