



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OF BAGUIO CITY  
 APOLINARIO MABINI ELEMENTARY SCHOOL  
 LEONARD WOOD ROAD, SALUD MITRA BAGUIO CITY

**REQUEST FOR QUOTATION**

Company/Supplier/Store: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 e-Mail: \_\_\_\_\_  
 TIN: \_\_\_\_\_

Requesting Unit: Apolinario Mabini E/S  
 PR No.: 2022 - 002-089  
 Quotation No.: 2022-002-089  
 Date: February 10, 2022  
 ABC: **P 83,575.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than February 15, 2022

**ALEJO L. PACALSO**

Chairperson, Bids and Awards Committee

**POSTED IN PHILGEPS**

**REQUIREMENTS:**

Mayor's / Business permit  
 PhilGEPS registration number or certificate  
 Omnibus Sworn Statement (for ABC above 50K)  
 Income/Business Tax Return (for ABC above 500K)

**Note:**

Submit RFQ together with the requirements.  
 All entries must be typewritten or legibly written.  
 Delivery period within \_\_\_\_\_ Calendar Days.  
 Price validity shall be for a period of \_\_\_\_\_ Calendar Days.

| Item No.     | Qty. | Unit   | Item Description   | Unit Price | Total Price |
|--------------|------|--------|--|------------|-------------|
| 1            | 150  | ream   | Bond Paper; 70gsm; a4  |            |             |
| 2            | 50   | pck    | Special Paper; long;160gsm: white; 10pcs/pack  |            |             |
| 3            | 25   | pck    | Bundy Card;100pcs/pack   |            |             |
| 4            | 5    | pck    | Toner Cartridge Powder Refill; 1 kilo/pack<br>(Fuji Xerox DocuCentre S2110 compatible) |            |             |
| 5            | 10   | pck    | Toner Cartridge Powder Refill; 250g/pack<br>(Sharp AR-6020 compatible)                 |            |             |
| 6            | 20   | box    | Nitrile Disposable Gloves; Powder Free;L/S   |            |             |
| 7            | 60   | pcs    | Anti bacterial soap  |            |             |
| 8            | 30   | gallon | Bleach; gallon   |            |             |
| 9            | 50   | gallon | Alcohol;70%solution;gallon   |            |             |
|              |      |        | ***nothing follows***  |            |             |
| <b>TOTAL</b> |      |        |  |            |             |

Purpose: For school and office use.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvassed by:

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 TIN



APOLINARIO MABINI ELEMENTARY SCHOOL  
 ADDRESS:LEONARD WOOD ROAD, SALUD MITRA BAGUIO CITY  
 TELEPHONE NUMBER(074) 424-6236  
 EMAIL ADDRESS:136403@deped.gov.ph